

**Connecticut Association of Schools**  
*Fifty-Fourth Annual Meeting*  
May 11, 2006

**SCENARIO**

8:30 Registration  
9:00 Call to order

1. **DON GATES:** Good morning and thank you all for joining us today. My name is Don Gates. I am principal of Portland High School and president of the Connecticut Association of Schools. In my capacity as president, it is my pleasure to convene the Fifty-Fourth Annual Meeting of the Connecticut Association of Schools. I now call upon Janet Garagliano, principal of Jonathan Law High School and secretary-treasurer of CAS, to present the Secretary's Report.
  
  2. **JANET GARAGLIANO:** The minutes of the Fifty-Third Annual Meeting of the Connecticut Association of Schools, held on May 12, 2005, have been published and placed on the record subject to approval of the membership. I move the acceptance of those minutes.
  
  3. **DON GATES:** (*Calls for a second to the motion and a vote*). Thank you. I would now ask Janet Garagliano to present the Treasurer's Report for the 2005-06 fiscal year.
  
  4. **JANET GARAGLIANO:** (*Presents Treasurer's Report*). I move the acceptance of this report as presented.
  
  5. **DON GATES:** (*Calls for a second to the motion and a vote*).
- (PRESENTS PRESIDENT'S REPORT)*
- I now welcome Michael Savage to the podium to present the Executive Director's Report.
6. **MIKE SAVAGE:** (*PRESENTS EXECUTIVE DIRECTOR'S REPORT*)
  
  7. **DON GATES:** As most of you know, CAS is now essentially comprised of six "arms," or divisions — the CIAC, the SABC, the Principals' Center, and the three principals associations — one at each level. These six divisions are really the backbone of the organization and, therefore, it is important that you are kept abreast of their activities and operations. Included in the mailing that was sent to you were the annual reports of each of these divisions. In the past, we have asked the each of the chairs of the boards that govern those divisions to come forward to summarize the information that was provided to you in his or her written report. However, in the interest of saving time, we are going to consolidate the presentation of the individual reports into one "all-inclusive" presentation. We are calling this "CAS: A Year in Review."

***(POWER POINT PRESENTATION)***

I would now ask Janet Garagliano, chair of the Student Activities Board of Control, to come forward and present distinguished service plaques to outgoing board members.

8. **JANET GARAGLIANO:** I would like to ask Kathy McGrath and Steve Wysowski to please come forward.

Kathy and Steve, you will be both leaving us because you have completed your four years of service to this board. You have been incredibly dedicated and valued members. It is my pleasure to present each of you with a plaque for distinguished service. (NOTE: Present plaques but do NOT read inscriptions)

I would now invite Bill Barney to come forward to present distinguished service plaques to the outgoing members of the CIAC board.

9. **BILL BARNEY:** Thank you, Janet. May I ask Dennis Siegmann and Rose Marie Cipriano to please come forward. Dennis and RoseMarie, you have both been strong and faithful members of the CIAC Board of Control. I would like to present you with these distinguished service plaques to thank you for your years of dedicated service on what is one of the association's most challenging boards. (NOTE: Present plaque but do NOT read inscription)

Now please welcome to the podium Bob Pitocco, principal of Rocky Hill High School and chair of the Connecticut Association of High School Principals' board of directors.

10. **BOB PITOCCO:** Thank you, Bill. May I ask Christine Mahoney to please come forward,

Christine, you have been a loyal and valued member of the CAHSP board for the past four years. In recognition of your valuable contributions to our work, I am pleased to present you with this plaque for distinguished service. (NOTE: Present plaque but do NOT read inscription)

I would also just like to note that Kathy Barmak, assistant principal of the East Windsor High School, has also completed four years of service to our board and will be receiving a distinguished service plaque at a separate occasion.

And now I am pleased to turn the podium back over to President Gates.

11. **DON GATES:** Thank you, Bob. But I would ask you to remain at the podium for a minute. Bob, the close of this school year marks your eighth and final year of service to the CAHSP board. During your four years as chair of this board, you have provided superb leadership and clear direction, carefully working with members to identify and address issues of concern to your high school colleagues. In recognition of your extraordinary leadership and service, it is my pleasure to present you with this distinguished service plaque. (NOTE: Present plaque but do NOT read inscriptions)

Before we move on, I would like to make some presentations to outgoing members of the CAS Board of Directors. We actually have two individuals who will be leaving the board this year and I extend my personal gratitude to each of them. I would like to ask Andrea Lavery and Vaughn Ramseur to please come to the podium. Andrea, you have just completed your fourth and final years of service to the CAS Board of Directors. You were unquestionably one of our most loyal and conscientious members, rarely ever missing a meeting and always directing your full attention to the

matters that came before the board. Many thanks for your outstanding service. (NOTE: Present plaque but do NOT read inscription)

Vaughn you will all be retiring next month after many years of dedicated service to CAS. You have served us in a myriad of roles and brought a wealth of talent and experience to this organization. It is my pleasure to present you with this distinguished service plaque and I congratulate you on your upcoming retirement. (NOTE: Present plaque but do NOT read inscription)

12. **DON GATES:** And now on to **NEW BUSINESS**. . . The first item on our agenda is the proposed changes to the CAS Constitution. You should have picked up a revised CAS Constitution on the hands-out table this morning. It is a rather sizable document printed on **canary yellow** paper. As was explained in the materials that were sent to you in the mail, we are presenting for your approval a major organizational restructuring which necessitates sweeping changes in the CAS Constitution. Rather than going through those changes one by one, we will instead ask that you adopt the revised CAS Constitution in its entirety. But let me first summarize for the you the major changes:

**First: On pages 4 and 5, you will see that we have added a new section under Article IV, called Governance Structure.** This new language simply spells out the new organizational design. The new structure is illustrated up on the screen and as you can see it is predicated on three distinct divisions -- the *Division of Student Services*, the *Division of Administrative Services*, and the *Division of Professional Services*.

**Secondly: The three principals' associations will once again be "boards of control."** The new organizational design necessitates a change in the manner in which the three separate membership levels (elementary, middle and high) are structured. The CAS board voted to eliminate the individual principals' associations (CAHSP, CAMSP, and CAESP) and restore their governing boards to their previous standing as "boards of control." Obviously, this change impacts both the CAS Constitution and the individual bylaws of each of the current principals' associations. Most of the changes are simple language changes. Any language that defined or referred to the three principals' associations -- i.e., CAHSP, CAMSP, and CAESP -- has been deleted or modified. Any reference to the CAHSP Board of Directors, the CAMSP Board of Directors or the CAESP Board of Directors has been changed to the High School Board of Control, the Middle School Board of Control, or the Elementary Board of Control, respectively.

**Thirdly: The Principals' Center Advisory Committee has been "elevated" to a "board of control."** This change is prompted by the fact that the Principals' Center has grown dramatically over the last few years and has emerged as an organizational entity that is as important and prominent as the CIAC, the SABC, and the three membership divisions. This transition from an "advisory committee" to a "board of control" is reflected in the proposed revisions to the CAS Constitution as well as the Principals' Center Bylaws.

**Finally: The Student Activities Board of Control has been renamed.** The SABC will now be known as the Connecticut Student Activities Conference Board of Control, which will be the governing body for the newly-established *Connecticut Student Activities Conference*. This new entity is the result of the Association's continued expansion of student-centered activities. In the past few years, student activities has been a much larger focus of the association's attention and resources. For example, CAS has expanded its student leadership programs; the Connecticut Debate Society has come under the auspices of CAS; and the CIAC is undertaking a number of initiatives in the area of sportsmanship. And, in that these activities are generated from different "arms" of the association, we felt that it was important to create one "unified" umbrella under which all these activities could be overseen and regulated. This change has impacted both the CAS Constitution and the SABC Bylaws.

Are there any questions on the proposed changes or would any one care to discuss them?

Can I have a motion to adopt the revised CAS Constitution as presented?

*(Calls for a second and a vote)*

Thank you. Now we need to vote on the separate bylaws of each of our principals' associations. Please be aware that, as dictated by our Constitution, the bylaws of each principals' association requires the approval of its respective membership only, not the entire CAS membership. Therefore, only elementary members will vote on the bylaws of the Connecticut Association of Elementary Schools Principals; only middle school members will vote on Connecticut Association of Middle School Principals' bylaws, etc.

Lets start with the elementary level. Elementary members should have picked up a copy of the revised bylaws from the hands-out table this morning. **They are the purple sheets.** The only changes that have been made to these bylaws are that any references to the Connecticut Association of Elementary School Principals have been deleted and the elementary membership's governing board, which is now called the CAESP Board of Directors, has been changed to the Elementary Board of Control.

May I have a motion to accept the elementary membership bylaws as presented?

*(Calls for a second and a vote - elementary members only)*

And now on to the middle level. Members should have picked up a copy of the revised bylaws from the hands-out table this morning. **They are the tan sheets.** Just like the elementary bylaws, the only changes that have been made to these bylaws are that any references to the Connecticut Association of Middle School Principals have been deleted and the middle level membership's governing board, which is now called the CAMSP Board of Directors, has been changed to the Middle Level Board of Control.

May I have a motion to accept the middle level membership bylaws as presented?

*(Calls for a second and a vote - middle level members only)*

And now the high school level. Members should have picked up a copy of the revised bylaws from the hands-out table this morning. **They are the orange sheets.** Just like the elementary and middle level bylaws, the only changes that have been made to these bylaws are that any references to the Connecticut Association of High School Principals have been deleted and the high school membership's governing board, which is now called the CAHSP Board of Directors, has been changed to the High School Board of Control.

May I have a motion to accept the high school membership bylaws as presented?

*(Calls for a second and a vote - high school members only)*

We are almost done here. But the restructuring also effects the bylaws of the SABC and the Principals' Center. Therefore, we have to vote on these final two documents.

You should have in front of you copies of the proposed SABC bylaws. **They are green sheets of paper.** As mentioned previously, the SABC will now be known as the Connecticut Student Activities Conference Board of Control, which will be the governing body for the newly-established *Connecticut Student Activities Conference*. This name change has been reflected in the proposed bylaw revisions.

May I have a motion to accept the SABC bylaws as presented? Note that this vote requires the vote of the full membership.

*(Calls for a second and a vote)*

And, finally, you should have in front of you copies of the proposed Principals' Center bylaws. They are grey sheets of paper. As mentioned previously, we are proposing that the Principals' Center advisory board become a full-fledged board of control. This change has been reflected in the proposed bylaw revisions.

May I have a motion to accept the Principals' Center bylaws as presented? Note that this too requires the vote of the full membership.

*(Calls for a second and a vote)*

13. **DON GATES:** And now we move on to our next order of business which is the **Report of the Nominating Committee**. I would like to call Dr. Jerry Auclair, principal of Darien High School and chair of the CAS Nominating Committee, to the podium to present the slate of officers for the 2006-2007 school year.
14. **JERRY AUCLAIR:** You will find in your packets the Report of the CAS Nominating Committee for the 2006-2007 year (**pink** sheets). If there are no questions on the proposed slate, I would move the adoption of the report as presented.
15. **DON GATES:** *(Calls for a second to the motion. He then asks if there are any other nominations from the floor. If none, he calls for a vote).*
16. **DON GATES:** I now ask Treasurer Garagliano to return to the podium to present the **Proposed Budget for 2006-2007**.
17. **JANET GARAGLIANO:** (PRESENTS PROPOSED BUDGET. CALLS FOR QUESTIONS)  
  
I move the adoption of the budget as presented.
18. **DON GATES:** *(Calls for a second, discussion, and vote)*  
  
Thank you, Janet. I now call for a motion to adjourn the **Fifty-Fourth** Annual Meeting of the Connecticut Association of Schools.  
  
*(Calls for a second and a vote)*

I ask that you continue to remain seated for the final order of business today, the Thirteenth Annual Meeting of the Connecticut Schools Corporation. As most of you know, back in 1993, the organization embarked on a significant restructuring which resulted in the creation of the Connecticut Schools Corporation, a holding corporation which consists of four subsidiary corporations. Each year, on the occasion of the CAS Annual Meeting, we must also conduct an annual meeting of the Connecticut Schools Corporation and three of its subsidiary corporations. However, the meetings of the other subsidiary corporations do not involve you, the general membership.

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**Connecticut Schools Corporation**  
*Thirteenth Annual Meeting*  
*May 11, 2006*

SCENARIO

1. **DON GATES:** First, I will tell you that each voting member of CAS is automatically a voting member of the Connecticut Schools Corporation. And now, in my capacity as President of the Connecticut Schools Corporation, I call to order the Thirteenth Annual Meeting of the Corporation. I ask that Janet Garagliano, Secretary-Treasurer of CSC, come forward to present the minutes of the Twelfth Annual Meeting.
  
2. **JANET GARAGLIANO:** The minutes of the Twelfth Annual Meeting of the Connecticut Schools Corporation, held on May 12, 2005, have been published and placed on the record subject to approval of the membership. I move the acceptance of those minutes.
  
3. **DON GATES:** (Calls for a second and a vote). I now ask that Bob Pitocco, chair of the CSC Nominating Committee, come forward to present for adoption the slate of officers of the CSC Board of Directors.
  
4. **BOB PITOCCO:** In your packet is the Report of the CSC Nominating Committee for the 2006-2007 year. The report is on a single yellow sheet of paper.

I move the adoption of the slate as presented.

5. **DON GATES:** (Calls for a second and a vote.) Thank you, Bob.

Absent objection, I nominate Janet Garagliano, CAS Secretary-Treasurer, to be the representative of the CSC Board who will cast the single official CSC ballot to elect all director nominees at the annual meetings of all subsidiary boards.

I would like to ask Treasurer Garagliano to return to the podium once more to present the CSC Budget Report.

6. **JANET GARAGLIANO:** I would like to call your attention to the CSC Budget Report that is in your packets (single white sheet of paper). The report reflects no income or expenditures during the 2005-06 school year. I move the acceptance of this report as presented.
  
7. **DON GATES:** *(Calls for a second and a vote.)*
  
8. **DON GATES:** In that there is no further business to come before the Annual Meeting of the CSC, I call for a motion to adjourn. *(Calls for a second and a vote.)* After a few quick announcements, I will invite members to disburse to the separate membership meetings. The CIAC membership meeting will be conducted in this room, which is the Prince Edward Ballroom A, so those of you who wish to attend may remain in place. The elementary and middle level membership meetings will be held in the break-out rooms just outside of this room. The middle level members will meet in the **Prince Edward Ballroom B** and the elementary level members will gather in **Prince Edward Ballroom C**. The individual membership meetings should conclude by 12:00 and you are invited to socialize in the Tavern for a half an hour. Our hope is to begin the luncheon promptly at 12:30 p.m.

Just one final announcement before we disburse . . . I am going to call the names of the individuals who currently serve as the directors of the subsidiary corporations of CSC. If your name is called, I would ask you to meet in **Prince Edward Ballroom C** at noon, or as close to noon as possible, so that we may conduct the annual meetings of each of the subsidiary corporations. The meetings should take, at the most, five or six minutes of your time. Again, I would ask the following individuals to report to **Prince Edward Ballroom C** at 12:00 p.m.:

- Carole Alvaro
  - Anthony Azzara
  - Kit Bishop
  - Gene Blain
  - Richard Cavallaro
  - Rose Marie Cipriano
  - Janet Garagliano
  - Dan Hansen
  - Andrea Lavery
  - Kathy McGrath
  - Paul Newton
  - Ann Pratson
  - Preston Shaw
  - Dennis Siegmann
  - Paul Stringer
  - Steve Wysowski
- (Repeat if necessary)*

Again, please report back to this room at 12:30 for the luncheon and awards ceremony.