

CONNECTICUT INTERSCHOLASTIC ATHLETIC CONFERENCE
2007-08 CIAC GIRLS BASKETBALL TOURNAMENT
Sponsored by AT&T, Coca-Cola, Connecticut Sun, Dove, IGA, and State Farm

ALERT PAGE

The CIAC Girls Basketball Committee has been studying the present tournament structure and to address various issues and concerns raised by member school principals, athletic directors, coaches and the public, especially the issue of manipulation of schedules to gain an unfair advantage. As a result, the CIAC girls' basketball committee and tournament director Dave Maloney, proposed the new format for the 2007-08 Girls' Basketball Tournament. This format is nearly identical to the boy's basketball division format.

Under the new format the tournament classes (LL, L, M, S) will be established using the following criteria:

- Enrollment – girls enrolled in grades 10, 11, 12 as of October 1, 2006.
- Enrollment with a multiplier of 2 x girls enrolled in grades 10, 11, 12 for state defined schools of choice (except vocational technical and vocational agriculture/aquaculture high schools) and all member tuition high schools. Choice programs that are housed in a member school where the out-of-district students attending the choice program participate in athletics at the member school are subject to the multiplier for the out-of-district students.
- A weighted factor* for schools that advanced to the semi-finals or finals in the state tournament over the past three years. Points earned will be added to the school's base enrollment.

***Factor (over the past three years)**

- 10 points added each time a team reaches the semi-finals
- 25 points added each time a team reaches the final
- 50 points added each time a team won the championship

Tournament classes will be distributed after enrollment (plus factor) is determined.

**CONNECTICUT INTERSCHOLASTIC ATHLETIC CONFERENCE
30 Realty Drive, Cheshire, CT 06410**

**35th ANNUAL GIRLS BASKETBALL TOURNAMENT REGULATIONS
Sponsored by AT&T, Coca-Cola, Connecticut Sun, Dove, IGA and State Farm**

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CIAC Girls Basketball Committee Chair

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CIAC Coaches Committee Chair

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THE BASKETBALL TOURNAMENT INFORMATION IS ARRANGED IN TWELVE (12) SECTIONS.

1.0 DIVISIONS

2.0 SITES/DATES/TIMES

3.0 ENTRY PROCEDURES

4.0 EXPENSES/TICKETS

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CONNECTICUT INTERSCHOLASTIC ATHLETIC CONFERENCE

30 Realty Drive, Cheshire, CT 06410
Telephone (203) 250-1111 / Fax (203) 250-1345

35th ANNUAL GIRLS BASKETBALL TOURNAMENT

Sponsored by AT&T, Coca-Cola, Connecticut Sun, Dove, IGA and State Farm

1.0 DIVISIONS

- 1.1 Only institutional members of the Conference may enter this tournament which will be in four (4) divisions. Placement of schools has been based on the girl enrollment as shown in the 2006-07 CIAC Membership Directory. Classes are determined using enrollment figures and adding a plus factor when appropriate.

LL -- 524 and over
L -- 403 - 523

M -- 234 - 402
S -- Up to 233

2.0 DATES / SITES / TIME OF GAMES

- 2.1 Member schools may start practice on, but not before, Monday, November 19, 2007.
- 2.2 Member schools may play the first game on, but not before, Wednesday, December 5, 2007
- 2.3 The last date for games to count for the 2008 Girls Basketball Tournament will be Tuesday, February 19, 2008.
- 2.4 Scheduled Playing Dates for the 2008 Girls Basketball Tournament:

Qualifying Round	Friday, February 22, 2008	
First Round	L & S – February 25	/ LL & M – February 26
Second Round	L & S – February 27	/ LL & M – February 28
Quarter-Finals	L & S – February 29	/ LL & M – March 1
Semi-Finals	L & S – March 4	/ LL & M – March 5
Finals --	CCSU – March 8	

M - 11:00 a.m.; S - 2:00 p.m.; LL - 5:00 p.m.; L- 8:00 p.m.

- 2.5 GAME TIMES -- Single games will be played at 7:00 p.m.
Double-headers will be played at 6:00 p.m. and 7:45 p.m.
- 2.6 In the event of inclement weather, the site director has the authority to postpone the game. "Back-to-back" games may be scheduled. The site director must immediately notify the tournament director who will make the final decision regarding scheduling and postponement dates. The postponed game will be played on the next day excluding Sunday, except in the case of the Championship Final games.
- 2.7 All qualifying, first round and second round games will be played at the site of the higher ranked team, provided the court meets CIAC standards.
- 2.8 All state quarter-final and state semi-final games will be played at sites determined by the Tournament Director.

The CIAC Board of Control believes the quality of all of our tournaments is enhanced when we are able to conduct our tournament contests as neutral sites and, therefore, the board has adopted the following policy, effective with the winter 2005-06 season:

- 1) All tournament committees and directors, except football, are instructed to work towards the goal of playing all tournament games starting with the quarter-final round at a neutral site. Only in emergency situations and with the approval of the CIAC staff will higher ranked team sites be used.

- 2) All schools be given the opportunity to offer their school facilities as a neutral site for tournament contests prior to tournaments which could prove to be an advantage in certain circumstances (see #3).
 - 3) When a neutral site is not available for a tournament game and the higher ranked team has offered its site as a neutral site, the contest will be played at the higher ranked team site. However, if the higher ranked team has not offered its site as a neutral site prior to the tournament and the lower ranked team has, then the game will be played at the lower ranked team site. Only if both teams have not offered their sites as neutral sites will the game be played at the site of the higher ranked team, assuming the facility meets tournament regulations.
 - 4) CIAC established expenses beginning with the quarter-final round will be paid by the CIAC.
- 2.9 Once a site for a game is announced, neither of the competing teams may practice on that site.

3.0 **ENTRY PROCEDURE**

- 3.1 **SCHEDULE / GAME RESULTS** – All games played with CIAC member schools, the American School for the Deaf, or CIAC approved out-of-state schools must be reported on the schedule form via the password-protected online eligibility center. Games not included on the schedule form will not count for tournament qualification.

Game results must be submitted on a weekly basis (scores for all games through Saturday must be entered no later than the following Monday via the password-protected online eligibility center.

Note: Schools may set up access codes in the eligibility center to allow coaches to submit scores via the website without requiring the school's main eligibility center password. Game scores are the only information that may be submitted in this manner.

- 3.2 **SITE AVAILABILITY FORM** -- Due Wednesday, January 2, 2008 - Must be submitted via the password-protected online eligibility center.
- 3.3 **TOURNAMENT ROSTER FORM** -- Due Thursday, February 14, 2008 - Must be submitted via the password-protected online eligibility center. Any request for changes after the initial roster is submitted must be made on a "support ticket" via the online eligibility center.

A TEAM PICTURE, black and white, or color, is required -- this must be mailed to the CIAC office, 30 Realty Drive, Cheshire, CT 06410 or E-mailed to: jsylvester@casciac.org by February 14, 2008.

- 3.4 **ENTRY FEE** -- ***THERE IS A \$75 ENTRY FEE FOR GIRLS BASKETBALL.***
- 3.5 **FINAL SCORES** -- Regardless of regular season postponed games, the date of Tuesday, February 19, 2008 **MUST BE THE FINAL DAY TO COUNT** for the tournament. All games played after the entry form has been submitted, must be completed, and scores submitted to the CIAC office by Wednesday, February 20, 2008 at 9:00 a.m..
- 3.6 **Any school not qualifying for the tournament should submit the DNQ form via the password-protected online eligibility center.**

4.0 **EXPENSES/TICKETS**

- 4.1 The CIAC will reimburse schools whose sites are used for qualifying, first and second round games a fee of \$275 for S & M schools and \$300 for L & LL schools per game to help defray the cost of hosting a game. All other expenses except the payment of game officials and the site director will be paid by the host school. The lower ranked team provides the cost of transportation.

- 4.2 Schools will bear all traveling expenses.
- 4.3 The Girls Basketball Committee will pay all game expenses directly associated with the staging of the state quarter-finals, state semi-finals and state final tournament games.
- 4.4 Ticket prices for the 2008 tournament are as follows:
Free -- Children Five (5) and under
\$5.00 Senior Citizens (Age 65 and older)
\$5.00 Students (Grades 1-Grade 12)
\$7.00 Adults (All others not in the above categories)

Pre-sale tickets will be available for events which require advanced sales for proper management of the event. All pre-sale tickets will be sold at the above prices. There will be no discounting of pre-sale tickets.

