

A Comprehensive Effective Teaching Template for Planning, Observing and/or Reflecting
 (Aligned to CSDE Common Core of Teaching –Components of Effective Teaching and Learning)

Name: _____ Date: _____ Time: _____

Lesson: _____ Grade Level: _____ Observer: _____

Rating Scale **A** – Accomplished **P** - Proficient, **L** - Limited/Beginning, **I** - Inadequate

Questions for Planning, Classroom Observation and Reflection focused on the Instructional Core:

- (1) Look at the **content** of the lesson (standards-based and **rigorous**; what do the learners need to know, understand and be able to do?)
- (2) Look at the **role of the student** in the learning process (Is the work **relevant** to the student? Are students **engaged**? Are students doing the **work**? What are they **learning**? Is the task easy, hard and why? Is each child being taught?)
- (3) Look at the **role of the teacher** in the learning process (Has the teacher established a **relationship** with students necessary to **engage** them and assess their learning? What **methods** is the teacher using? How does the teacher know if the students have learned? [**evidence of progress monitoring**])

Planning for Active Learning that is rigorous and relevant

Rating	Description: Designing a learning environment based on a comprehensive understanding of the needs and multiple points of reference of the learners in order to engage them in rigorous and relevant learning that promotes an intrinsic curiosity about their learning and the world
	Learning objective and expectations for student learning <input type="checkbox"/> Are aligned with Common Core Standards and Grade Level Expectations (GLEs) <input type="checkbox"/> Are clearly articulated, posted and include Building Blocks for Student Engagement (BBSE): The Big Idea, Essential Question/Enduring Understanding, and specifically address <i>what learners need to know/remember, understand and be able to Do (evidence.)</i> <input type="checkbox"/> Assessments – evidence (Do) are specific, measurable, achievable, relevant, timely (SMART goals)
	Schema Activator - used to engage learners as soon as they enter the classroom <input type="checkbox"/> Includes use of prior knowledge and links to standards-based learning objective(s) <input type="checkbox"/> Promotes and deepens application of skills with conceptual understanding and meaning
	Planning questions for instruction and assessments - Taxonomy levels (simple/concrete to complex/abstract) <u>Know& Remember</u> - <u>Understanding</u> - <u>Do</u> : (Application ~ Analysis ~ Synthesis ~ Evaluation ~ Create)
	Texts/materials used for resources are culturally responsive to the learners, developmentally appropriate and based on needs, interests, readiness, and experiences; technology supports and extends student involvement

Instruction for Active Learning and Assessment for Learning

Rating	Description: Teacher understands and applies essential skills, central concepts and tools of inquiry; activities are aligned to objective(s), strategies are evidence-based and engage <u>all</u> learners, includes accommodations and differentiated instruction; frequent feedback and multiple measures are used to analyze student performance/progress monitoring toward meeting the objective(s) and to adjust and inform planning and instruction																		
	<input type="checkbox"/> Instructional strategies support varied learning styles and diverse cultural perspectives <input type="checkbox"/> Accommodations and differentiated instruction for ELL and/or students with special needs <p align="center">High-yield strategies (check all used)</p> <table border="0"> <tr> <td>Creating the Environment for Learning</td> <td>Helping Students Develop Understanding</td> <td>Helping Students Extend and Apply Knowledge</td> </tr> <tr> <td><input type="checkbox"/> Setting objectives and providing feedback</td> <td><input type="checkbox"/> Cues, questions, and advance organizers</td> <td><input type="checkbox"/> Identifying similarities and differences</td> </tr> <tr> <td><input type="checkbox"/> Reinforcing effort and providing recognition</td> <td><input type="checkbox"/> Nonlinguistic representations</td> <td><input type="checkbox"/> Generating and testing hypotheses</td> </tr> <tr> <td><input type="checkbox"/> Cooperative learning</td> <td><input type="checkbox"/> Summarizing and note-taking</td> <td><input type="checkbox"/> Non-fiction writing</td> </tr> <tr> <td></td> <td><input type="checkbox"/> Providing purposeful practice and homework</td> <td><input type="checkbox"/> Infusion of literacy <input type="checkbox"/> Other _____</td> </tr> <tr> <td></td> <td></td> <td><input type="checkbox"/> Infusion of numeracy</td> </tr> </table>	Creating the Environment for Learning	Helping Students Develop Understanding	Helping Students Extend and Apply Knowledge	<input type="checkbox"/> Setting objectives and providing feedback	<input type="checkbox"/> Cues, questions, and advance organizers	<input type="checkbox"/> Identifying similarities and differences	<input type="checkbox"/> Reinforcing effort and providing recognition	<input type="checkbox"/> Nonlinguistic representations	<input type="checkbox"/> Generating and testing hypotheses	<input type="checkbox"/> Cooperative learning	<input type="checkbox"/> Summarizing and note-taking	<input type="checkbox"/> Non-fiction writing		<input type="checkbox"/> Providing purposeful practice and homework	<input type="checkbox"/> Infusion of literacy <input type="checkbox"/> Other _____			<input type="checkbox"/> Infusion of numeracy
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	Integration of 21st c. skills (check all used) <input type="checkbox"/> Solve problems/Critical thinking <input type="checkbox"/> Flexibility and Adaptability <input type="checkbox"/> Self direction/Initiate <input type="checkbox"/> Curiosity and Imagination <input type="checkbox"/> Collaboration and Interpersonal leadership <input type="checkbox"/> Accessing and Analyzing Information <input type="checkbox"/> Effective Communication (written & oral) <input type="checkbox"/> Infusion of literacy and numeracy <input type="checkbox"/> <input type="checkbox"/> News literacy																		
	Makes connections (real world, career, global, interdisciplinary) <input type="checkbox"/> That enhance learners' ability to construct meaning and sense (brain-based learning techniques) <input type="checkbox"/> By putting facts into context to make meaning or tell a story																		

