

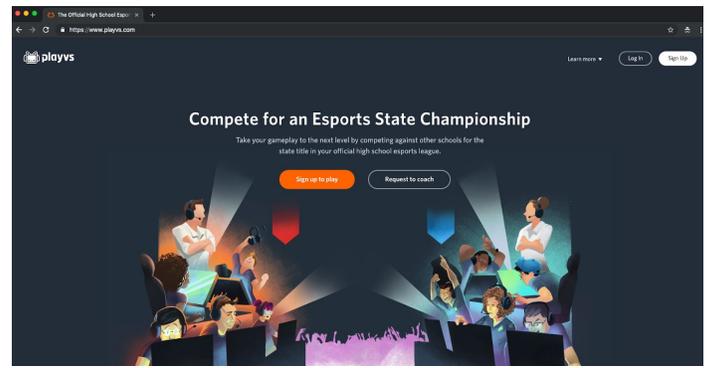
# School Onboarding

## Getting Started

Quickly set up your school's esports program by creating an account on PlayVS and completing your school's profile. You'll be able to designate an esports coach and connect your IT support. Once you have been verified, you'll be able to invite players and build out teams all through the PlayVS online platform.

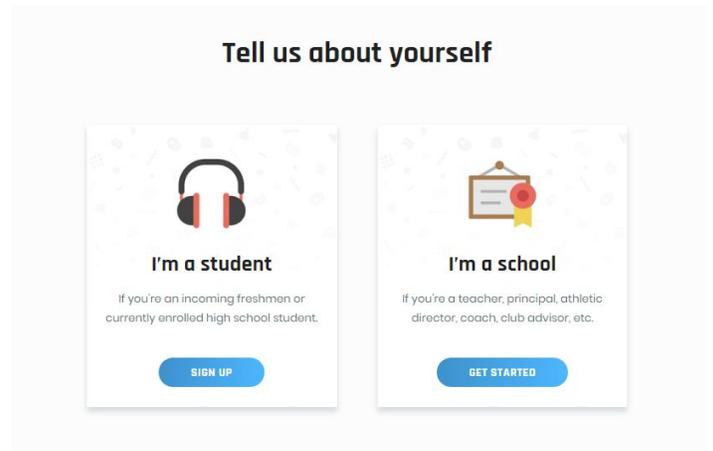
### Step 1: Visit PlayVS.com

Visit [PlayVS.com](https://www.playvs.com) and click the "request to coach" or "sign up" button to start the process. You will be taken through our onboarding process to designate a coach and connect your IT.



### Step 2: Select "I'm a School"

Click "Get Started" to get your coach profile set up. You can invite students to create an account once you finish onboarding.



## Create Coach Profile

Fill out your information

1. Name
2. School email
  - a. Please enter a valid email address from your school's domain.
3. Create a password
4. Your school:  
If your school is not in our system:
  - a. Check different spellings and abbreviations
  - b. Still not there? Fill in the name and click "Add your school."

### Welcome to PlayVS

Your name \*

John Doe

Email \*

johndoe@playvs.com

Password \*

.....

What's your school's name? \*

PlayVS High School

Not listed? [Add your school.](#)

[SIGN UP AS FACULTY MEMBER](#)

## Complete Your Coach Profile

Fill out your information

1. Choose whether you or another person will be the head coach. You will be able to add assistant coaches later through your dashboard.
2. Provide a phone number for us to contact you.
3. Choose your expertise. This will help us provide relevant materials to support your program.
4. Choose a role that best fits your position at your school.  
*Note: Activity Sponsors/Coaches must be employed by the school.*

### Coach & school information

[← RETURN TO DASHBOARD](#)

**Coach information** ✓

Who will oversee esports at your school? \*

Myself  Other

Phone number and extension

(202) 555-0165

What is your level of esports expertise? \*

Beginner

What is your role at school? \*

Teacher

## Complete Your School's Profile

Fill out school and team information

1. Fill in your school's mascot information.  
Upload an image that can be used on the PlayVS platform as your school's profile picture.
2. Choose your payment type.

Who will cover the cost of each player's season pass (\$64/player)? \*

Please select: ▼

Please select:

- School (Bulk payment, either credit card or mailed invoice)
- Students (Online via credit card)

- a. School payments will be invoiced the first week of the regular season. This option means that the school will pay for all player accounts. *Note: The payment feature will be disabled for students.*
- b. Student payments will provide a place for individual players to make a payment. Students will be able to share a secure link to have parents/sponsors make the payment.

3. Fill in your rival school to help us highlight those matches during the season.
4. Choose which games your school be interested in for the new season. Tip: Hosting a student interest meeting may help you decide which games to pursue!

### School information ✓



What is your school mascot's name?

Dogs

Who will cover the cost of each player's season pass (\$64/player)? \*

School (Bulk payment, either credit card or mailed invoice) ▼

Who is your rival school? \*

PlayVS Cats

What game(s) would your school be interested in? Select all that apply. \*

League of Legends

Smite

Rocket League

## IT Profile

### Step 1: Connect with your IT Support Staff

Fill out your IT support information. Providing accurate IT contact information can help with getting your computers set up and game day issues.

Need help? Please reach out through our intercom messenger in the bottom right corner. We have trained IT staff to help you gather this information.

#### IT Support ✓

Does your school have IT support staff on campus? \*

Yes  No

School IT Contact \*

James Doe

Their email address \*

jamesdoe@playvs.com

Their phone number and extension \*

(202) 555-0166

### Step 2: Computer/Network Availability

School computer information will help unlock the games for your school.

PlayVS needs to have a current and correct IP address from your IT department in order to verify your program.

#### School computers ✓

Does your school have a dedicated computer lab? \*

Yes  No

How many computers can be used for esports? \*

10 to 25

School public IP address (please confirm with your IT contact) \*

This will be a 9 digit code from your IT department.

- Invalid IP Address

### Step 3: Know your Devices

Select which computers your players will be competing on and upload the according files.

This will help our support team troubleshoot, if any issues occur during set up or game days.

#### Computer specifications

Windows  OR  Mac

UPLOAD DXDIAG FILE

**TIP** Not sure how to find the Dxdiag file? [Click here](#)

#### Computer specifications

Windows  OR  Mac

UPLOAD "ABOUT THIS MAC" SCREENSHOT

**TIP** Not sure how to find "About this Mac"? [Click here](#)