- 4.5 Tickets for pre-sale will not be distributed by the CIAC office to schools for qualifying, first and second round, games. Schools wishing to pre-sell tickets for these games may do so by:
-- making the request to the CIAC office
-- picking up the tickets at the CIAC office
-- using only CIAC tickets, school tickets may not be substituted
-- returning unsold tickets and money to the CIAC office
-- selling no more than 40% of the capacity of the basketball facility.

- 4.6 Pre-sale tickets will be distributed by the CIAC office to participating schools for final games. On a per game basis, a 10% rebate will be paid to a member school on all pre-sale dollars in excess of the first \$200 sold.

- 4.7 Complimentary tickets will be distributed as follows:

For first round games: The home team for each first round game will obtain complimentary tickets by removing the first ten (10) tickets from the ticket roll to be used for on site sale. (Note:

A qualifying game will be treated in the same manner as a first round game for the distribution of complimentary tickets.)

For second round games: The host school and the visiting school of the second round game will each have a roll of tickets to be used for on site sale at the next game. Each school is to take the first ten (10) tickets from their roll and used as complimentary tickets. The visiting school may not sell any tickets from this on-site roll and must upon arriving at the game turn over the roll of tickets to the site director of the second round game.

For quarter-final, semi-final games: The principal or his designee will fax a list of ten (10) people for complimentary tickets to the host school / neutral site for admission. These people must identify themselves at the door. These tickets are for school personnel supervision, administrators, coach spouses, etc. They are not for parents of players.

For final games: Each school is to remove the first ten (10) tickets from the pre-sale roll of tickets as complimentary tickets. Pre-sale tickets for these games will be distributed to member schools from the CIAC office.

5.0 FORFEITS

- 5.1 Member schools will be required to submit regular season schedules for all sports controlled by CIAC in which member schools participate. Determination of forfeitures will be based on this schedule.

A forfeit game shall count as a victory for the team declared the winner and as a loss for the team declared a loser in determining tournament qualifications and ratings. For tournament qualifications only the following reasons for a forfeit shall be accepted.

- 5.2 A team shall forfeit a game or games if through a violation it is required to do so under the CIAC Rules of Eligibility.
- 5.3 A team shall forfeit a game if the game official declares the game a forfeit as a result of a National Federation rule violation, or a team refuses to play after being instructed to do so by the game official.
- 5.4 Forfeitures will be honored by each CIAC sports committee when there is mutual agreement between the Principals of the two schools involved in the game not played. Each Principal must submit on the official CIAC Canceled Game - Forfeiture Form his/her decision and it must be received in the CIAC office within 72 hours following the time of the scheduled contest. On the eve of a tournament when there is not sufficient time for normal administrative procedures (72 hours) if a question of team forfeiture arises the Executive Director or his designee, in consultation with the Chairman of the sports committee affected and the Principals of the two schools will make an appropriate ad hoc decision in consideration of the best interests of the tournament as a whole.
- 5.5 All games listed on the original schedule and submitted to the CIAC which are not played and have not been forfeited in accordance with this policy will be considered by each sport committee as No Contest and shall not count for tournament qualification and ratings unless it affects the minimum number of games required to qualify for tournament participation. In this instance the sport committee shall review the evidence submitted by the teams involved and may grant an exception from the minimum game number requirement. The minimum winning percentage as determined by the individual sports committee must be met under all circumstances.

6.0 OFFICIALS

- 6.1 Each member school must complete appendix E and submit it to the CIAC office via the password-protected online eligibility center by February 4, 2008. From this list a master list of officials will be developed.
- 6.2 The game officials for all of the tournament games will be assigned by the CIAC. Officials will be paid directly by the CIAC office.
- 6.3 Site directors should meet and greet officials and escort them to their private locker rooms and escort them to their cars when they are ready to leave.
- 6.4 Identity of the officials assigned games by the assistant tournament director, will not be disclosed prior to the game.

7.0 PROTESTS

- 7.1 Each sports committee will establish a protest committee whose purpose will be to adjudicate all protests relating to the operation of the tournament, including the application and administration of tournament regulations. National Federation or CIAC game rule interpretations and judgments by the game officials cannot be protested. The protest committee for each sport shall consist of the Assistant Executive Director for CIAC, the chairman of the tournament committee, an administrator member of the sports committee, the tournament director, and the coaches' chairman on the sport committee. All protest Committee decisions are appealable to the CIAC Board of Control as provided in the CIAC By-laws.

7.2 On the eve of a tournament when there is not sufficient time for normal administrative procedures and Board of Control hearings, if a question of interpretation of tournament regulations or the operation of the tournament arises, the Chairman of the CIAC Board of Control, the Executive Director of CIAC, and the chairman of the tournament committee in question will make an appropriate ad hoc decision in consideration of the best interest of the tournament as a whole.

7.3 **DECISIONS BY GAME OFFICIALS** -- Protests arising from the decisions, interpretations and misapplication of the National Federation or CIAC game rules by officials during the contest will not be considered. The decisions and interpretations of the rules by the officials are final.

The record of the official scorekeeper at the conclusion of the contest is final unless an error is discovered. Such error shall be corrected as covered by specific contest rules.

Any team leaving the contest area before the conclusion of the contest because of dissatisfaction with the officiating will render the school liable to disciplinary action by CIAC.

8.0 **QUALIFYING**

8.1 To be eligible for consideration in the tournament, a team must play a minimum of ten (10) games AGAINST VARSITY OPPONENTS and have won 40% of its approved scheduled games played. Only the first two games played with any single opponent will be included in the ten (10) games.

8.2 Only games played with Conference member schools, American School for the Deaf, or Region I out-of-state schools who are members of their state athletic association shall be considered.

8.3 Games played with non-member Connecticut secondary schools shall not be considered in the rating of teams.

9.0 **RANKING/SEEDING**

9.1 The percentage method will be used to rank teams (number of games won by the number of games played) -- when there is a tie, the following steps will be in place:

- a. First -- Most wins, 10-10 is a higher rank than 9-9.
- b. If a tie remains, head-to-head competition (two team ties only)
- c. If a tie remains -- a power rating will be used:

A team will be given points based on the size of the school(s) that they beat -- win vs LL school = 4 points; win vs L school = 3 points; win vs M school = 2 points; win vs S school = 1 point.

Teams total points will be added and divided by games played to determine the "power number". Example: School X has a record of 15-5 with 8 LL wins, 5 L wins, 1 M win and 1 S win. Their point total is 50, divided by 20 games played for a power rating of 2.5.

- d. If a tie remains, head-to-head competition (two teams only).
- e. If a tie remains, the team with most wins in highest classification will be the higher ranked team.
- f. If a tie remains, the higher ranked team will be determined by lot.

9.2 **PAIRINGS**

The pairings will be made as follows:

<u>First Round</u>	<u>Second Round</u>	<u>Quarter-finals</u>	<u>Semi-finals</u>	<u>Finals</u>
1 vs 32				
16 vs 17	1 vs 16			
8 vs 25		1 vs 8		
9 vs 24	8 vs 9		1 vs 4	
4 vs 29				
13 vs 20	4 vs 13			
5 vs 28		4 vs 5		
12 vs 21	5 vs 12			1 vs 2
2 vs 31				
15 vs 18	2 vs 15			
7 vs 26		2 vs 7		
10 vs 23	7 vs 10			
3 vs 30			2 vs 3	
14 vs 19	3 vs 14			
6 vs 27		3 vs 6		
11 vs 22	6 vs 11			

9.3 If fewer than 32 teams qualify, the higher ranked teams will draw byes for the first round.

9.4 If more than 32 teams qualify, the qualifying pairings shall be as follows:

If 33 teams	If 34 teams	If 35 teams	If 36 teams
32 vs 33	32 vs 33	32 vs 33	32 vs 33
	31 vs 34	31 vs 34	31 vs 34
		30 vs 35	30 vs 35
			29 vs 36

9.5 A TEAM MAINTAINS ITS INITIAL PERCENTAGE RANKING THROUGHOUT THE TOURNAMENT.

9.6 ***RANKING AND PAIRING INFORMATION*** will be released on Wednesday, February 20, 2008 via the CIAC web site no later than 3:00 p.m..

9.7 **LEAGUE PLAYOFFS** - League playoff games shall not be counted for tournament qualification or rating.

10.0 **SUPERVISION/SPORTSMANSHIP**

10.1 Players and coaches disqualified in a game will be required to serve the additional penalty as outlined in the CIAC Regulation on "Disqualification".

10.2 In the interest of crowd control and proper supervision the CIAC Board of Control has approved the tournament regulation requiring the principal of the participating schools or his/her designee to attend all tournament games. The school administrator should identify him/herself to the site director.

10.3 When a member school's coach is ejected from a game for an infraction as prescribed by the rules, the game may not continue until the member school replaces the ejected coach with a certified coach. If this cannot be accomplished within 15 minutes after the ejection, the official in charge will declare a forfeit win for the opposing team.

- 10.4 Use of tobacco products or possession of alcoholic beverages of any kind, including champagne, are not permitted in the gymnasium. The principal or his/her designee at the game shall see that this rule is enforced and adhered to by the teams.

10.5 **Bench and Field Conduct**

Personnel -- A maximum of 20 personnel, including up to 15 players, coaches, managers, statisticians, medical personnel, etc. will be permitted free onto the site. Only players, coaches, managers, trainers, and statisticians will be permitted on the bench area. Twenty (20) special tickets will be provided to each team in the final games.

Conduct -- The above identified personnel shall not be outside the vicinity of the designated bench area. The Coaches Box must be marked as required by the Rules.

- 10.6 **CONDUCT AND GOOD SPORTSMANSHIP** - For the most part, we have been exceedingly proud of our high school students and their following of adult fans. We especially request that all school personnel -- administrators, faculty, and coaches -- give definite emphasis to the subject of good sportsmanship so that your students will conduct themselves in a manner that will reflect nothing but credit upon your school and its fine team. Any unseemly or unsportsmanlike conduct on the part of students or adults is a direct reflection on the school. Please remember that you are the guests of the site school, and as guests you may want to be invited back next year.

- 10.7 **SIGNS, NOISEMAKERS FORBIDDEN** - Please stress to pupils over your public address system the regulation that the use of confetti, signs, banners, placards, and streamers is DEFINITELY NOT ALLOWED at tournament games. Balloons, bugles, horns, drums, whistles, or other noisemakers contribute nothing to the game and are a genuine source of annoyance to spectators. THEY WILL NOT BE PERMITTED, AND ANYONE RESPONSIBLE FOR SUCH ANNOYANCE WILL BE ASKED TO LEAVE THE GAME.

11.0 **TOURNAMENT RULES / PROCEDURES**

- 11.1 **RULES** - All contests shall be governed by CIAC and National Federation Rules.

- 11.2 **UNIFORMS** - All teams will be required to have two (2) sets of NUMBERED JERSEYS (alternate colors). Jerseys may not have the single digits 1 or 2 on them. The numbers 6, 7, 8, 9 may not be used, singly or in combination.

The higher ranked team will wear the light colored jerseys and have the choice of team bench and for this purpose the original rating assigned to a team will be maintained throughout the tournament.

- 11.3 **BALL** - Each school will bring a Spalding TF1000 ZK Pro size 28.5 game ball in good condition. No other ball other than a Spalding TF1000 ZK Pro may be used.

- 11.4 **BANDS** - Bands, drill teams, baton twirlers and similar organizations are not to be admitted or to perform at any tournament games.

- 11.5 **CHEERLEADERS** - Cheerleaders of participating schools, if supervised, will be admitted free to tournament games in which their school team participates. Each school will be allowed NOT OVER 20 cheerleaders in uniform.

- 11.6 **CROWD CONTROL** - The CIAC Regulations for Insuring Maximum Crowd Control apply to the Girls Basketball Tournament.

- 11.7 **LATE ENTRY/INACCURATE INFORMATION POLICY:**

- No tournament entries will be accepted after the established deadline except those approved by the CIAC Board of Control.

- Corrections requested by a school to an entry form that was submitted by the established deadline but prior to seeding/pairing data being published on the web site, will be assessed a fee of \$50 per correction to a maximum of \$250.
- All requests for corrections must be submitted on a support ticket via the online eligibility center. **No phone request will be considered.**

TOURNAMENT REGULATIONS VIOLATIONS: If a school fails to comply with tournament regulations and such requires the CIAC tournament sports committee, central office staff, or the CIAC Board of Control to redo any portion of the tournament pairings or such non-compliance adversely impacts the management of the tournament, an administrative violation fee of \$500 will be imposed upon the school before entry into the tournament will be allowed.

11.8 TOWELS - Shall be furnished by the participating teams.

11.9 SOLICITATION OF FUNDS/SELLING T-SHIRTS ETC. - Solicitation of funds or selling merchandise for any purpose at any of the tournament games is prohibited unless permission to do so is given by CIAC. Food, candy and beverages may be sold by the site schools. **No 50/50 raffles or games of chance will be allowed at CIAC tournament games.**

11.10 MOVIES, VIDEO TAPE - Prior permission of the site director must be obtained if video tape and/or movie equipment is to be used during tournament games. The use of this equipment is limited to participating schools and is only for post-game use of the teams involved. No commercial use of these tapes or films is permitted.

All non-commercial video taping at tournament sites must not create a safety hazard, or obstruct a view.

11.11 Half-time -- For the Final Game ONLY, the half time will be 15 minutes in duration. This is a five-minute extension.

11.12 Visiting teams that are required to travel more than 100 miles one way may request a 6:00 p.m. start time instead of 7:00 p.m. Such requests must be made as soon as possible to the tournament director. The Connecticut State Police mileage chart shall be used to determine the distance between competing schools.

11.13 The Tournament Director is:

Dave Maloney
Assistant Executive Director, CAS-CIAC
Office phone - (203) 250-1111 / Home phone - (203) 481-3118
Fax - (203) 250-1345
E-mail: dmaloney@casciac.org

The 2007-08 Girls Basketball Committee:

Susan Homrok, Henry James Memorial, Simsbury
Dan Sullivan, New London High School
Howard Gura, Shelton Intermediate School
Richard Cavallaro, Wilcox Tech High School, Meriden
Craig Drezek, Wamogo Reg. High School, Litchfield
Matt Dunbar, Glastonbury High School
Kirk Murad, Windham Tech. High School
Margaret Williamson, N.W. Catholic High School, W. Hartford
Doug Rubin, AP, Darien High School
Robert D'Aquila, Trinity Catholic High School, Stamford

Coaches:

Tim Kohs, Mercy, Middletown - Ch
Fred Williams, N.W. Reg., Winsted
Chris Webster, North Branford
Frank Lombardo, Holy Cross, Waterbury
Nick Chaconis, Portland - Ex off.

Consultants:

Tom Murray, Branford (Asst. Tourn. Dir)
Dave Maloney, AP, Branford (Tourn. Dir)
Robert Cecchini, East Granby
Norm DeMartino, East Haven
Judy Samaha, Meriden
Bob Paskiewicz, East Granby - CAAD
Bob Bernier, Dayville - Officials

APPENDIX A

CONNECTICUT INTERSCHOLASTIC ATHLETIC CONFERENCE

FOUR DIVISION ORGANIZATION OF THE 2008 GIRLS BASKETBALL TOURNAMENT (Classes after the 2006-07 girl enrollment figures including the plus factor)

<u>LL Division</u> 524 and over (42)	<u>L Division</u> 403 - 523 (42)	<u>M Division</u> 234 - 402 (42)	<u>S Division</u> Up to 233 (54)
Bridgeport Central	Branford	Ansonia	Ansonia - O'Brien Tech.
Bridgeport - Harding	Bridgeport - Bassick	Avon	Bloomfield
Cheshire	Bridgeport - Kolbe Cath.	Beacon Falls - Woodland	Bolton
Danbury	Bristol Central	Berlin	Bristol - St. Paul
East Hartford	Bristol Eastern	Bethel	Canton
Farmington	Darien	Bridgeport -Bullard Haven	Chaplin - Parish Hill
Glastonbury	East Haven	Brookfield	Coventry
Greenwich	East Lyme	Burlington-Lewis Mills	Cromwell
Hamden	Enfield - Enrico Fermi	Clinton - Morgan	Danbury - Abbott Tech.
Hamden - Sacred Heart	Fairfield Ludlowe	Colchester-Bacon Ac.	Derby
Hartford - Bulkeley	Fairfield - Notre Dame	Danbury-Immaculate	Durham - Coginchaug
Manchester	Fairfield Warde	Deep River - Valley Reg.	East Granby
Manchester - East Catholic	Groton - Fitch	East Hampton	East Haddam-Hale Ray
Middletown - Mercy	Guilford	Ellington	East Windsor
Milford - Luralton Hall	Hartford Public	Enfield	Falls Village- Housatonic
Monroe - Masuk	Ledyard	Griswold	Granby Memorial
Naugatuck	Madison - Daniel Hand	Hartford - Sport & Med.	Groton - Grasso Tech.
New Britain	Meriden - Maloney	Hartford - Weaver	Hamden - Eli Whitney
New Haven - Career	Meriden - Platt	Hebron - RHAM	Hartford - Capital Prep.
New Haven - Hillhouse	Middletown	Higganum-Haddam-Killing	Hartford Classical
New Milford	New Canaan	Killingly	Hartford - Prince Tech.
Newington	New Haven - Cross	Milford - Foran	Hartford - University
Newtown	North Haven	Milford - Jonathan Law	Killingly - Ellis Tech.
Norwalk	Redding - Joel Barlow	Montville	Lebanon - Lyman Mem.
Norwalk -Brien McMahon	Simsbury	New Fairfield	Litchfield
Norwich Free Academy	Southbury - Pomperaug	New London	Litchfield - Wamogo
Ridgefield	Stonington	North Branford	Manchester - Cheney Tech
Shelton	Storrs - E.O. Smith	Plainfield	Meriden - Wilcox Tech.
South Windsor	Torrington	Plainville	Middletown - Vinal Tech.
Southington	Vernon - Rockville	Rocky Hill	Milford - Platt Tech.
Stamford	Wallingford - Lyman Hall	Seymour	New Britain - Goodwin
Stamford - Trinity Cath.	Waterbury - Crosby	Stratford	New Haven - Hyde
Stamford - Westhill	Waterbury - Kennedy	Suffield	New Milford - Faith Prep
Stratford - Bunnell	Waterbury - Sacred Heart	Tolland	N. Stonington-Wheeler
Trumbull	Waterbury - Wilby	Uncasville - St. Bernard	Norwich Tech.
Trumbull - St. Joseph	Waterford	Wallingford - Sheehan	Old Lyme
Waterbury - Holy Cross	W. Hartford - Conard	Watertown	Old Saybrook
W. Hartford - Wm. Hall	W. Hartford - N.W. Cath.	Weston	Oxford
West Haven	Wethersfield	Windsor Locks	Portland
Westport - Staples	Wilton	Winsted - N.W. Reg.	Putnam
Windsor	Windham	Woodbury - Nonnewaug	Somers
Woodbridge - Amity Reg.	Woodstock Academy	Wolcott	Sprague - Holy Family
			Stafford
			Stamford Academy
			Stamford - Wright Tech.
			Terryville
			Thomaston
			Thompson - Tourtellotte
			Torrington - Wolcott Tech.
			Washington - Shepaug
			Waterbury - Kaynor Tech
			Westbrook
			Windham Tech.
			Winsted - Gilbert School

APPENDIX A
Girls Basketball Divisions 2007-08
10 Semis / 25 Finals / 50 Championships Over Past 3 Seasons

<u>School</u>	<u>Girls 10-12</u>	<u>Multiplier</u>	<u>Bonus Semis/Finals/Champ</u>	<u>Total</u>
CLASS LL				
1. New Britain	1212	1	170 - 2*2*2	1382
2. East Hartford (+55 - IB Academy)	1056	1+	0 - 0*0*0	1056
3. Danbury	1055	1	0 - 0*0*0	1055
4. Mercy, Middletown	486	2	55 - 3*1*0	1027
5. Greenwich	999	1	0 - 0*0*0	999
6. Manchester	848	1	130 - 3*2*1	978
7. Norwich Free Academy	925	1	0 - 0*0*0	925
8. Bridgeport Central	904	1	0 - 0*0*0	904
9. Southington	836	1	0 - 0*0*0	836
10. Westhill, Stamford	827	1	0 - 0*0*0	827
11. Hamden	792	1	0 - 0*0*0	792
12. Trumbull	789	1	0 - 0*0*0	789
13. Glastonbury	774	1	0 - 0*0*0	774
14. Sacred Heart Ac., Hamden	362	2	0 - 0*0*0	724
15. Holy Cross, Waterbury	290	2	120 - 2*2*1	700
16. Stamford	688	1	0 - 0*0*0	688
17. Ridgefield	676	1	0 - 0*0*0	676
18. West Haven	675	1	0 - 0*0*0	675
19. St. Joseph, Trumbull	333	2	0 - 0*0*0	666
20. Amity Reg., Woodbridge	663	1	0 - 0*0*0	663
21. Luralton Hall, Milford	331	2	0 - 0*0*0	662
22. Career Magnet, New Haven	301	2	45 - 2*1*0	647
23. Newtown	632	1	0 - 0*0*0	632
24. Cheshire	626	1	0 - 0*0*0	626
25. Warren Harding, Bridgeport	619	1	0 - 0*0*0	619
26. South Windsor	612	1	0 - 0*0*0	612
27. Shelton	609	1	0 - 0*0*0	609
28. Staples, Westport	591	1	0 - 0*0*0	591
29. McMahon (+30-Center Global)	586	1+	0 - 0*0*0	586
30. Wm. Hall, W. Hartford	586	1	0 - 0*0*0	586
31. Trinity Catholic, Stamford	250	2	85 - 1*1*1	585
32. Masuk, Monroe	572	1	0 - 0*0*0	572
33. New Milford	568	1	0 - 0*0*0	568
34. Norwalk	562	1	0 - 0*0*0	562
35. East Catholic, Manchester	270	2	10 - 1*0*0	550
36. Farmington	487	1	45 - 2*1*0	532
37. Newington	531	1	0 - 0*0*0	531
38. Bulkeley, Hartford	435	1	95 - 2*1*1	530
39. Bunnell, Stratford	529	1	0 - 0*0*0	529
40. Hillhouse, New Haven	433	1	95 - 2*1*1	528
41. Naugatuck	524	1	0 - 0*0*0	524
42. Windsor	479	1	45 - 2*1*0	524

APPENDIX A
Girls Basketball Divisions 2007-08
10 Semis / 25 Finals / 50 Championships Over Past 3 Seasons

<u>School</u>	<u>Girls 10-12</u>	<u>Multiplier</u>	<u>Bonus Semis/Finals/Champ</u>	<u>Total</u>
CLASS L				
43. Crosby, Waterbury	521	1	0 - 0*0*0	521
44. Middletown	521	1	0 - 0*0*0	521
45. Kolbe-Cathedral, Bridgeport	157	2	205 - 3*3*2	519
46. Bristol Central	518	1	0 - 0*0*0	518
47. Conard, W. Hartford	517	1	0 - 0*0*0	517
48. Simsbury	517	1	0 - 0*0*0	517
49. Torrington	503	1	10 - 1*0*0	513
50. East Lyme	505	1	0 - 0*0*0	505
51. Fitch, Groton	497	1	0 - 0*0*0	497
52. Wilbur Cross, New Haven	497	1	0 - 0*0*0	497
53. Lyman Hall, Wallingford	494	1	0 - 0*0*0	494
54. N.W. Catholic, W. Hartford	247	2	0 - 0*0*0	494
55. E.O. Smith, Storrs	491	1	0 - 0*0*0	491
56. Pomperaug, Southbury	484	1	0 - 0*0*0	484
57. Kennedy, Waterbury	481	1	0 - 0*0*0	481
58. Guilford	458	1	20 - 2*0*0	478
59. Fairfield Ludlowe	477	1	0 - 0*0*0	477
60. North Haven	474	1	0 - 0*0*0	474
61. Maloney, Meriden	473	1	0 - 0*0*0	473
62. Rockville, Vernon	470	1	0 - 0*0*0	470
63. Bassick, Bridgeport	469	1	0 - 0*0*0	469
64. Notre Dame, Fairfield	207	2	45 - 2*1*0	459
65. Joel Barlow, Redding	373	1	85 - 1*1*1	458
66. Wilby, Waterbury	447	1	10 - 1*0*0	452
67. Daniel Hand, Madison	452	1	0 - 0*0*0	452
68. Fairfield Warde	452	1	0 - 0*0*0	452
69. Waterford	380	1	70 - 2*2*0	450
70. Woodstock Academy	447	1	0 - 0*0*0	447
71. Wethersfield	443	1	0 - 0*0*0	443
72. Branford	441	1	0 - 0*0*0	441
73. Bristol Eastern	440	1	0 - 0*0*0	440
74. Sacred Heart, Waterbury	199	2	35 - 1*1*0	433
75. Enrico Fermi, Enfield	429	1	0 - 0*0*0	429
76. Wilton	429	1	0 - 0*0*0	429
77. New Canaan	427	1	0 - 0*0*0	427
78. Darien	409	1	10 - 1*0*0	419
79. East Haven	407	1	0 - 0*0*0	407
80. Hartford Public	407	1	0 - 0*0*0	407
81. Ledyard	407	1	0 - 0*0*0	407
82. Stonington	284	1	120 - 2*2*1	404
83. Windham	319	1	85 - 1*1*1	404
84. Platt, Meriden	403	1	0 - 0*0*0	403

APPENDIX A
Girls Basketball Divisions 2007-08
10 Semis / 25 Finals / 50 Championships Over Past 3 Seasons

<u>School</u>	<u>Girls 10-12</u>	<u>Multiplier</u>	<u>Bonus Semis/Finals/Champ</u>	<u>Total</u>
CLASS M				
85. Foran, Milford	402	1	0 - 0*0*0	402
86. Berlin	397	1	0 - 0*0*0	397
87. Jonathan Law, Milford	381	1	0 - 0*0*0	381
88. Bethel	380	1	0 - 0*0*0	380
89. Weaver, Hartford	373	1	0 - 0*0*0	373
90. Nonnewaug, Woodbury	367	1	0 - 0*0*0	367
91. Suffield	357	1	10 - 1*0*0	367
92. RHAM, Hebron	366	1	0 - 0*0*0	366
93. Brookfield	363	1	0 - 0*0*0	363
94. Sheehan, Wallingford	361	1	0 - 0*0*0	361
95. Bacon Academy, Colchester	359	1	0 - 0*0*0	359
96. Watertown	357	1	0 - 0*0*0	357
97. Wolcott	347	1	0 - 0*0*0	347
98. Seymour	344	1	0 - 0*0*0	344
99. Sport & Med. Science, Htfd.	172	2	0 - 0*0*0	344
100. Avon	342	1	0 - 0*0*0	342
101. Plainville	331	1	10 - 1*0*0	341
102. Killingly	339	1	0 - 0*0*0	339
103. Bullard-Havens, Bridgeport	334	1	0 - 0*0*0	334
104. Enfield	334	1	0 - 0*0*0	334
105. Tolland	321	1	10 - 1*0*0	331
106. New Fairfield	324	1	0 - 0*0*0	324
107. N.W. Reg., Winsted	324	1	0 - 0*0*0	324
108. Stratford	309	1	0 - 0*0*0	309
109. Montville	305	1	0 - 0*0*0	305
110. Woodland Reg. Beacon Falls	304	1	0 - 0*0*0	304
111. Plainfield	292	1	0 - 0*0*0	292
112. Lewis Mills, Burlington	282	1	0 - 0*0*0	282
113. Rocky Hill	281	1	0 - 0*0*0	281
114. Weston	280	1	0 - 0*0*0	280
115. Immaculate, Danbury	133	2	10 - 1*0*0	276
116. Griswold	268	1	0 - 0*0*0	268
117. North Branford	261	1	0 - 0*0*0	261
118. St. Bernard, Uncasville	130	2	0 - 0*0*0	260
119. Haddam-Killingworth, Higganum	258	1	0 - 0*0*0	258
120. Morgan, Clinton	250	1	0 - 0*0*0	250
121. Ellington	248	1	0 - 0*0*0	248
122. New London (+10-Science/Tech.)	246	1+	0 - 0*0*0	246
123. Windsor Locks	236	1	10 - 1*0*0	246
124. Ansonia	241	1	0 - 0*0*0	241
125. East Hampton	239	1	0 - 0*0*0	239
126. Valley Reg., Deep River	234	1	0 - 0*0*0	234

APPENDIX A
Girls Basketball Divisions 2007-08
10 Semis / 25 Finals / 50 Championships Over Past 3 Seasons

<u>School</u>	<u>Girls 10-12</u>	<u>Multiplier</u>	<u>Bonus Semis/Finals/Champ</u>	<u>Total</u>
CLASS S				
127. Cromwell	213	1	20 - 2*0*0	233
128. Lyman Memorial, Lebanon	231	1	0 - 0*0*0	231
129. Granby Memorial	230	1	0 - 0*0*0	230
130. Somers	226	1	0 - 0*0*0	226
131. Bloomfield	225	1	0 - 0*0*0	225
132. Coventry	219	1	0 - 0*0*0	219
133. Greater Hartford Classical	107	2	0 - 0*0*0	214
134. Housatonic Valley, Falls Vill.	213	1	0 - 0*0*0	213
135. Prince Tech., Hartford	213	1	0 - 0*0*0	213
136. Coginchaug, Durham	206	1	0 - 0*0*0	206
137. Stafford	206	1	0 - 0*0*0	206
138. Old Lyme	191	1	10 - 1*0*0	201
139. Terryville	201	1	0 - 0*0*0	201
140. Eli Whitney, Hamden	201	1	0 - 0*0*0	201
141. Grasso Tech., Groton	198	1	0 - 0*0*0	198
142. Kaynor Tech., Waterbury	192	1	0 - 0*0*0	192
143. Canton	188	1	0 - 0*0*0	188
144. St. Paul Catholic, Bristol	88	2	10 - 1*0*0	186
145. East Windsor	185	1	0 - 0*0*0	185
146. Platt Tech., Milford	179	1	0 - 0*0*0	179
147. Litchfield	176	1	0 - 0*0*0	176
148. Gilbert, Winsted	170	1	0 - 0*0*0	170
149. Putnam	169	1	0 - 0*0*0	169
150. Wolcott Tech., Torrington	169	1	0 - 0*0*0	169
151. Goodwin Tech., New Britain	161	1	0 - 0*0*0	161
152. Derby	160	1	0 - 0*0*0	160
153. Old Saybrook	159	1	0 - 0*0*0	159
154. Shepaug Valley, Washington	157	1	0 - 0*0*0	157
155. Wamogo, Litchfield	155	1	0 - 0*0*0	155
156. Tourtellotte, N. Grosvenordale	149	1	0 - 0*0*0	149
157. Wilcox Tech., Meriden	148	1	0 - 0*0*0	148
158. Hale-Ray, East Haddam	139	1	0 - 0*0*0	139
159. Portland	139	1	0 - 0*0*0	139
160. East Granby	123	1	0 - 0*0*0	123
161. Thomaston	119	1	0 - 0*0*0	119
162. Bolton	118	1	0 - 0*0*0	118
163. O'Brien Tech, Ansonia	118	1	0 - 0*0*0	118
164. Westbrook	116	1	0 - 0*0*0	116
165. Ellis Tech., Killingly	107	1	0 - 0*0*0	107
166. Abbott Tech., Danbury	105	1	0 - 0*0*0	105
167. Windham Tech.	104	1	0 - 0*0*0	104
168. Vinal Tech., Middletown	103	1	0 - 0*0*0	103
169. Capital Prep., Hartford	49	2	0 - 0*0*0	98
170. Wheeler, N. Stonington	96	1	0 - 0*0*0	96
171. Norwich Tech.	90	1	0 - 0*0*0	90
172. Parish Hill, Chaplin	78	1	0 - 0*0*0	78
173. Hyde Leadership, New Haven	38	2	0 - 0*0*0	76
174. University, Hartford	70	1	0 - 0*0*0	70
175. Academy Holy Family, Baltic	34	2	0 - 0*0*0	68
176. Cheney Tech., Manchester	68	1	0 - 0*0*0	68
177. Faith Prep., New Milford	33	2	0 - 0*0*0	66
178. Wright Tech., Stamford	66	1	0 - 0*0*0	66
179. Stamford Academy				

APPENDIX B

2007-08 GIRLS BASKETBALL SCHEDULE

Girls basketball schedule due at CIAC office via the password-protected online eligibility center.

- a. ONLY THE FIRST TWO (2) GAMES AGAINST THE SAME VARSITY OPPONENT WILL BE COUNTED TOWARD TOURNAMENT QUALIFICATION.
- b. GAMES NOT LISTED ON THIS SCHEDULE FORM WILL NOT COUNT TOWARD TOURNAMENT QUALIFICATION.

APPENDIX C

**CRITERIA TO BE USED FOR SELECTION OF SITES FOR
QUALIFYING AND FIRST AND SECOND ROUND GAMES**

2008 GIRLS BASKETBALL TOURNAMENT

Home Sites -- Qualifications

The home site qualification form must be submitted via the password-protected online eligibility center by January 2, 2008. Failure to submit this form may cost you a first or second round game.

NOTE: All qualifying, first and second round games will be played at the home site of the higher ranked team unless the site is not approved by the Basketball Committee when evaluated against established criteria. A flat fee of \$300 for LL and L games and \$250 for M and S games will be paid by the CIAC to those schools who conduct home site games.

APPENDIX D

2008 CIAC GIRLS BASKETBALL GAME SITES

Please submit via the password-protected online eligibility center by Tuesday, January 2, 2008.

In order to facilitate planning for the 2008 Girls Basketball Tournament, please answer as to the availability of your school as a site. We would appreciate hearing from every school.

Scorer and timer must be qualified adults. Basketball officials and site directors will be paid by the CIAC at the conclusion of the Tournament.

The 2007-08 Girls Basketball Tournament Director is Dave Maloney, Assistant Executive Director, CAS-CIAC, Office telephone (203) 250-1111 Home telephone (203) 481-3118. E-mail: dmaloney@casciac.org

APPENDIX E

2007-08 CIAC GIRLS BASKETBALL TOURNAMENT

SELECTION OF CIAC GIRLS BASKETBALL TOURNAMENT OFFICIALS

1. In February all schools are invited to submit via the password-protected online eligibility center a list of eight (8) officials from their officials board (the board which assigns their home games) who, in their opinion, would be competent to officiate tournament games. In addition, coaches are asked to submit the names of two (2) officials from other boards whose abilities are of tournament caliber. Failure to comply with this requirement will result in the loss of a coach's privilege to delete names from the master list on the day of the pairings.
2. Ballots are tabulated and a complete list of officials is compiled, along with numbers of votes received by each official.
3. This list is presented to the CIAC advisory committee on officials for study and input. The advisory committee consists of the commissioners from officials' boards that have one or more officials who have received sufficient votes to participate in the tournament, and the Assistant Tournament Director.
4. A master list of approximately 75 of the most competent officials in Connecticut (based on the votes of coaches) is established. The list must be sufficiently large to accommodate the number of games scheduled for any one night, in addition to those officials who are not available due to prior commitments.
5. The number of officials selected from each board is based on the percentage of schools each board serves, relative to the total number of CIAC schools in CIAC basketball.
6. A list of tournament officials is prepared and presented to participating coaches on the CIAC web site at the time of the announced pairings (Wednesday, February 20, 2008). Coaches will be allowed to delete the names of NO MORE THAN TWO (2) OFFICIALS whose services they would prefer not to have. Coaches **MUST** use the CIAC web site to delete officials. Deadline: Monday, February 25, 2008, 7:00 p.m. This information will be considered in making assignments for second round, quarter-final, semi-final and final games.
7. "Teams" of officials will be selected from within each board. In assigning officials for all tournament games the Assistant Tournament Director will normally select from a "neutral board" when competing teams come from different board representation. If both competing teams are from the same board, officials from that board may be assigned. The Assistant Tournament Director retains the authority to assign from any board in the event of extenuating circumstances.
8. All assignments will be made by the Assistant Tournament Director. Identity of officials assigned to games will not be disclosed prior to games.
9. In accordance with action taken by the girls basketball committee, three (3) officials will be assigned to the quarter-finals, semi-finals and finals of all girls basketball games. There will be no alternate officials. All other games will have the two official crews.

APPENDIX E (Cont.)

2007 CIAC GIRLS BASKETBALL TOURNAMENT
SELECTION OF TOURNAMENT OFFICIALS

Please submit via the password-protected online eligibility center by February 4, 2008.

The 2007-08 Girls Basketball Committee has adopted the format for the selection of officials for tournament games as outlined in the enclosed communication. Please read it carefully.

To assure that we obtain the most qualified board certified officials, each coach is required to:

- a. Submit officials ballot via the password-protected online eligibility center regardless of your win-loss record;
- b. Indicate the names of two (2) certified officials outside your own board who, in your opinion, are of tournament caliber.

If you lack sufficient knowledge about “outside” board officials, please leave those spaces blank. **DO NOT ADD OFFICIALS FROM YOUR BOARD.**

For those who are served by more than one board, restrict your votes to those boards.

Vote for only those officials who are currently working girls high school games.

** IF YOU FAIL TO SUBMIT A BALLOT YOU WILL LOSE THE PRIVILEGE OF DELETING NAMES FROM THE TOURNAMENT LIST. **

APPENDIX F

2008 CIAC GIRLS BASKETBALL TOURNAMENT ENTRY FORM

(Limited to Members of the Conference)

1. The tournament roster must be submitted via the password-protected online eligibility center not later than 5:00 p.m., Thursday, February 14, 2008. Entry fee of \$75 must be mailed to the CIAC office, 30 Realty Drive, Cheshire, CT 06410 by February 14, 2008 -- please indicate on check that it is for girls basketball. **A TEAM PICTURE IS REQUIRED (black and white or color).**
2. Report all games won or lost with member schools, out-of-state schools or American School for the Deaf weekly. Date of last game to count is Tuesday, February 19, 2008. All scheduled games are to be listed on the entry form. Scores of games played should be reported as soon as they are completed via the password-protected eligibility center or the "submit scores" area of the CIAC web site (schools must set up an access code to allow coaches to submit scores). Schools are strongly encouraged to submit scores of games throughout the season as they are played, so that we may provide accurate rankings on the web site as the season progresses.
3. Each school will be allowed not over fifteen girls in uniform. There cannot be any alternates or substitutes to the original list of fifteen submitted. **(DISREGARD OF THIS RULE MEANS AUTOMATIC DISQUALIFICATION.)** List names of your fifteen players and school grade level of each.
4. Schools must submit, **PROPERLY ATTESTED BY THE PRINCIPAL, THEIR ENTIRE SEASON'S RECORD OF GAMES** with CIAC member schools, the American School for the Deaf, and CIAC-approved out-of-state schools. This record shall include a list of girls (not over fifteen in number) properly certified as to eligibility by the Principal. The physical fitness of those eligible shall be certified by a school medical official.
5. Only varsity games played with CIAC members, American School for the Deaf or CIAC approved out-of-state schools will be considered.
6. All teams will be required to have two (2) sets of numbered jerseys (alternate colors).

The school principal certifies that the individuals listed on the Official Tournament Entry Form have satisfied the State Health Statutes, CIAC and local regulations regarding physical examinations..

APPENDIX G

CONNECTICUT INTERSCHOLASTIC ATHLETIC CONFERENCE 2007-08 GIRLS BASKETBALL TOURNAMENT Memorandum to All Site Directors and Competing Schools

The Connecticut Interscholastic Athletic Conference appreciates the use of your facilities and the following is offered with the idea of assisting those who have been designated as Site Directors. The close observance of these suggestions will make for a smooth-running tournament and will bring satisfaction and enjoyment to all.

THE SITE DIRECTOR -- In order to operate one of its most important programs the CIAC has selected competent school personnel to take complete charge of the games in the basketball tournament. The site director is entirely responsible for the particular game assigned to his/her school; he/she is the direct representative of the organization and, more specifically, of the Basketball Committee and the Tournament Director. While the site director obviously cannot do all the work him/herself, it is his/her responsibility to engage such competent personnel as may be needed to see that the program is conducted successfully. However, site directors are requested to be realistic regarding the hiring of personnel. In most cases it will not be necessary to employ as many people as for a boys game. Site directors will have to use their best judgment depending on anticipated attendance. Only adults should be assigned to the positions of timer and scorer, and the scorer must be reminded to get from each team the name and number of each squad member as well as the five starting players. It is most advisable to have a hand operated clock(s) on hand and expert scorers in the events that the electrical clock and/or scoreboard become inoperative. Serious violations of CIAC policy or worthwhile recommendations on the part of participating schools should be reported in writing to the Tournament Director immediately after the game. ALL EXPENSES WILL BE PAID DIRECTLY FROM CIAC OFFICE. RETURN ALL PROCEEDS OF TICKET SALES AND ALL EXPENSES INCURRED TO CIAC OFFICE. Remind officials that they have complete charge of the actual playing of the game. RETURN UNSOLD TICKETS, INCOME, EXPENSES AND FINANCIAL REPORT TO CIAC OFFICE AS SOON AS POSSIBLE AFTER GAME IS PLAYED.

TELEPHONE SCORES OF GAMES IMMEDIATELY -- Every site director knows full well that in order to operate a successful tournament, things should move smoothly and rapidly. This is particularly true when it comes to making pairings and selecting sites for the next game, and as a consequence we must know as soon as possible the results of all games -- which team won, and the score. We are, therefore, asking each site director to TELEPHONE (COLLECT) the results of each game immediately at the conclusion of the contest. This is a very important responsibility and we ask your full cooperation. Tournament Director Dave Maloney's office telephone (203) 250-1111 / Home (203) 481-3118.

OPENING CEREMONY --

1. Arrange for playing the National Anthem before the start of each game.
2. Draft a short memo to be read to the spectators before each game which will include: Important crowd control regulations such as prohibition of horns, whistles, etc., as well as the encouragement of good sportsmanship.

SUPERVISION OF LOCKER ROOMS -- Provide for supervision in each team's locker room before, during and after the game in order to prevent vandalism of facilities or theft of personal property.

OFFICIALS -- The game officials will be assigned by the CIAC, and they will take complete charge of the actual playing of the game itself. Officials should be met at the door, escorted to their locker rooms before and at the conclusion of the game, and escorted to their cars when they are ready to leave. Officials will be paid directly by CIAC. All other operational details are the responsibility of the site directors. Please provide parking for officials close to the entrance of the gym.

TIME OF GAMES -- Single Games -- 7:00 p.m.
Doubleheaders -- 6:00 p.m. and 7:45 p.m.

BANDS/CHEERLEADERS -- Not more than twenty (20) cheerleaders of participating schools, properly supervised, will be admitted free to tournament games in which their schools participate. Bands, drill teams, baton twirlers and similar organizations are NOT TO BE ADMITTED or allowed to perform at any CIAC Basketball Tournament game. Bands, drill teams, baton twirlers and similar organizations are not to be admitted or to perform at any tournament game.

SIGNS, NOISEMAKERS FORBIDDEN -- Confetti, signs, banners, balloons, placards and streamers are NOT ALLOWED at tournament games. Bugles, horns, drums, whistles, or other noisemakers ARE NOT PERMITTED. ANYONE RESPONSIBLE FOR SUCH ANNOYANCE SHOULD BE ASKED TO LEAVE THE GAME.

CONDUCT AND GOOD SPORTSMANSHIP -- For the most part, we have been exceedingly proud of our high school students and their following of adult fans. We especially request that all school personnel -- administrators, faculty, and coaches -- give definite emphasis to the subject of good sportsmanship so that your students will conduct themselves in a manner that will reflect nothing but credit upon your school and its fine team. Any unseemly or unsportsmanlike conduct on the part of students or adults is a direct reflection on the school. Please remember that you are the guests of the site school, and as guests you may want to be invited back next year.

CROWD CONTROL -- The Regulations for Insuring Maximum Crowd Control distributed by the Boys Basketball Committee will also apply to the Girls Basketball Tournament.

OFFICIAL BASKETBALL -- Each school will bring a game ball in good condition which complies with National Federation Rules to the tournament size. The ball to be used will be decided by the officials. Teams will furnish their own practice balls.

CHOICE OF BASKET AND BENCH -- The higher rated team shall have choice of basket and bench and wear the light colored jerseys. The original rating assigned to a team will be maintained throughout the tournament.

TOWELS -- Will be furnished by the participating teams.

CONCESSION STANDS/SOLICITATION OF FUNDS -- Food, candy, beverages may be sold by site schools. Approval from CIAC to sell merchandise is required. This regulation provides CIAC control of all sales, raffles and solicitations during CIAC tournament games.

MOVIES, VIDEO TAPE -- Prior permission of the site director must be obtained if video tape and/or movie equipment is to be used during tournament games. The use of this equipment is limited to participating schools and is only for post-game use of the teams involved. No commercial use of these tapes or films is permitted.

PRESS -- Adequate publicity and favorable public relations are necessary in the operation of any tournament, and in this connection the CIAC appreciates the work and contribution of a fine group of people who bring accounts of our individual games to the public. Consequently, we are asking our site directors to see that newspaper writers and radio sportscasters are treated courteously and supplied with as good accommodations as are possible consistent with the facilities available. Members of the press will, upon proper identification, be admitted to any game. Newspaper reporters who are actually covering the game should be provided a seat at a table in the press box or "on the floor," or at least where spectators will not be jumping up and down, blocking their view.

STRINGERS -- Some large newspapers which cover many regional games in one evening send out part-time reporters (stringers) who do not carry press passes. The newspaper, through the head of the sports department, should notify the site director the afternoon of the game, that one of these "stringers" will be at the game that evening. When he has properly identified him/herself, admit him/her and provide a place at the press table. If he brings a guest, assign this person to a seat in the stands. Do not accept for admission white tickets where merely indicate that the holder is a member of the Sports Writers Alliance.

TELEPHONE -- If at all possible, at the conclusion of the game, try to make telephones available so that a reporter can call his game in to his newspaper if he has to make an important deadline.

TICKETS

1. Ticket prices: Free -- Children Five (5) and under
\$5.00 -- Senior Citizens (Age 65 and older)
\$5.00 -- Students (Grades 1 - Grade 12)
\$7.00 -- All others not in the above categories

2. Tickets for pre-sale will not be distributed by the CIAC office to schools for qualifying, first and second round, games. Schools wishing to pre-sell tickets for these games may do so by:
 - making the request to the CIAC office
 - picking up the tickets at the CIAC office
 - using only CIAC tickets, school tickets may not be substituted
 - returning unsold tickets and money to the CIAC office
 - selling no more than 40% of the capacity of the basketball facility.
3. Pre-sale tickets will be distributed by the CIAC office to participating schools **for final games only**.
 - a. Sell as many tickets as you can at your school before 4:00 p.m. the day of the game.
 - b. Take all unsold tickets and a check in the total amount of tickets sold to the site director. These should be delivered to the site director at least one half hour before game time.
 - c. Use one of the forms which accompanies the tickets as a work sheet and present one which is carefully worked out to the site director for inclusion in his final report of the game to the Tournament Director.
4. On-site tickets for qualifying, first round and second round games will be distributed.
5. On-site tickets for quarter-final, semi-final and final games will be mailed or delivered to Site Directors prior to each game.
6. Admission price for state final games is for one game only.
7. The sale of tickets at the participating school should be entrusted to a responsible adult on the staff who should be assigned by the principal. All tickets are numbered which will be of assistance in reporting accurately. The two numbers required for the report that is to be made to the site director the night of the game are the "starting number" and the "next unsold number". Proper subtraction will indicate the number sold.
8. One admission will be charged for doubleheaders. **DO NOT CLEAR THE GYM AFTER GAME #1**. Admit teams playing the second game as soon as they arrive.
9. If it appears that you may run short of tickets get in touch with the CIAC office (203)250-1111.
10. On a per game basis, a 10% rebate will be paid to a member school on all pre-sale dollars in excess of the first \$200 sold.

COMPLETION OF FINAL REPORT -- IMPORTANT -- A very important responsibility of the site director is the completion of the final financial report of each game. Kindly make a separate report for each contest; use one copy of the form enclosed with tickets as a work sheet and send one copy to the Tournament Director, CIAC, 30 Realty Drive, Cheshire 06410, as soon as possible after the game. If the report can be typewritten, it will be appreciated. Honoraria will be mailed to site directors by the CIAC as soon as all tournament financial reports are in the hands of CIAC.

All tickets will be numbered and the site director should carefully indicate on his/her report the "starting number" and the "next unused number". The difference between these two figures should indicate the actual number of tickets sold. (There is a tendency to forget that the printed numbers of tickets are inclusive.)

COMPLIMENTARY TICKETS

1. Participating schools in each division shall be allowed ten (10) admissions at no charge to each game in which the team participates. The ten (10) admissions are to be designated by the principal, they are not for pupils or parents.
2. Only CIAC complimentary passes will be honored. No other passes will be honored at tournament games.

For first round games: Ten (10) complimentary tickets will be placed in each visiting team's information packet which will be distributed at the pairings meeting. The home team for each first round game will obtain complimentary tickets by removing the first ten (10) tickets from the ticket roll to be used for on site sale. (NOTE: A qualifying game will be treated in the same manner as a first round game for the distribution of complimentary tickets.)

For second round games: The host school and the visiting school of the second round game will each have a roll of tickets to be used for on site sale at the next game. Each school is to take the first ten (10) tickets from their roll and use as complimentary tickets. The visiting school may not sell any tickets from this on site roll and must upon arriving at the game turn over the roll of tickets to the site director of the second round game.

For quarter-final and semi-final games: The principal or his designee will fax a list of ten (10) people for complimentary tickets to the host school / neutral site for admission. These people must identify themselves at the door. These tickets are for school personnel supervision, administrators, coach spouses, etc. They are not for parents of players.

For final games: Complimentary tickets should be taken out of the pre-sale boxes.

ADMISSIONS OF NON-PLAYING TEAMS -- Do not admit non-playing teams free to play-down or first or second round games at your site even if accompanied by a coach or some other adult. This does not apply to teams playing the second game of a doubleheader which arrive during the first game. Only the competing teams in the tournament in each division which reach the quarter-final bracket (the last eight teams) will be entitled to complimentary admissions to the remaining games in their particular division. (Teams which reach the quarter-final bracket will only be admitted in a group if accompanied by an adult supervisor. The names of the players shall be checked against the team roster by a qualified adult school representative.)

TRANSPORTATION -- Competing schools are responsible for providing their own transportation. Mileage reimbursement **WILL NOT BE PAID**.

PROTESTS -- Protests based upon eligibility of players will be honored by the Eligibility Committee or Board of Control, but protests based upon play situations and those which involve judgment on the part of game officials will not be accepted.

CONCLUSION -- As has been said many times, the CIAC appreciates the cooperation of your board of education and other administrators. You, the site director, are particularly deserving of our grateful thanks for the use of the fine facilities of your school and especially for your personal efforts to make the game a complete success. We trust that you have read and digested the instructions contained in this memorandum. Above all, we commend to your further study the 2007 Girls Basketball Rules and Regulations for the tournament. By doing this, many of your potential questions will be answered.

GIRLS BASKETBALL TOURNAMENT DIRECTOR -- Dave Maloney, Assistant Executive Director
CAS-CIAC
Office (203) 250-1111 / Home (203)481-3118
Cell (203) 640-7137
E-mail: dmaloney@casciac.org

GIRLS BASKETBALL TOURNAMENT FORMS LISTING

All tournament forms must be submitted via the online eligibility center section of the CIAC website located at <http://www.casciac.org/elig/eligibility.cgi>. This area of the site requires the school's username and password for entry.

Worksheets for collecting the information needed to submit the online forms can be found on the following pages. These worksheets are intended for giving to coaches to provide information for submission to the school officials who will be filing the information online. Under no circumstances will printed forms be accepted in lieu of submissions via the eligibility center.

The following forms must be submitted for the sport of girls basketball:

1. Home Site Qualification Form
2. Site Information Form
3. Officials Selection
4. Tournament Roster^{*}
5. Game Results^{1*&}

¹ Game results must be submitted on a weekly basis. All scores for games through a Saturday must be submitted by the following Monday (Tuesday if Monday is a school holiday).

^{*} For these forms, you may find it easier to print out a copy of the actual web form, instead of using the worksheet, since the web form will be filled in with your eligible players and/or game schedule. Any form in the online eligibility center can be printed without being submitted.

[&] If schools choose to do so, they may set up access codes which allow coaches to enter game results without having the main school eligibility center password. Access codes can be set up in the online eligibility center by selecting the appropriate option from the "Administrative Actions" menu. Once the code is setup and the schedule is entered in the eligibility center, results may then be entered at http://www.casciac.org/scripts/submit_scores.cgi.

CIAC ONLINE ELIGIBILITY CENTER WORKSHEET

FORM: Girls Basketball Home Site Qualifications

MENU: Girls Basketball → Submit Home Site Qualification

INFORMATION REQUIRED:

Does the basketball court conform to National Federation Rules (recommended size of court 84' x 50')?
Yes / No

Does the facility seat a minimum of 500 spectators? Yes / No

Seating capacity of gymnasium:

Does your board or school administration have a policy against night games? Yes / No

Does your basketball court endline area extend beyond the court endline by a minimum of four (4) feet?
Yes / No

Does the school have available parking areas to accommodate a maximum crowd of 500?
Yes / No

In the judgement of the principal, can an evening CIAC tournament game be run and supervised in a manner which can reasonably assure both teams and spectators a safe environment? Yes / No

Has the facility been used by the team for regular season contests? Yes / No

Do you consider your site appropriate for tournament play? Yes / No

Will the school administration approve the use of the facility for qualifying and/or preliminary games?
Yes / No

CIAC ONLINE ELIGIBILITY CENTER WORKSHEET

FORM: Girls Basketball Site

MENU: Girls Basketball → Submit Site Form

INFORMATION REQUIRED:

Is your site available for games? Yes / No

Is your site available for single games starting at 7 p.m.? Yes / No

Is your site available for doubleheaders starting at 6 p.m. and 7:45 p.m.? Yes / No

Could your gym be used if school was closed that day? Yes / No

Check all dates available (dates will not conflict with boys tournament):

- Friday, Feb. 29
- Saturday, March 1
- Tuesday, March 4
- Wednesday, March 5

Estimate costs for use of your gym:

	Single Game	Doubleheader
Rental		
Custodians		
Police		
Scorer (must be qualified adult)		
Timer (must be qualified adult)		
Ticket Sellers		
Ticket Takers		
Supervisors		
Total Cost		

**This worksheet is intended only for collecting information to be submitted via the password protected online eligibility center.
Under no circumstances will printed forms be accepted in lieu of online submissions.**

CIAC ONLINE ELIGIBILITY CENTER WORKSHEET

FORM: Girls Basketball Officials

MENU: Girls Basketball → Submit Selection of Officials

INFORMATION REQUIRED:

Your officials board number:

Selected officials from your board (up to eight):

Official	Board
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	

Selected officials from outside boards (up to two):

Official	Board
1.	
2.	

Name of Athletic Director:

Athletic Director Home Phone:

Name of Head Coach:

Head Coach Home Address:

Head Coach Home Phone:

Head Coach School Phone:

CIAC ONLINE ELIGIBILITY CENTER WORKSHEET

FORM: Girls Basketball Tournament Roster

MENU: Girls Basketball → Submit Tournament Roster

INFORMATION REQUIRED:

Name	Home#	Away#	Grade
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

Home (Light) Jersey Color:

Away (Dark) Jersey Color:

School Nickname:

School Medical Official:

Head Coach:

Home Telephone:

Athletic Director:

Home Telephone:

This worksheet is intended only for collecting information to be submitted via the password protected online eligibility center. Under no circumstances will printed forms be accepted in lieu of online submissions.

CIAC ONLINE ELIGIBILITY CENTER WORKSHEET

FORM: Girls Basketball Results

MENU: Girls Basketball → Submit Schedule/Results

INFORMATION REQUIRED:

Game Results

Date MM/DD/YYYY	Opponent	Score Games Won	Score Games Lost
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			
		Total Wins	Total Losses

This worksheet is intended only for collecting information to be submitted via the password protected online eligibility center. Under no circumstances will printed forms be accepted in lieu of online submissions.