



**CONNECTICUT ASSOCIATION OF SCHOOLS  
ELEMENTARY DIVISION BOARD  
DR. JOHN C. MULRAIN COMMUNITY SERVICE AWARD  
(Deadline for Submission is December 18, 2009)**

This award is designed to support and extend community ideals by recognizing and rewarding an on-line principal who has planned or implemented a program that has made a significant impact in the solving of a school/community or societal problem.

**APPLICATION INFORMATION:**

1. A superintendent, fellow administrator, or a member of the principal's staff may make nominations for this award.
2. The nominator should submit an application form and any other information that will validate the principal's community service and/or accomplishments.
3. Recipient must be an on-line elementary school principal.
4. All members of CAS are eligible to participate except members of the selection committee.

**PERFORMANCE INDICATORS:**

The principal has:

1. Actively sought solutions in societal/community issues that impact students.
2. Been a leader in linking community resources and school resources to meet student needs.
3. Developed effective strategies for involving parents in the school life of their children.

**PROCESS FOR SELECTION:**

1. The Elementary Division Board Chair will appoint a selection committee with a chairperson and at least two other principals.
2. The Committee will meet to review and evaluate nomination materials and select a winner.
3. An assessment sheet with criteria and performance indicators are used throughout the process.
4. Finalists may be interviewed using questions and a rating sheet developed by the committee.
5. If the committee does not locate a suitable candidate, it should not submit a nominee for that year.
6. All nominees will be notified in writing of the results.
7. The selection committee chairperson will present the award at the Parent/Volunteer Recognition Banquet on March 24, 2010.

**NOMINATIONS SHOULD BE SENT TO:**

*Regina S. Birdsell  
Assistant Executive Director  
The Connecticut Association of Schools  
30 Realty Drive  
Cheshire, Connecticut 06410*



**THE CONNECTICUT ASSOCIATION OF SCHOOLS  
ELEMENTARY DIVISION BOARD NOMINATION FORM**

**DR. JOHN C. MULRAIN COMMUNITY SERVICE AWARD**

*(Deadline for Submission is December 18, 2009)*

I nominate the following CAS principal for the Dr. John C. Mulrain Community Service Award:

Principal Name \_\_\_\_\_

School \_\_\_\_\_

Address \_\_\_\_\_

Town/City \_\_\_\_\_ Zip \_\_\_\_\_ Telephone \_\_\_\_\_

School Website \_\_\_\_\_

Is this a CAS member school?     Yes     No

1. Describe the principal's community service and/or accomplishments.
2. Describe how the principal sought solutions in societal/community issues that impact students.
3. Describe how the principal has been a leader in linking community resources and school resources to meet student needs.
4. How has the principal developed an effective strategy for involving parents in the school life of their children?

\_\_\_\_\_  
Typed Name of Nominator

\_\_\_\_\_  
Signature of Nominator

\_\_\_\_\_  
Position of Nominator

\_\_\_\_\_  
Date Submitted

\_\_\_\_\_  
Telephone Number of Nominator

\_\_\_\_\_  
Typed Name of Principal Nominated

\_\_\_\_\_  
Signature of Principal Nominated

**ENDORSEMENT BY SUPERINTENDENT OF SCHOOLS**

I have read and support this application

\_\_\_\_\_  
Typed Name of Superintendent

\_\_\_\_\_  
Signature of Superintendent

For CAS Use Only

Date Received \_\_\_\_\_ CAS Member  Yes  No