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Serving schools and their leaders

# THE CONNECTICUT ASSOCIATION OF SCHOOLS

## 28th ANNUAL HIGH SCHOOL ARTS AWARDS BANQUET

January 2023

Dear High School Principal:

The Connecticut Association of Schools takes great pleasure in announcing the 28th Annual High School Arts Awards Banquet to honor Connecticut's outstanding visual and performing arts students. The banquet will be on **Tuesday, April 4, 2023** beginning promptly at 5:00 pm at the Aqua Turf Club, 556 Mulberry Street, Plantsville, CT.

We invite CAS member high schools to select two outstanding seniors who excel in the performing and/or visual arts, i.e., art, photography, poetry, dance, drama, or music.

### **CRITERIA and SELECTION**:

Outstanding ability in the performing and/or visual arts, scholarship and leadership are of primary importance in making your selection.

The honorees will receive plaques in recognition of their excellence in the arts and positive contributions to their schools, and they will be treated to dinner as our guests.

You may reserve a table of up to a <u>maximum</u> of ten guests, including the honorees, their family members and school personnel.

### FAMILY STYLE DINNER:

Dinner will be served family style at each school's table. Please share the following meal information with your anticipated guests before you begin the registration process.

#### MENU

Salad, Roast Beef, Chicken Parmesan, Pasta Primavera, Vegetables, Potatoes Dessert, Coffee, Tea

#### Should anyone have a food allergy or special dietary need, please contact

Cathy Prowe at <u>cprowe@casciac.org</u> or 203-651-3909 with details at the time of registration but **no later than February 21, 2023**. Please, do *not* contact the Aqua Turf directly. CAS will coordinate with the Aqua Turf.

## **REGISTRATION:**

We ask that your school's registration be submitted the principal's office rather than by a chair/teacher in any of the various art departments.

The registration deadline is Friday, February 21, 2023.

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#### Before you begin the registration process:

1. Please verify the spelling of your honorees' first and last names to ensure they will be printed accurately on the plaques and in the program. **ONLY** first and last names will be printed.

2. Please ensure that you have provided the family style dinner information to the honorees and all guests.

To register, please visit our website at <u>http://cas.casciac.org/</u>. Click on the Member Login at the top of the Homepage:



- Enter your School Number and Login ID. <u>Your Member Login information is the same every year</u>. If you do not have/know this information, please contact CAS. This information will be provided to the principal **ONLY**.
- Select "View/Submit HS Arts Submission Form". Enter information and hit "Submit".

You will receive an immediate email response that confirms your reservation and provides instructions for prompt payment. **Please print this confirmation page; this is your invoice.** Should you need to make any changes before the registration deadline, please login to your member page and edit your registration. If updated, a new confirmation/invoice will be emailed to you immediately.

Your schools **Table Assignment and Arrival Instructions** will be sent to you by late March. Please anticipate the arrival of this information. You will be responsible for distributing this information to your honorees and all registered guests.

#### TIMELINE:

- Registration opens January 2023
- Registration deadline is February 21, 2023
- Cost for family style dinner is \$48.00 per guest (NO charge for honorees)
- Notify CAS of any food allergies or special dietary needs at time of registration but no later than February 21, 2023.
- Table Assignment and Arrival Instructions sent to you by late March
- Purchase Order or Payment (school/district check *only*), payable to CAS, due by March 24, 2023 (no personal checks accepted)
- Refunds will not be available for non-attendance or for cancellations made after March 24, 2023.
- Banquet Tuesday, April 4, 2023 at 5:00 pm at the Aqua Turf Club

Should you have any questions regarding the banquet, please contact Cathy Prowe at cprowe@casciac.org or at 203-651-3909.

We look forward to receiving your registration and seeing you at the banquet.

Sincerely,

Tiffany Caouette Assistant Executive Director