**Portfolio Checklist**

**Checklist to be completed by the Class of 2012: Graduation requirement for the Class 2013.**

*This form is a checklist of all portfolio requirements. School Wide Rubrics (SWR) will serve as academic requirements and will be administered by classroom teachers at least once a semester for every course a student is enrolled in. Additional requirements are listed in the checklist below the “electives” box. Advisors will guide and check required student submissions annually. Progress on achieving the Ellington High School Expectations for Student Learning will be included on student report cards.*

Student’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Advisor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SWR is the acronym for School Wide Rubric**

|  |  |  |
| --- | --- | --- |
| **Must Haves Elements to be Included** | **Student** | **Advisor** |
| **Binder:** provided by student |  |  |
| **Organization:** material is divided logically, includes a cover page and table of contents |  |  |
| **English classes:** 3 SWR minimum with at least one rated at proficiency  (OPT. 3 pg lit. analysis essay, full process research paper, formal reader response) |  |  |
| **Mathematics classes:** 3 SWR minimum with at least one rated at proficiency  (OPT. formal CAPT response, analytical writing assignment, 1 or more of 7 questions) |  |  |
| **Social Studies classes**: 3 SWR minimum with at least one rated at proficiency  (OPT. freshman CAPT, oral presentations, document based questions, persuasive letter, thesis based research paper) |  |  |
| **Science classes:** 3 SWR minimum with at least one rated at proficiency (Opt. 3 lab reports) |  |  |
| **Electives:** total of 3 SWR minimum from any of the following  **Art** (Opt. analytical essay, photograph of student work);  **Music** (Opt. DVD/CD, concert program, individual project) ;  **PE/Health** (Opt. projects, posters, graphic organizers, summative assessments, research  paper,  essays);  **Business** (business products);  **Technology Education** (projects, pictures, videos, drawings, artifacts);  **Family and Consumer Sciences** (food demonstrations, research, diversity project,  reflection paper);  **World Language** (projects, skits, writing assignments) |  |  |
| **Personal Essay , Portfolio Overview Essay, Table of Contents** |  |  |
| **Resume** |  |  |
| **Self-Assessment (one for each year at EHS; starting with the 2011-2012 school year)** |  |  |
| **30 Hours of Community Service** |  |  |
| **Portfolio Evaluation Form** |  |  |
| **Optional:** Material related to co-curricular, extra-curricular, or outside interests |  |  |
| **Optional:** Awards, letters of recommendation, certificates, etc. |  |  |
| **Other:** (please explain) |  |  |

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Student’s Signature Teacher’s/Advisor’s Signature Date

The signatures above indicate that the student has met the EHS Portfolio graduation requirement.

**SUBMIT A COPY OF THIS FORM TO ADVISORY COMMITTEE.**

**Portfolio Checklist**

**Graduation requirement for the Class of 2014 and on.**

*This form is a checklist of all portfolio requirements. School Wide Rubrics (SWR) will serve as academic requirements and will be administered by classroom teachers at least once a semester for every course a student is enrolled in. Additional requirements are listed in the checklist below the “electives” box. Advisors will guide and check required student submissions annually. Progress on achieving the Ellington High School Expectations for Student Learning will be included on student report cards.*

Student’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Advisor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SWR is the acronym for School Wide Rubric**

|  |  |  |
| --- | --- | --- |
| **Must Haves Elements to be Included** | **Student** | **Advisor** |
| **Binder:** provided by student |  |  |
| **Organization:** material is divided logically, includes a cover page and table of contents |  |  |
| **English classes:** 4 SWR minimum with at least one rated at proficiency  (OPT. 4 pg lit. analysis essay, full process research paper, formal reader response) |  |  |
| **Mathematics classes:** 4 SWR minimum with at least one rated at proficiency  (OPT. formal CAPT response, analytical writing assignment, 1 or more of 7 questions) |  |  |
| **Social Studies classes**: 4 SWR minimum with at least one rated at proficiency  (OPT. freshman CAPT, oral presentations, document based questions, persuasive letter, thesis based research paper) |  |  |
| **Science classes:** 4 SWR minimum with at least one rated at proficiency (Opt. 4 lab reports) |  |  |
| **Electives:** total of 4 SWR minimum from any of the following  **Art** (Opt. analytical essay, photograph of student work);  **Music** (Opt. DVD/CD, concert program, individual project) ;  **PE/Health** (Opt. projects, posters, graphic organizers, summative assessments, research  paper,  essays);  **Business** (business products);  **Technology Education** (projects, pictures, videos, drawings, artifacts);  **Family and Consumer Sciences** (food demonstrations, research, diversity project,  reflection paper);  **World Language** (projects, skits, writing assignments) |  |  |
| **Personal Essay , Portfolio Overview Essay, Table of Contents** |  |  |
| **Self-Assessment (one for each year at EHS; starting with the 2011-2012 school year)** |  |  |
| **Resume** |  |  |
| **30 Hours of Community Service** |  |  |
| **Portfolio Evaluation Form** |  |  |
| **Optional:** Material related to co-curricular, extra-curricular, or outside interests |  |  |
| **Optional:** Awards, letters of recommendation, certificates, etc. |  |  |
| **Other:** (please explain) |  |  |

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Student’s Signature Teacher’s/Advisor’s Signature Date

The signatures above indicate that the student has met the EHS Portfolio graduation requirement

**SUBMIT A COPY OF THIS FORM TO ADVISORY COMMITTEE.**