

**NOTE: This is the 2001 nomination form (the most recent available).
In addition to the deadlines, there may be other minor changes in the 2002 application.**

TO: Superintendents and Principals of CAS Member Elementary Schools

FROM: The Connecticut Association of Schools and The Connecticut Association of Elementary School Principals

DATE: January 2, 2001

RE: OPPORTUNITY TO NOMINATE A LOCAL PRINCIPAL TO RECEIVE THE NATIONAL DISTINGUISHED PRINCIPAL AWARD

The Connecticut Association of Schools, in conjunction with the Connecticut Association of Elementary School Principals, is actively soliciting nominations of principals of CAS member schools for the honor of being selected Connecticut's National Distinguished Principal for 2001.

If you feel that an elementary principal in your system is eligible for this honor, please complete the attached form, and return it over the superintendent's signature, NO LATER THAN January 26, 2001. Please include two one page letters of recommendations with the nomination form.

Please state your reasons for the nomination in the letters of recommendation after reviewing the selection criteria attached to this form. Your statements of not more than one page each should outline how the principal's leadership has created an effective learning community affecting staff morale, community support and student interest and achievement.

Please note that one of the letters should be from a school administrator or a faculty member. The second letter may come from faculty, parents or community. Please feel free to ask your nominee for suggestions.

Please attach a brief copy of your nominee's résumé to the nomination form.

Finalists will be chosen from the nominees by the CAS National Distinguished Principal Award Committee and they will be asked to complete an award application packet. This application will be due at CAS by March 5, 2001.

The CAS National Distinguished Principal Award Committee will select the state honoree after a review of the finalists' applications and site visits. The formal presentation of the state honor will occur at the annual Connecticut Association of Elementary School Principals Elementary Program Recognition Banquet, May 21, 2001, at the Aqua Turf in Southington.

Eligibility: Membership in CAS and five years of experience as a school principal.

The National Distinguished Principals Program is designed to recognize outstanding principals whose contributions to the profession are exemplary and acknowledged by their peers. The program honors principals who have exhibited extraordinary leadership, commitment to their students and staff, service to their communities, and contribution to the overall profession, including their professional associations.

**NOMINATIONS WILL BE ACCEPTED THROUGH TUESDAY,
FEBRUARY 5, 2001.
PLEASE CALL KAREN PACKTOR OR BOB CARROLL
AT CAS IF YOU HAVE ANY QUESTIONS.**

**NOMINATION
FOR
ELEMENTARY DISTINGUISHED PRINCIPAL AWARD 2001**

Nominee _____ Position _____

School _____ District _____

Address _____ Zip _____ Phone _____

Nominator _____ Position _____

District _____ Phone _____

Nominator _____ Position _____

District _____ Phone _____

PROFESSIONAL EXPERIENCE AS PRINCIPAL

<u>Position</u>	<u>School</u>	<u>District</u>	<u>Dates</u>
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

As superintendent of schools, I endorse the above nomination.

Signature

Date

Thank you for your nomination!
Please send this form with two one page letters of recommendation and the nominee's résumé (brief) by
January 26, 2001 to:

Connecticut Association of Schools
National Distinguished Principal Award Committee
c/o Karen Packtor
30 Realty Drive
Cheshire, CT 06410