	<p>Sequences learning tasks to promote achievement of learning objective(s)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Uses scaffolding and purposeful transitions <input type="checkbox"/> Uses feedback that is specific, immediate, appropriate ,meaningful <input type="checkbox"/> Maximizes time for learning by effectively managing well established routines and procedures, pacing, and momentum
	<p>Assessment for (formative) and of (summative) learning (progress monitoring to meet the objective(s))</p> <ul style="list-style-type: none"> <input type="checkbox"/> Uses pre-assessment data or diagnostic evidence in planning and instruction, including accommodations and differentiation where needed <input type="checkbox"/> Monitors student understanding at appropriate intervals, including evidence of student learning and progress toward meeting objective(s) in work samples, and adjusts teaching as necessary <input type="checkbox"/> Designs closure of a lesson that is student centered and involves all students in reinforcing the objective(s) of what students need to know, understand, and be able to do <input type="checkbox"/> Collects and analyzes formative assessment data to monitor student progress at a particular point or over time <input type="checkbox"/> Uses formative and summative assessment results to analyze teaching and inform further instruction
Classroom Environment, Student Engagement and Commitment to Learning (Culture and Climate)	
Rating	Description: Promotes student engagement, independence and interdependence in learning in a positive learning community that is responsive to and respectful of learning needs of all students with diverse backgrounds, interests, and performance levels
	<p>Well-managed and highly engaged classroom evidenced by:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Learning environment is emotionally inviting <input type="checkbox"/> Positive rapport and relationships with students using fair and consistent practices <input type="checkbox"/> Student engagement in relevant and rigorous work; students doing the work <input type="checkbox"/> Students working collaboratively <input type="checkbox"/> Students' ability to articulate what they are learning and why <input type="checkbox"/> Students investment in their learning and initiation of their own questions and inquiries <input type="checkbox"/> Reinforcement of expected social skills that develop students' social competence, responsible and ethical behavior <input type="checkbox"/> Students monitor and self-regulate their progress toward achievement. <input type="checkbox"/> Resources to support learning (materials, technology, space arrangements, grouping) are prepared and in place <input type="checkbox"/> Personnel to support students with accommodations and differentiation are actively engaged with learners
Professional Responsibilities and Teacher Leadership	
Rating	Description: Effective teaching requires a command of subject matter and pedagogical skills combined with caring deeply about students and their successes; a deep commitment to student achievement and the belief that all students should be challenged to achieve; a willingness to work in collaboration with colleagues and families to meet the diverse needs of all students; and a commitment to analysis of one's teaching and continuous professional development
	<p>Dispositions (values, attitudes, skills) are evidenced by</p> <ul style="list-style-type: none"> <input type="checkbox"/> Demonstrating mastery of subject knowledge, major concepts and skills <input type="checkbox"/> Modeling a passion for learning and ability to ignite curiosity of their students by communicating enthusiasm, interest, initiative, and confidence; using oral and written language skills to communicate clearly and logically <input type="checkbox"/> Engaging in reflection of own performance and its effect on student learning (reflective practitioner), including receiving feedback with a professional attitude <input type="checkbox"/> Engaging in collaboration with colleagues and administrators to examine student learning data and professional development to enhance understandings of content, pedagogical skills, resources, and the impact of their actions on student learning and achievement <input type="checkbox"/> Collaborating with colleagues, administrators, students and families to develop and sustain a positive school culture <input type="checkbox"/> Collaborating with parents in a culturally respectful way to ensure their ongoing awareness of student progress and encourage opportunities to support their child's learning <input type="checkbox"/> Understanding the legal rights of students with disabilities and their families within the intervention, referral, and individualized education plan (IEP) process <input type="checkbox"/> Demonstrating professional judgments, integrity and ethical behavior

NOTES: