

Focused Objective 1) Increase proficiency in literacy for students from 61.9% to 72.5% in all the grades as measured by CMT 2010 (from SIP)

Strategy 1) Increase reading proficiency through small group instruction during the newly formed 90 minute literacy block specifically in grades K, 1 & 2

Focused Objective 2) Increase mathematics proficiency for students in all grades from 68.9% to 78.0% as measured by CMT 2010

Strategy 2) Increase mathematics proficiency through staff training and monitoring of the EDM lessons during the newly formed 75 minutes math block specifically in grades 3, 4 & 5

Action Step	Who	What	How	When
1. Visit classrooms together to see consistencies across the grade levels	Principal & AP with Coach	Coach will discuss a model of visits with observations & giving teacher feedback inclusive of the protocols of the America's Choice program & the EM program	Jane will meet with Carol & John to tailor how walkthroughs will be done this year. Jane will do a grade level walkthrough each with Carol & John	Nov. '09
2. Develop a routine schedule of walkthroughs in a week	Principal & AP with Coach	Carol & John will each develop one's own walkthrough schedule	Coach will assist Carol & John in developing one's own walkthrough schedule	Nov. '09
3. Introduce new literacy curriculum materials (America's Choice) & the accompanying teacher support training in K-2	Principal, 3 other Principals of targeted school, Dr. Bruno (Asst.Supt.) & Mary Jennings (Dir. of Literacy) with Coach	Carol will meet at least 1x a week with the professionals mentioned to discuss progress of implementation of the America's Choice program & decide which intervention progs. to use	Coach will assist Carol at the bldg. level of any administrative problems with the programs' intro. & implementation	Sept. '09- June '10

Focused Objective: Increase proficiency of principal as an instructional leader

Strategy: Increase time available for instructional activities

Action Step	Who	What	How	When
1. Strengthen ability to delegate	Principal & Exec. Coach	Discuss & chart to whom to delegate (AP, secretaries, reading consultants)	Jane will meet with Carol once a week to check on prog.	Weekly mtgs. in Nov. '09

		et al.)		
2. Develop a routine of scheduled walkthroughs in a week.	Principal & Exec. Coach	Walkthroughs are invaluable for collecting data and having instructional conversations with teachers	Jane will assist Carol in developing her walkthrough schedule & meet weekly to check progress	Weekly mtgs. In Nov.'09
3. Strengthen ability to deal with difficult conversations	Principal & Exec. Coach	Discuss useful strategies	Carol will role play situations with Jane	Dec. '09
4. Supervise the AP	Principal & Exec. Coach	Discuss assignments, expectations and style	Carol & Jane will meet to check progress	Fall '09 Spr. '10