



CAS-CIAC ENDOWMENT AND FLANAGAN GRANT PROGRAM

"The Connecticut Association of Schools provides exemplary programs and services that promote excellence in the education of all children."

CAS-CIAC is proud to announce the establishment of the CAS-CIAC Endowment and Flanagan Grant Program. The program, made possible by the generosity of sponsors whose dollars have helped build a stable endowment fund, provides grant money to member schools to fund new or existing initiatives that lead to enriched educational experiences and/or improved learning environments. Proposals are now being accepted from member schools (K-12), individual students and/or schools, and groups of schools and/or students (including academic/athletic leagues). Awards made by the CAS-CIAC Endowment and Flanagan Grant Program may be used to expand existing initiatives in new and innovative ways, or develop other worthy projects or programs. The initiatives must meet the program's requirements and would not otherwise be afforded by CAS member schools. In order to ensure the best use of funding, initiatives must be sustainable through future board of education budgets; have a broad and far-reaching impact; and, address a need within the school, district, and/or athletic league.

Some examples of activities or programs that may be submitted for consideration include but are not limited to:

- leadership training for student leaders;
- anti-bullying programs;
- leadership workshops for athletic league team captains and/or academic club leaders;
- multi-cultural programs;
- academic competitions;
- programs about self-esteem, nutrition, and/or character development;
- school climate initiatives; and
- other.

Funding levels:

- Mini-grants of \$1000 or less
- Foundation grants of up to \$5000
- Grants up to \$5000 over three years with decreasing funding each year

Program Criteria:

- The activity/program must be educationally sound, stimulating to students and reflect a high level of learning.
- The activity/program must not place undue burdens or obligations on students, their families, teachers or school.
- The activity/program shall not be commercial or sectarian in nature; nor shall it offer propaganda or advertisement for any product, company or organization.
- The activity/program must not exclude any student because of race, handicap, creed, or sex.
- The activity/program must be well planned and organized and must provide for the adequate supervision and welfare of participating students at all times.

Program Restrictions:

The grant does not support the following types of activities:

- contests
- class or group field trips
- post-graduation substance-free parties
- direct monetary, equipment, or material donations to community groups by school organizations
- curriculum-related projects which are usually funded by the regular budget

Considerations:

- Level of Learning: Does the proposed grant program enrich learning beyond the programs currently in existence today?
- Impact: How broad is the program? How many students will it impact? Are there long-term benefits to the school, district, or community at large? Can the program content be duplicated, or can others be trained to deliver the program content?
- Innovation: Is the program delivered in new and engaging ways? Does the program create a new pathway for learning? Is the proposed content or delivery creative, exciting and engaging?
- Need: Has the applicant clearly communicated a need for this project in the community? Does the proposal identify how the need will be addressed?

All applications will be reviewed and scored by a panel of students, teachers, school principals, and CAS-CIAC staff. The applicants achieving an acceptable score will be prioritized against the available funds.

OUR SPONSORS

We would not be able to offer these grants if it were not for the faithful support of our generous sponsors.



Grant submittals:

Grant applications must be submitted by Friday, April 11, 2014. The application may only be submitted with the approval of the school principal. All applications must be postmarked by April 11, 2014. Applicants should mail a completed application to:

**Connecticut Association of Schools
Attn: Jenn Sylvester
30 Realty Drive
Cheshire, CT 06410**

**CAS-CIAC Endowment and Flanagan
Grant Application Form**

Applicant Information:

1. Applicant's Name: _____
2. Home Phone: (_____) _____ - _____
3. School Name and Grades: _____
4. School Email Address: _____
5. School Address: _____
6. City: _____, CT Zip: _____
7. Program Name: _____
8. Program Location (if offsite): _____
9. Date of Application: _____
10. Principal's Name: _____
11. Principal's Phone: (_____) _____ - _____
12. Principal Signature _____

13. Program Information:

1. Overview: Briefly describe your program.
2. Objectives: State specifically what your program will accomplish.
3. Plan of Action: Describe the development of the program.
4. Timeline: Provide a timeline for the program.
5. Who are your target participants?
6. Approximately how many students will your program benefit? What percent of the school enrollment is that?
7. Rationale: Why do you think there is a specific need for this program?
8. Given the stated criteria, explain why you think your program should be selected for funding.
9. Evaluation: Describe your plans for evaluating the program.

Funding Information:

1. Amount of Grant Request:
2. Does the grant request cover the full cost of the program? If no, please explain.
3. Are there any direct costs assessed to students? If yes, please explain.
4. Are there other funds available to pay for this project? (*If other funds are available in addition to this grant, please describe what efforts you have made to obtain such funds.*)
5. Budget: Please provide a budget or other itemized detail of the cost of the project and all the sources that you intend to use to meet these costs. These costs may include a facilitator stipend, materials, supplies, etc.

CAS-CIAC ENDOWMENT AND FLANAGAN GRANT PROGRAM SCORING RUBRIC

Criteria	Comments
The grant application is complete along with appropriate signatures.	
The project is creative and innovative. The project represents a new idea or substantially and significantly furthers the development of an existing program or project.	
The project will enrich and enhance learning for the students involved.	
The need for the project is clear and convincing.	
The goals are clearly defined.	
Specific activities are identified and are likely to lead to the desired results.	
The target population is clearly defined and the project is likely to have a positive impact on a significant number of students or has the potential to transform the culture of the school.	
The timeframe of the project is realistic and appropriate.	
The plan to determine the success of the project is clearly stated and seems appropriate.	
The budget is reasonable, consistent with the proposal, and meets CAS-CIAC criteria.	
Other member schools can replicate the program/activity.	