

COMMITTEE FOR SERVICE TO SCHOOL AND THE COMMUNITY

Meeting Agenda/Minutes

Date of Meeting	October , 2017
Time:	11:00 AM
Prepared by:	Gil Grissom, Chair
Material Required:	Chromebooks
Objective:	Select Semester Projects

Name:	Name:	Name:
Gil Grissom	John Smith	Karen Starr
Diana Prince	Julius Caesar	Martin Van Buren
Samantha Brown		

(Please highlight all who are present)

AGENDA:

1. Call to Order
2. Roll Call
3. Minutes from last meeting
4. Reports
5. Old Business - none
6. New Business- Select Semester Projects
7. Announcements/Program
8. Adjourn

Please be sure to review meeting notes if you miss a committee meeting!

Minutes

Call to Order

The regular Meeting of the Committee for Service to School and the Community was called to order at 2:15PM in RM 231 on Monday September 11, 2017 by the Chair, Grissom. The Secretary was present.

Roll Call

5 members present, 2 absent Grissom declared a quorum to be present.

Minutes from last meeting

The minutes of the June 6, 2017 meeting were read and approved as corrected.

Reports

Chair Grissom reported that the committee was on progress.

Vice Chair Prince left no report

Secretary Brown reported that the all of the paperwork was in order

Treasurer Smith reported that the committee had a working budget of \$200 and that they be authorized to break the money up for the different projects.

Publicist Caesar was absent but left the following report:: they had met with Mr. Augustus and everything was ready to get advertising going.

Member Starr reported that they had reserved the following dates: 10/15/17 setup, 10/30/17 photos.

Member Van Buren reported that they were in the process of identifying supplies on hand but would have a list of items that need to be purchased by the next meeting.

Old Business

None

New Business

Smith moved to be authorized to break the money up for the 2 semester 1 projects. Brown seconded and after discussion the motion was adopted.

Starr moved that t-shirts be sold for Pink October. Brown seconded and after discussion the motion failed to be adopted.

Announcements/Program

Van Buren announced that he would miss the next meeting.

Adjourn

The meeting was adjourned at 3:12PM by the Chair

Faithfully submitted by: Samantha Brown, Secretary

Approved on: September 25, 2017