



**Minutes of the Arts Committee Meeting
December 10, 2007**

Elementary Arts Banquet: February 4 and 5, 2008

- It was recommended that we put the Liberty Mutual logo on our invitation letter.
- Lou has sent a letter to Mr. Kenyon, regional representative for Crayola, requesting markers for our visual arts center and crayons for gifts for our award recipients.
- Bobbi will e-mail the arts announcement to Laura Ferrante-Fernandes so she may e-mail it to all board members.
- Karol Brzozowski recommended that we decorate the Aqua Turf in a black-and-white décor with top hats and wands.
- Lou will check on the disc jockey and set a time for committee members to go to the Aqua Turf to make final arrangements.
- Lou will speak to Wild Bill, caricaturist, to tell him that we need to move the lines along and that we cannot have colored caricature portraits.
- Lou will see if we can announce the arts banquet on our website.

High School Arts Banquet: April 8, 2008

- Diane Smith has agreed to be our M.C.
- Dennis will ask schools to prepare the digital representations of all recipients so they may be viewed on the big screens.
- Andrea and other committee members will meet with Jim Graskow on January 22 or 24 to set the parameters for his presentation to our high school arts recipients.
- The committee held a discussion on how to recognize the Eagleton Award recipients.
 - Should the recipients be chosen from the students who are being recognized from each school?
 - Emphasize the importance that the Westfield representative follows the script.
 - How do we get principals and guidance counselors as well as art teachers to coordinate the art recipients and the Eagleton recipients in a timely fashion?
 - In the end, we plan to send out two application forms to each school and we will discuss this process at our next committee meeting.