

CONNECTICUT INTERSCHOLASTIC ATHLETIC CONFERENCE  
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59<sup>th</sup> ANNUAL 2022 CIAC GIRLS VOLLEYBALL INFORMATION

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## 1. **IMPORTANT DATES**

Date of First Practice	Thursday, August 25, 2022
Date of First Game	Thursday, September 8, 2022
Change of Division Form	Friday, September 23, 2022
Site Availability Form	Friday, September 23, 2022
Tournament Roster Due	Thursday, October 27, 2022
Officials Form Due	Thursday, October 27, 2022
Last Date to Count	Thursday, November 3, 2022
First Round – M & L	Monday, November 7, 2022
First Round – L & LL	Tuesday, November 8, 2022 (Option to move to Monday)
Second Round – M & S	Wednesday, November 9, 2022
Second Round – L & LL	Thursday, November 10, 2022
Quarter-finals – M & S	Friday, November 11, 2022 (Veteran's Day)
Quarter-finals – L & LL	Saturday, November 12, 2022
Semi-finals – M & S	Tuesday, November 15, 2022
Semi-finals – L & LL	Wednesday, November 16, 2022
Finals	Saturday, November 19, 2022 – Site: East Haven High School

## 2. **ALERTS**

- 1) It is possible that state tournament semi-final games will be held at the higher ranked school.
- 2) NEW! New guidelines for calling time-outs. See section 15, #16.
- 3) CIAC member school athletes in the sport of volleyball may not participate in any outside unapproved tournament(s) or event(s) during the CIAC season. The season begins with the first scheduled game and ends with the state championship. CIAC rules permit a student-athlete to participate in non-school volleyball activities when their regular season concludes, unless her team is in the CIAC tournament. Player's restrictions end when her team is eliminated from the CIAC tournament. This includes two on two, three on three, beach volleyball or other similar events/tournaments. Participation in such events will result in loss of eligibility for the athlete and possible forfeit of games played by the school in which the athlete played after participating in an outside event.
- 4) High School students are no longer permitted to serve as line judges for varsity matches. Schools may elect to use no line judges. Trained adults or CIAC volleyball officials may be hired by the school for varsity matches. Line judges cannot be parents of players
- 5) Officials will not participate in handshakes prior to the start of the contest.
- 6) NEW! No side warm-ups during 6-minute full court warm-up period.
- 7) Recommended that the first game (V, JV, F) of the day start at 4:30 p.m. Check with your officials assigner.
- 8) It is recommended that scorebooks are NFHS approved.
- 9) REMINDER! In season tournaments must be included in the schedule even though they don't count toward the tournament.
- 10) REMINDER! Teams can only apply to move up in division. Teams cannot move down. Teams, if approved to move up, must stay in that division for a minimum of two years.

### 3. RULE CHANGES

#### 2022-23 NFHS Volleyball Rule Changes

**3-1-3 Penalty, 4-2 Penalty 3** – Adds language allowing state associations to determine the appropriate action/penalty when padding requirements are not met and a team does not have six legal uniforms.

**Rationale:** Clarifies that state associations have the authority to determine the action and/or penalty(s), if necessary, to address these issues.

**4-1-6** -- Allows hair adornments provided they are securely fastened and do not present a safety hazard while eliminating the length limitation of 2 inches for bobby pins, flat clips and flat barrettes.

**Rationale:** Creates inclusivity of hair styles while maintaining that the risk of injury to the athlete, teammates and opponents should not be compromised.

**4-2-1f** – Eliminates the manufacturer logo/trademark/reference restrictions on the waistband ONLY of the uniform bottom.

**Rationale:** Allows for multiple and eliminates size restrictions of manufacturer logos / trademarks / references on the uniform waistband ONLY, minimizing issues related to illegal uniform bottoms.

**5-6-3b, e; 5-7-3e** – Eliminates the sounding of the audio device when an improper server or an illegal libero replacement is recognized by the official's table and establishes that the official scorer shall notify the second referee during the first dead ball.

**Rationale:** Allows the match to continue without interruption until the second referee is notified and can verify the improper server/illegal replacement during the next dead ball.

**7-1-2c (New)** – Requires the head coach to indicate the playing captain with a "C" next to the player's number on the lineup.

**Rationale:** Aligns language in the Case Book and Officials Manual that requires playing captains to be indicated on the lineup.

**11-2-1** – Allows requests for time-outs by the head coach or playing captain to be signaled or verbalized.

**Rationale:** Establishes that both verbal and non-verbal signals for a time-out are permitted.

**12-2-5a** – Adds that assistant coaches may stand during a dead ball situation and ask the second referee to verify the number of substitutions used by their team.

**Rationale:** Clarifies that assistant coaches may ask the second referee, during a dead-ball situation, for the number of time-outs and/or the number of substitutions used by their team.

#### 2022-23 Volleyball Editorial Changes

**5-4-1h, 7-1-1 Penalties 2 & 3, 5-2-5d**

#### 2022-23 Volleyball Points of Emphasis

- 1) Sportsmanship
- 2) Playable – Non-playable Situations
- 3) Injury Procedures

#### 4. **SPORTSMANSHIP**

Member schools are expected to conduct their relations with each other at all levels of competition in a spirit of good sportsmanship. Everyone involved has the obligation to see clearly his/her influence and act accordingly. The CIAC acknowledges that the school administration is responsible for the athletic program, including the making of broad and specific policies and procedures relating to sportsmanship and the conduct of activities in the school. To that end, the CIAC urges each school principal to adopt the following sportsmanship procedures and standards for their school and to champion the "Class Act" sportsmanship program as these standards will be used in all CIAC post-season contests.

**CIAC Sportsmanship Guidelines** -- The CIAC Standards for Sportsmanship as defined in the Class Act program are found at [http://ciacsports.com/site/?page\\_id=10438](http://ciacsports.com/site/?page_id=10438).

#### 5. **CIAC REGULAR SEASON**

- 1) **Scrimmages** - Teams must have a minimum of three (3) days of practice prior to scheduling a full team scrimmage. Uniforms may only be worn during the final scrimmage of the preseason (may not be worn in earlier scrimmages).
- 2) All sports teams and individual athletes must have a minimum of ten (10) physical/exertional practice days with their school before the date of the first scheduled competition. No team / athlete shall practice / compete with their school more than six (6) consecutive days to provide a day of rest. Saturdays, Sundays, and holidays may be used unless prohibited by local board policy. Sunday practices may be counted to fulfill the ten (10) day requirement.
- 3) Teams may schedule twenty (20) games. Three of those games may be multi-event tournaments. Multi-event tournaments do not count for CIAC tournament qualification. Tournaments count as one of the twenty permitted games.
- 4) Schools are required to have flags available for lines people.
- 5) High school students not permitted to serve as line judges for varsity matches. Schools may elect to use no line judges. They may use trained adults or hire CIAC volleyball officials. Parents of players may not serve as line judges.
- 6) Students with Special Needs – Coaches are reminded to inform contest officials prior to each competition of any student(s) with special needs who could be competing in the contest when his/her disability could impact the individual's performance or the conduct of the competition.
- 7) Electronic devices in any form may not be attached to any piece of volleyball equipment during CIAC volleyball contests, nor may those devices be in any area near play. Game officials decisions on the location of electronic devices is final.
- 8) Member schools will be required to submit regular season schedules for all sports controlled by CIAC in which member schools participate. Determination of forfeitures will be based on this schedule.
  - A forfeit game shall count as a victory for the team declared the winner and as a loss for the team declared a loser in determining tournament qualifications and ratings. For tournament qualifications only the following reasons for a forfeit shall be accepted.

- a. A team shall forfeit a game(s) if through a violation it is required to do so under the CIAC Rules of Eligibility.
- b. A team shall forfeit a game if the game official declares the game a forfeit as a result of a National Federation rule violation, or a team refuses to play after being instructed to do so by the game official.
- c. Forfeitures will be honored by each CIAC sports committee when there is mutual agreement between the principal of the two schools involved in the game not played. Each principal must submit on the official CIAC Cancelled Game – Forfeiture Form his/her decision and it must be received in the CIAC office within 72 hours following the time of the scheduled contest. On the eve of a tournament when there is not sufficient time for normal administrative procedures (72 hours) if a question of team forfeiture arises the Executive Director or his/her designee, in consultation with the Chairperson of the sports committee affected and the principals of the two schools will make an appropriate ad hoc decision in consideration of the best interests of the tournament as a whole.
- d. All games listed on the original schedule and submitted to the CIAC which are not played and have not been forfeited in accordance with this policy will be considered by each sport committee as No Contest and shall not count for tournament qualification and ratings unless it affects the minimum number of games required to qualify for tournament participation. In this instance the sport committee shall review the evidence submitted by the teams involved and may grant an exception from the minimum game number requirement. The minimum winning percentage as determined by the individual sports committee must be met under all circumstances.

## 6. DIVISIONS

Only institutional members of the Conference may enter this tournament which will be in four (4) divisions – LL, L, M and S. Placement of schools has been based on the October 1, 2021 girl enrollment (9-12).

LL – 629 and over

L – 403 – 628

M – 285 – 402

S – Up to 284

## 7. TOURNAMENT ENTRY PROCEDURE

- 1) **Game Results** – In order to ensure that standings and ranking on both the CIAC’s web sites and other sites which draw their data from us are timely and accurate, **all regular season scores must be entered online on the day of the game as soon as possible following the game’s completion.** Scores may be entered via the Online Eligibility Center, the “Submit Scores / Forms” option of the “CIAC for Coaches” menu at ciacsports.com, or the “Submit Scores” button in our ciacmobile.com mobile site. Entering scores at ciacsports.com or ciacmobile.com requires either a coaches or scorekeeper’s access code, those codes are managed via the Online Eligibility Center and can be retrieved from the school’s athletic director.
- 2) **Tournament Officials** -- By October 27, each varsity head coach, regardless of won or loss record is invited to submit via the password-protected online eligibility center or the submit scores / forms option under the CIAC for coaches menu at ciacsports.com, a list of six (6) officials who are judged to be competent to officiate tournament games. In addition two officials may be listed who you judge should not work tournament games. From the suggestions a Master List of Officials will be developed which will be used to hire available officials.

### 3) CIAC Late Entry Policy

- \* No tournament entries will be accepted after the established deadline except those approved by the CIAC Board of Control.
- \* Corrections requested by a school to an entry form that was submitted by the established deadline, but prior to seeding/pairing data being published on the web site, will be assessed a fee of \$50 per correction to a maximum of \$250.
- \* All requests for correction must be submitted on a support ticket via the online eligibility center. No phone requests will be considered.

- 4) Entry Fee – There is a \$100 entry fee per school. Checks are to be made payable and mailed to CIAC, 30 Realty Drive, Cheshire, CT 06410. If a team does not qualify for the tournament the entry fee will be returned. If a school needs an invoice in order to pay its tournament fee, one can be downloaded by using the “Generate Tournament Invoice” link under the girls volleyball options in the password-protected online eligibility center.

## 8. QUALIFYING FOR THE TOURNAMENT

- 1) To be eligible for consideration in the tournament, a team must play a minimum of twelve (12) matches **AGAINST VARSITY OPPONENTS** and have **won 40%** of games against member schools, eligible out-of-state schools and the American School for the Deaf.
- 2) Only the first two games played with any single opponent will count for tournament purposes.
- 3) Only matches played with Conference member schools, American School for the Deaf, or Region I out-of-state schools who are members of their state athletic association shall be considered.
- 4) Matches played with non-member Connecticut secondary schools shall not be considered in the rating of teams.

## 9. TOURNAMENT RANKING AND SEEDING

- 1) Teams will be ranked within classes by winning percentage (number of games won divided by the number of games played). When two or more teams have the same winning percentage, the following steps will be used to break the ties:
  - a. **Most Wins** – Example: A 10-10 team would secure the higher ranking over a 9-9 team.
  - b. **Power Rating** – Each school is assigned a power rating based on the records of the school(s) that they beat. Schools receive one point in their power rating for each win each of the opponents they have defeated has during the season. The total number of wins of all the opponents you defeat will be your power rating.

For example: If Team A wins 10 games during the season and those 10 opponents have 13, 12, 11, 10, 10, 7, 7, 7, 6 and 4 wins, Team A’s power rating would be 87. The team with the higher power rating will secure the higher ranking.

Notes:

- If a school defeats a team twice, it will receive the number of wins that opponent has twice in its power rating.

- o The maximum number of power rating points a school can receive for a win is 20, which is the maximum number of victories a CIAC school can have in a season. If a school defeats an out-of-state school that has more than 20 wins, the school will receive 20 points in its power rating.

c. **By-lot Tiebreaker Number** – If a tie remains, the team securing the higher ranking will be determined electronically by lot using computer assigned random tiebreaker numbers to be set at the start of the season. The team with the greater tiebreaker number will secure the higher ranking.

2) A TEAM MAINTAINS ITS INITIAL PERCENTAGE RANKING THROUGHOUT THE TOURNAMENT.

3) Pairings will be made as follows:

<u>First Round</u>	<u>Second Round</u>	<u>Quarter-finals</u>	<u>Semi-finals</u>	<u>Finals</u>
1 vs 32				
16 vs 17	1 vs 16			
8 vs 25		1 vs 8		
9 vs 24	8 vs 9			
4 vs 29			1 vs 4	
13 vs 20	4 vs 13			
5 vs 28		4 vs 5		
12 vs 21	5 vs 12			
2 vs 31				1 vs 2
15 vs 18	2 vs 15			
7 vs 26		2 vs 7		
10 vs 23	7 vs 10			
3 vs 30			2 vs 3	
14 vs 19	3 vs 14			
6 vs 27		3 vs 6		
11 vs 22	6 vs 11			

If more than 32 teams qualify, the following qualifying pairings shall be as follows. These pairings will be in effect for the 2021 tournament.

If 33 teams	If 34 teams	If 35 teams	If 36 teams
32 vs 33	32 vs 33	32 vs 33	32 vs 33
	31 vs 34	31 vs 34	31 vs 34
		30 vs 35	30 vs 35
			29 vs 36

If fewer than 32 teams qualify, the higher ranked teams will draw byes for the first round.

- 4) **Ranking and pairing information** will be posted on the CIAC web site on Friday, November 4, 2022 – [www.ciacsports.com](http://www.ciacsports.com).
- 5) **Change of Division Form** – Optional, if filed must be by the date specified under “Important Dates” via the password-protected online eligibility center. Teams can only apply to move up in division. Teams cannot move down. Teams, if approved to move up, must stay in that division for a minimum of two years.

## 10. TOURNAMENT DATES / SITES / MEET DIRECTORS

- 1) For first round, second round and quarter-final matches the higher ranked school will provide the site.
- 2) If the higher ranked school does not have an available site or a site which conforms to National Federation Rules the higher ranked team must secure a site. If a site cannot be secured, the tournament director will assign a site.
- 3) For semi-final and final games – Site selection priority for semi-final matches will be at a neutral site. If needed the higher ranked team will be the home site for the semi-finals. All division finals will be announced. The higher ranked team will be declared the home team in all situations. **The tournament director reserves the right to use double-headers if necessary for quarter-final games as well as semi-final games.**
- 4) Site Availability Form – Must be submitted via the password-protected online eligibility center by the date specified under “Important Dates” via the password-protected online eligibility center.
- 5) Tournament Roster – Can be submitted on the eligibility center or the submit scores / forms option under the CIAC for Coaches menu at ciacsports.com. Rosters must be submitted by the dates specified under “Important Dates”.
- 6) Last Date to Count – Regardless of regular season postponed games, the date listed under “Important Dates” **MUST BE THE FINAL DAY TO COUNT FOR THE TOURNAMENT**. All schools are requested to report all scores regardless of qualifying for the tournament.
- 7) Complete Regular Season – Member schools must make every effort to complete their season as scheduled, including make-up games. Any effort to gain an advantage in tournament play by not playing a game is unacceptable and is subject to action by the CIAC Board of Control. Cancellation of any regular season contest / make-up to play in a league tournament will not be allowed.

## 11. EXPENSES AND TICKETS

- 1) Expenses for all first and second round matches will be borne by the participating teams. The host team will pay all game expenses including officials and shall provide the site director, who should be someone other than the coach of a participating team and an athletic trainer. The visiting team will pay its own traveling expenses.
- 2) Expenses for quarter-final, semi-final and final matches will be paid by CIAC. CIAC will require admission to be charged at quarter-final games.
- 3) Schools will bear all traveling expenses.
- 4) The host school will pay all official and linesperson fees for first and second round matches. CIAC will pay all official and lines person expenses for quarter-final, semi-final and final matches.
- 5) Charges for admission (Subject to change)
  - Free – Children five (5) and under and Military in uniform or with ID
  - \$5 – Senior citizens (age 65 and older) and Students (grades 1-12)
  - \$10 – Adults (All others not in the above categories)



**ALL TICKET SALES FOR CIAC TOURNAMENT GAMES WILL BE SOLD AND REDEEMED VIA DIGITAL TICKETING.**

- 6) If in the first round and second round games schools wish to charge admission they should notify the principal and athletic director of the visiting school in advance.
- 7) During the tournament, the following passes will be honored at all games where an admission is charged.
  - Principal (or designee) of participating schools
  - Press Card
  - CIAC head varsity girls' volleyball coach's tournament pass (must be requested in writing)
  - CIAC volleyball officials' only membership card
  - CAAD membership card
  - No other complimentary admissions will be permitted.

**12. TOURNAMENT PLAY / RULES / PROCEDURES**

- 1) The CIAC Girls Volleyball Championships will be played using an Open tournament format and rally scoring.
- 2) Each team must bring a competent scorer and libero tracker for each match. For first and second round games the higher seed must provide adult lines people who are experienced and competent. Officials may be used. Parents with players on either team may not be used. Certified volleyball officials will be used as linesmen for all quarter-final, semi-final and final matches.
- 3) In the interest of crowd control and proper supervision the CIAC Board of Control has approved the tournament regulation requiring the principal of the participating schools or his/her designee to attend all tournament matches. The school administrator or designee should identify him/herself to the site director.
- 4) When a member school's coach is ejected from a game for an infraction as prescribed by the rules, the game may not continue until the member school replaces the ejected coach with a certified coach. If this cannot be accomplished within 15 minutes after the ejection, the official in charge will declare a forfeit win for the opposing team.
- 5) Use of any form of tobacco or a similar product or possession of alcoholic beverages of any kind, including champagne, are not permitted at any of the sites. The principal or his/her designee at the match shall see that this rule is enforced and adhered to by the teams.
- 6) **Sportsmanship** – Member schools are expected to conduct their relations with each other at all levels of competition in a spirit of good sportsmanship. Everyone involved has the obligation to see clearly his/her influence and act accordingly. The CIAC acknowledges that the school administration is responsible for the athletic program, including the making of broad and specific policies and procedures relating to sportsmanship and the conduct of activities in the school. **To that end, the CIAC urges each school principal to adopt the following sportsmanship procedures and standards for their school and to champion the "Class Act" sportsmanship program as these standards will be used in all CIAC post-season contests.**

- 7) **Bench Conduct**
- **Personnel** – Only coaches, players, other team members, statisticians, managers and trainers will be allowed in the bench area. Bench conduct will follow Rule 12, Article 6 – “Non-playing team members will remain seated during the game.”
  - **Conduct** – The above identified personnel shall not be outside the vicinity of the designated bench area.
- 8) Team members in uniforms as well as sub varsity members identified by the coach, coaches, managers and cheerleaders accompanying the team will be admitted free of charge to each game. Bands and other musical groups, noisemakers that might interfere with the performance of the match, and banners or streamers are prohibited and each school principal is responsible for compliance with this regulation.
- 9) **Time of Games** – All first round, second round and quarter-final tournament match starting times will be at 6:00 p.m. – exceptions made by tournament director only. The starting times for semi-final and final matches will be announced.
- 10) **Students with Special Needs** – Coaches are reminded to inform contest officials prior to each competition of any students with special needs who could be competing in the contest when his/her disability could impact the individual’s performance or the conduct of the competition.
- 11) **Tournament Coaches Attire** – The following dress requirements are in effect for the CIAC volleyball tournament. NO jeans are permitted during pre-game warm-ups or while on the bench; no head wear is permitted; no shorts are to be worn and t-shirts as an outer garment are not permitted. Warm-up suits (with the exception of sweat pants) are permitted.
- 12) **Libero** – Any team using a libero player must take a libero tracker to all games as an assistant scorer at the scorer’s table.
- 13) **Athletic Trainer** – Each school is expected to supply a trainer at all neutral site games. In the event a school is unable to provide a trainer, contact the opposing school to make arrangements for coverage. For the first two rounds and the quarter-finals, the home team is expected to supply athletic trainer coverage.
- 14) All contests shall be governed by the National Federation volleyball rules. All matches will be the best three-out-of-five in duration. **WINNERS ADVANCE BUT HOME TEAM CALLS IN SCORES.**
- 15) Each team qualifying for the tournament will be required to furnish a **Spalding TF-VB5 leather game ball**. No other ball may be used for tournament play. For the first round, second round, quarter-finals and semi-finals the higher seed team will provide the tournament ball which can be colored or white. **The CIAC will provide a multi-colored ball (red, white and blue) for all Final games.**
- Teams are expected to call the host school at neutral sites to see if practice balls will be provided.
- 16) The decisions of the CIAC Volleyball Committee relative to the operation of the tournament shall be final.
- 17) Padding, as specified in the National Federation rules, must be on standards, wall cables and referee’s platform.
- 18) Teams in the tournament may record matches in which they participate. No other teams may record matches for scouting purposes.

- 19) **NO ELECTRONIC DEVICES MAY BE ATTACHED TO ANY PIECE OF VOLLEYBALL EQUIPMENT DURING REGULAR SEASON OR CIAC TOURNAMENT GAMES, NOR MAY THOSE DEVICES BE IN ANY AREA NEAR PLAY. Game officials decisions on the location of electronic devices is final.**
- 20) **Tournament Regulations Violations** – If a school fails to comply with tournament regulations and such requires the CIAC tournament sports committee, central office staff, or the CIAC Board of Control to redo any portion of the tournament pairings or such non-compliance adversely impacts the management of the tournament, an administrative violation fee of \$500 may be imposed upon the school before entry into the tournament will be allowed.
- 21) **CIAC Tournament Site Media Policy** – The CIAC places tremendous value on the role the media plays in promoting and highlighting high school sports. That that purpose CIAC tournament venues and hosts should make every effort to provide a working environment conducive to all media (print, broadcast and internet based) covering our events. The following are **minimum standards** developed in consultation with the CIAC Media Advisory Committee, which should be provided for working media at all CIAC tournament sites.
- a. A minimum of one hour following the conclusion of post-game interviews to write in the press box, press area or a suitable facility in close proximity to the site of the event (i.e. office, classroom, etc.).
  - b. Access to electric power (shared power strip, etc.).
  - c. Access to wireless internet service.

Site directors should communicate these requirements to any staff person who may be responsible for the administration of the event. If for some reason a site will not be able to provide these items for a contest, a site representative should inform the CIAC in advance and work with the media on site before the game and work to provide a reasonable solution to the issue. Members of the media who will be covering events are directed to contact the appropriate site as far in advance as possible to inform them they will be at the event and discuss what arrangements will be made for working media at the site.

- 22) For finals, only certified officials will be used for scorekeeper and assistant scorekeeper (libero tracker) at the score table. No one else will be allowed at the table.

### 13. **TOURNAMENT OFFICIALS**

- 1) **The CIAC Officials Coordinator will hire game officials for tournament games starting with the quarter-final, semi-final and final matches. Home schools will contact their assigner for first and second round games.** For the first and second round games the same procedure that is used for regular season is in effect. The CIAC Officials Coordinator will hire lines persons for the quarter-final, semi-final and final matches.
- 2) For all finals contests, officials will be used for scorekeeper and assistant scorekeeper (libero tracker). Schools' regular scorekeepers will not be needed at the score table.

### 14. **PROTESTS**

- 1) Each sports committee will establish a protest committee whose purpose will be to adjudicate all protests relating to the operation of the tournament, including the application and administration of tournament regulations. National Federation or CIAC games rules interpretations and judgments by the game officials

cannot be protested. The Protest Committee for each sport shall consist of the Associate Executive Director for CIAC, the Chair of the Tournament Committee, an administrator member of the sports committee, the tournament director, and the coaches' chairman of the sport committee. All protest committee decisions are appealable to the CIAC Board of Control as provided in the CIAC bylaws.

- 2) On the eve of a tournament when there is not sufficient time for normal administrative procedures and Board of Control hearings, if a question of interpretation of tournament regulations or the operation of the tournament arises, the Chairman of the CIAC Board of Control, the Executive Director of CIAC, and the Chairman of the Tournament Committee in question will make an appropriate ad hoc decision in consideration of the best interest of the tournament as a whole.
- 3) **Decisions by Game Officials** – Protests arising from the decisions, interpretations and misapplication of the National Federation or CIAC game rules by officials during the contest will not be considered. The decisions and interpretations of the rules by the officials are final.
- 4) The record of the official scorekeeper at the conclusion of the contest is final unless an error is discovered. Such error shall be corrected as covered by specific contest rules.
- 5) Any team leaving the contest area before the conclusion of the contest because of dissatisfaction with the officiating will render the school liable to disciplinary action by the Conference.

## 15. **COACHES MANUAL FOR CIAC VOLLEYBALL CONTESTS**

### 1) **Match Play – CIAC**

- a. Follow NFHS Rules ([www.nfhs.org](http://www.nfhs.org)) and CIAC Rules.
- b. Varsity – Best three (3) out of five (5) sets. Four sets to 25 points, deciding set to 15 points.
- c. Sub-varsity (JV, FR, MS) – Best two (2) out of three (3) sets. All sets to 25 points.
- d. All levels, all sets are win by two (2) points.
- e. For JV/V or V/JV contests when visitor is late:
  - If visitor arrives late whereby the first match can start no later than 30 minutes after scheduled start time, then JV/V matches played as normal.
  - If visitor arrives late whereby the first match will start after the 30 minute extended deadline, then the JV match will be three sets of 15, 15, 15 points.
  - It doesn't matter if host school plays JV or V first, scenarios above apply either way.
  - A courtesy call from visiting coach/school to the home coach/school is expected.
- f. If one gym for FR, JV and V contests back-to-back:
  - FR and JV three sets are 25 points, 25 points and 15 points. (Varsity played as normal.)
  - If visitor is up to 30 minutes late, then all three FR sets are to 15 points.
  - If visitor is more than 30 minutes late, then coaches can choose one of two options:
    - FR and JV matches all three sets to 15 points and Varsity played as normal; or
    - Cancel FR match, play JV match 25 points, 25 points, 15 points, and Varsity as normal.
- g. A courtesy call from late visiting coach/school to home coach/school is expected.

### 2) **Pre-Match**

- a. Home team determine their team bench and side of court.
- b. When a home team enters the gym to music and fanfare, they must do so from their side of the gym to avoid contact with the visitor's side of the court/gym. Teams are not allowed to enter gym from

opponent's side and run around or through their court area. (This is to prevent intimidation, taunting or unsporting behavior from either team.) ALL levels.

- c. Courts with center logos that do not have a clearly marked center line MUST be taped with 2" wide floor tape. (Court tape preferred.)
- d. For the pre-match conference/coin toss – In the absence of the head coach, a designated assistant or administrator may serve in that capacity. Upon arrival, the head coach will inform the officials that they will take over all privileges granted to a head coach.

### 3) **Equipment / Net**

- a. Properly assembled and safe.
- b. Net standards and officials stand padded per NFHS rules, up to about six feet.
- c. Stand padding on all structures up to six feet, the platform strong and as level as possible.
- d. Net top and bottom should be secured tightly with as little give as possible.
- e. Antennas should be easily adjustable – easily removed and easily attached.
- f. Antennas line-up with the outer edge of the court side line. Any 2" strap/support goes on the inside to line-up with the 2" court sideline. (Any sharp or loose areas should be taped.)

### 4) **Score Table**

- a. Table should be centered with respect to the net/center line and at least six feet from the sideline. (Ten foot minimum preferred.)
- b. Table should be in line with team benches. (Adjustments may be made where electrical floor connections are made.)
- c. Score table only needs about six chairs – clock operator, home scorekeeper, libero tracker, announcer, visitor's book and libero tracker. No other people should be at the table.
- d. A scorekeeper and clock operator must be at the table during the pre-match conference.
- e. A clock operator must be present for all timed intervals during warm-ups.
- f. A back-up, flip scoreboard immediately available in the vicinity of the score table.
- g. Two leather game balls with NFHS approved logo. (Large gym please provide ball helpers.)
- h. At least one towel available to the R2 to dry game balls or any sweat spots on the court.
- i. Flags available and provided by host school.
- j. No food or open liquid containers (especially hot coffee) at the table.
- k. No electronic devices at the score table unless one is used for music during warm-ups, set intervals and time-outs.

### 5) **Score Books**

- a. NFHS approved score books/sheets are recommended for all tournament and regular season contests.
- b. If your school decides to use a generic version, then the scorebook keeper must still be able to enter ALL of the NFHS required entries into that scorebook.
- c. The head referee can designate the visitor's scorebook as the official match record if necessary.
- d. Coaches, it is your responsibility to train scorekeepers and libero trackers prior to the first contest using NFHS Rules Book instructions.

### 6) **Team Benches**

- a. Bench starts from the attack line extended and out to the end line.
- b. There should be enough seating for rostered players and coaching staff of each team. If not, host management must provide more seating prior to start of contest.

- c. It's preferred that only head coaches, assistant coaches and rostered players be seated at the bench.
- d. Players are not allowed to sit on the floor or stand at the end of bench, behind bench or during a rally.
- e. Non-rostered players/students are not allowed to sit on the floor at the end of benches nor in a playable area. They should be seated in the bleachers.
- f. During varsity contests, JV players should take seats in bleachers and vice versa. JV player keeping stats can do so from bleachers designated for visitor or home teams.
- g. No posters, signs, noisemakers, hats or props of any kind allowed at the team bench.
- h. Proper decorum is expected at the bench throughout the match.

7) **Standing Coaches**

- a. Only the head coach designated on the roster as such may stand during play.
- b. During rallies, a head coach may stand outside the libero replacement zone which is in front of bench, between the attack and end lines, and at least six feet away from the sideline.
- c. Please avoid standing near a line judge to prevent interference or intimidation.
- d. Assistant coaches must be seated during play along with other team members.
- e. If a head coach gets an unsporting conduct yellow card, then the head coach must sit for the remainder of the match. (It is advised that the head coach take the first seat on the bench closest to score table.)

8) **Safety**

- a. All players JV and V, line judges and any student team manager(s) helping during warm-ups or match play, sitting at the bench or doing whatever for their team must be wearing proper athletic court footwear. (No flats, heels, boots, flip-flops, slippers, bare feet, etc.)
- b. Concussion Prevention – It is advised that players/students during warm-ups are not put into situations where they can easily get hit in the head. It's suggested that ball handlers be completely off court during hitting and serving warm-ups. Please adjust your routines to minimize this potentially serious injury.
- c. Water – It is advised that water bottles stay off court and remain at or behind the team bench.
- d. Gum / Candy – It is strongly advised that players not compete with anything in their mouth to avoid possible choking or spitting the matter on the court surface. Both cases would unfortunately cause stoppage of play and therefore a team delay sanction.

9) **Warm-ups / Playing Area**

- a. During warm-ups, it is recommended that players have a visible uniform number for officials to check against the roster. (Warm-up gear with a uniform number visible is acceptable.)
- b. During announcements, starting line-ups and national anthem, all players must be in proper uniform and not in warm-up gear.
- c. The area behind the score table and benches is technically a non-playable and a restricted area. No ball warm-up activities in this area.
- d. When a team has their six (6) minute unshared warm-up period, they are afforded the entire playable surface not just the outlined court area.
- e. The off team should be at their bench area.

10) **Uniforms**

- a. Illegal uniforms found prior to or during match will be dealt with according to NFHS rules.
- b. Visible undergarments should be the same color as the predominate color of the game jersey or shorts. (Ex. 1 – Royal game shorts – visible compression shorts or leggings must also be Royal. Ex. 2 – Red game jersey or T-shirt – visible sports bra or undershirt exposed color/bottom season lines should also be red.)

- c. Knee pads, elbow pads and neoprene pull-on knee or elbow sleeves do NOT have to be same color of the short or jersey.
- d. Dig pink or similar type uniforms MUST meet Rules 4-2-3 and 4-2-4 for legal number size and front/back placement. Libero jersey must also meet those rules plus rule 4-2-2.
- e. Coaches, when ordering new uniforms, take advantage of your state rules interpreter for a pre-purchase design review. Also, make sure your vendor is fully aware of the NFHS uniform rules. Any questions best to check with your rules interpreter.

11) **Hair Devices**

- a. Soft stretch material up to 3” wide maximum are allowed.
- b. Bobby pins or flat barrettes without sharp edges, are allowed.
- c. Hair adornments are allowed provided they are securely fastened and do not present a safety hazard. Any such items that delay play may be subject to sanction.

12) **Jewelry**

- a. Jewelry – not allowed.
- b. Piercings – not allowed.
- c. Any of the above taped or Band-aid over – not allowed.
- d. The above goes for all players, student helpers and student line judges.

13) **For Officials**

- a. If available, please provide a changing or meeting room that officials can use pre- and post-match.
- b. Please provide two chairs behind score table in the restricted area for the officials and their belongings.
- c. Introduce officials to any host management or security personnel on site.

14) **Line Judges (If using line judges)**

- a. Coaches, please provide pre-season instruction on performing line judge duties as set forth in the NFHS rules book.
- b. Please provide 1-2 (2 max) lines people to the pre-match conference with the R1.
- c. Please have pre-determined line judge(s) for each contest.
- d. High school students may not serve as line judges for varsity contests only.

15) **Substitutions**

- a. A substitution request may be signaled or verbalized. It is recommended a hand signal be used to get the officials attention quickly especially in noisy gyms.
- b. A substitution will be recognized when a head coach makes a request or when a legal bench player enters the sub-zone.
- c. Only one request per dead ball and all subs must be up at the same time.
- d. Officials prefer the substitute does their best to center themselves in the sub-zone.
- e. Next sub(s) should be ready and waiting just outside the sub-zone.
- f. A player on court standing or yelling sub across from the sub-zone will not be recognized as a substitution request.

16) **Time-Outs**

- a. A time-out request may be signaled or verbalized. It is recommended a hand signal be used to get the officials attention quickly especially in a noisy gym.
- b. Only the head coach or playing captain can request a T-O.

- c. During T-O, teams are limited to the area between the attack and end lines, in front of their bench or on their court within those limits above.
- d. No water bottles on the court at any time. (Team delay sanction if water is spilled on court or in front of bench.)
- e. Team must be on court by the end horn. Please start moving to court after 15s warning whistle.

17) **Electronic / Video Devices**

- a. Allowed in non-playable areas and at the discretion of the head referee.
- b. Allowed at team benches for team purposes only.
- c. Not allowed in restricted areas as deemed by host management or head referee.
- d. Not allowed on any volleyball equipment as the equipment is considered a restricted area, a neutral area to both teams in which neither team should gain from it.

18) **Post-Season Tournament**

Coaches Dress Code

- a. All coaches are expected to be properly dressed in a professional manner set forth by CIAC.
- b. Dress pants or khakis, polos or button down shirts, skirts or dresses, proper footwear, and team warm-up pants / jacket are acceptable.
- c. No jeans, shorts or cutoffs, sweat pants, hoodies, hats, T-shirts or gym type attire.
- d. Only NFHS approved score sheets are to be used.

19) **Roster / Line-up Sheet**

- a. Please use the approved NFHS combination roster and line-up sheet for all levels.
- b. A customized version of this may be used as long as it meets all above requirements.
- c. All eligible players must be listed on the roster, all levels.
- d. Changes to the roster can be made prior to the time limit for submission of first set line-up.
- e. All coaches, paid or volunteer, should be listed on the roster.
- f. Coaches must fill out each set's line-up completely so there is a match record. (Coach can't just tell scorekeeper or R2 to "use same line-up as last set".)
- g. Roster / Line-up sheet is due at the pre-match conference and submitted to the R2. The R2 manages this sheet throughout the match (New 2019).
- h. Edits to the roster by the head coach can be made up until the 11:00 minute mark on the pre-match countdown clock. Any changes after that is a penalty – unnecessary delay sanction.
- i. Line-ups shall be submitted to the R2 by the 03:00 minute mark on the pre-match countdown clock, and by 01:00 minute mark on the set interval countdown clock.
- j. Late line-up submissions are subject to a penalty – loss of rally point to the opponent prior to start of set.

Note: Every school program should be using a NFHS type roster / line-up combination sheet, or one that is customized but encompasses all the layout requirements of the NFHS R/L sheet.

16. **PRE-MATCH PROTOCOL**

Officials are to arrive no later than 30 minutes prior to match start time. Upon arrival, officials will identify the match host (home team coach) and introduce themselves. Inspect the court and equipment for safety issues. Determine facility playing rules to be address in the pre-match conference. The scoreboard clock is set to 23 minutes.

