

**THE BALANCING ACT
INSTRUCTIONAL
LEADERSHIP AND THE
PRINCIPAL**

For all K-12 School Administrators

**DAY ONE
WEDNESDAY, MARCH 21, 2001**

*“The Big Picture
The Principalship, a Work in Progress”*

**DAY TWO
THURSDAY, MARCH 22, 2001**

“The Instructional Impact of Leadership”

TIME: 9:00 a.m. – 3:00 p.m.

PLACE: CAS Office
30 Realty Drive
Cheshire, CT

1.0 CEU credit

Upon Completion of the Two-day Session

**The Connecticut Association
of Schools**

Directions:

From Danbury and Points West

Take I-84 East to Exit 27 (Route I-691).
Take Exit 3 (Route 10) off Route 691.
At end of ramp, turn right onto Route 10
south. After approximately 1 1/2 miles, turn
left onto Realty Drive (opposite T-bowl
Lanes).

From Hartford and Points East

Take I-84 West to Exit 27 (Route I-691).
Take Exit 3 (Route 10) off Route 691.
At end of ramp, turn right onto Route 10
South. After approximately 1 1/2 miles, turn
left onto Realty Drive (opposite T-Bowl
Lanes).

From I-91 South or North

Take I-691 in Meriden West to Exit 3 (Route
10). At end of ramp, turn left onto Route 10
South. After approximately 1 1/2 miles, turn
left onto Realty Drive (opposite T-bowl
Lanes).



*The Connecticut
Principals' Center*

Presents

**THE BALANCING ACT
INSTRUCTIONAL
LEADERSHIP AND THE
PRINCIPAL**



Wednesday, March 21, 2001

AND

Thursday, March 22, 2001

CAS Office
30 Realty Drive
Cheshire, CT

**FOR ALL SCHOOL ADMINISTRATORS
K-12**

*Supported by a grant from the Institute for Teaching &
Learning, State Department of Education*

Presenter

Joseph W. Hoff, Ed. D.
Educational Consultant

Joe Hoff is president of Encounters in Excellence, Inc., a not-for-profit enrichment program that has brought positive role models to over 300,000 pre-adolescent and adolescent learners. He is a frequent keynote speaker and workshop present at state, national and international conferences and is sought for his research and practical experience on school-based change, organizational empowerment, and K-12 leadership, instruction and communications.

Dr. Hoff understands the realities of the leadership world, having served as both teacher and an elementary, middle school, junior high, and high school principal as well as an assistant superintendent for instruction. In these leadership roles he coordinated the development of award-winning elementary and secondary schools in New York State. He has carried this experience and expertise into his current work, conducting workshops on three continents for colleagues from 50 states and 30 foreign countries.

In addition to a busy speaking and consulting schedule, Joe teaches graduate courses and has written a best selling book, *Dynamics of the Empowered School: Getting to the Core*. He has produced a four-video series on instructional improvement, and is co-developer of the *Bloomin' Thinking Wheel*.

Adding practical experience to the parent perspective, Joe is the father of two sons and daughters-in-law and grandfather of three grandsons. He and his wife Peggy live in Pittsford, New York, where when time allows, he's an avid fisherman and decoy collector.

DAY ONE
WEDNESDAY, MARCH 21, 2001

*"The Big Picture
The Principalship, a Work in Progress"*

- Relationships: A Profile for Success
- Two to Four: Upgrading Your Staff Meetings
- 15 Efficiencies for the Building Administrator – Time management strategies that work.

DAY TWO
THURSDAY, MARCH 22, 2001

"The Instructional Impact of Leadership"

- Instructional Leadership and the Principalship
- Assessment, Analysis and Action = High Achievement . . . A Formula for Success
- Meaning: Making Relevant Instructional Connections
- The Inquiry Process: 'Owning' One's Learning
- Increasing Your Repertoire of Supervisory Techniques
- Your Agenda

Coming in SPRING 2001....

Follow Up Workshop

"The Difficult We Do Right Away; The Impossible Takes A Bit Longer"

THE BALANCING ACT

INSTRUCTIONAL LEADERSHIP AND THE PRINCIPAL

REGISTRATION

Enrollment is limited so please register by
March 1, 2001

Name _____
Position _____
SS# _____
School _____
School Address _____
City, State, Zip _____
School Phone _____

Cost: **\$75.00*** includes all workshops w/light meal
*\$25.00 discount to CAS members

- Full payment enclosed (check payable to CAS)
 PO # _____ enclosed
 FREE - The Connecticut Principals' Center
Mentor/Mentee Program

1.0 CEU will be awarded upon completion
of the two-day session

No Refunds after March 12, 2001

Please mail or fax by **March 1, 2001** to:

Timothy Doyle
Connecticut Association of Schools
30 Realty Drive
Cheshire, CT 06410