At 25 minutes prior to the scheduled start time, the R1 standing in front of the score table *shall raise a coin in the air and double-whistle* to summon the captains and head coaches for the pre-match conference. Coaches, please submit Roster / Line-up sheet to the R2. After the conference, start the clock and notify scorekeeper of the coin toss result.



<u>Clock</u>	<u>Protocol</u>
23:00	Court available for shared warm-up (10 minutes)
13:15	Warning – R2 single whistle
13:00	HORN – Serving team warm-up (6 minutes) *Roster changes deadline at 11:00 minutes
07:15	Warning – R2 single whistle
07:00	HORN – Receiving team warm-up (6 minutes) *Line-up deadline at 3:00 minutes
01:15	Warning – R2 single whistle
01:00	HORN – LAST team huddle/meeting prior to start
00:15	Warning – R2 single whistle
00:00	HORN – Starting teams to end lines OR:

- Announcements and starting line-ups (6 + libero)
- National Anthem (Teams do not go back to their bench / sideline)
- From their end lines, R1 signals teams to enter their court via sideline to net.
- Teams are required to take their starting positions without delay
- Officials and line judges move to their positions.
- Line-up checks and start the match.

Note: 1) Teams are not allowed to take the full court until the Horn sounds at 13 and 7 minutes.  
2) Should the scoreboard clock malfunction or become unavailable, then the R2 will use a single-whistle for warnings and a double-whistle for HORN as listed above.

## 17. OFFICIALS BOARDS

CBVO-N	CT Board of Volleyball Officials – Northern Board President – James Wildman – <a href="mailto:james.wildman@gmail.com">james.wildman@gmail.com</a> Northwest Assignor – Candy Perez – <a href="mailto:Perezcandywinsted@gmail.com">Perezcandywinsted@gmail.com</a> Northeast Assignor – Heather Kursman – <a href="mailto:hkcbvo@hotmail.com">hkcbvo@hotmail.com</a>
S-CBVO	Southern CT Board of Volleyball Officials (S-CBVO) President – Dom D’Aurio – <a href="mailto:happydog1056902@aol.com">happydog1056902@aol.com</a> Assignor – Tom Digiovanni – <a href="mailto:thmdig@aol.com">thmdig@aol.com</a>
CFVO	CT Federation of Volleyball Officials President – Wayne Theriault – <a href="mailto:wvt1948@sbcglobal.net">wvt1948@sbcglobal.net</a> Assignor – Marie Lavin – <a href="mailto:marie.lavin405@gmail.com">marie.lavin405@gmail.com</a>
CIAC VB Liaison	Joe Velardi – <a href="mailto:jvelardi@casciac.org">jvelardi@casciac.org</a>
State Rules Interpreter	James Borbas – <a href="mailto:jamborjr@gmail.com">jamborjr@gmail.com</a>

## CERTIFICATIONS/COACHING CERTIFICATIONS

- Coaching Education Overview - Required coaching certifications, including medical certifications, can be found at this link: <http://www.ctcoachinged.org/>
  - Information on Coaching Permit Renewal for the State of Connecticut can be found at: <https://portal.ct.gov/SDE/Certification/Coaching-Permit-First-Time-Issuance>
  - Temporary coaching permit application can be found at this link: [https://portal.ct.gov/-/media/SDE/Certification/Forms/ed\\_186.pdf](https://portal.ct.gov/-/media/SDE/Certification/Forms/ed_186.pdf)
  - 5 Year coaching permit application can be found at this link: [https://portal.ct.gov/-/media/SDE/Certification/Forms/ed\\_185.pdf](https://portal.ct.gov/-/media/SDE/Certification/Forms/ed_185.pdf)
  - Coaching Course Registration: <http://ctcoachinged.org/Permit.html>
  - Sudden Cardiac Arrest Renewal: [https://portal.ct.gov/-/media/SDE/Certification/Coaching/coaches\\_sudden\\_cardiac\\_arrest\\_awareness\\_annual\\_review.pdf?la=en](https://portal.ct.gov/-/media/SDE/Certification/Coaching/coaches_sudden_cardiac_arrest_awareness_annual_review.pdf?la=en)
  - Information on concussion training and certification can be found at this link: <http://www.ctcoachinged.org/concussionpage.html>
  - Concussion Renewal Form for Coaches: <https://casci.ac/8237>
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- Mandated Reporter Training: <https://portal.ct.gov/DCF/Mandated-Reporter-Training/Home>
  - Epipen Training: <https://www.redcross.org/take-a-class/preview-kits/anaphylaxis-epinephrine-auto-injector>
  - Coaches Guide to Dehydration and Other Heat Illnesses: <https://www.nata.org/practice-patient-care/health-issues/heat-illness>
  - Heat Illness Legislation for Coaches, Parents and Students: <https://www.cga.ct.gov/2021/ACT/PA/PDF/2021PA-00087-R00HB-06492-PA.PDF>
  - Exertional Heat Illness Review for Coaches: <http://www.casciac.org/pdfs/22-23HeatIllnessReview.docx>

**Volunteer Coaches** – The State of Connecticut Department of Education does not distinguish between volunteer or paid coaches when considering certifications or responsibilities. All coaches who are responsible for, or instruct students in any way must follow Connecticut State Law for certifications and responsibilities. Therefore, volunteer coaches are required to obtain the same certifications as all other coaches.