

# UNLOCK THE POWER OF AI

## A PRACTICAL WORKSHOP FOR ADMINISTRATIVE ASSISTANTS



### Workshop Takeaways

- Use AI tools to draft professional communications, summarize meeting notes, and organize data in seconds
- Gain practical strategies to boost efficiency and confidence with the latest technology for your school

**MARCH 31, 2026**

8:00AM - 11:00AM

CT Association of Schools  
30 Realty Drive, Cheshire  
\$49/CAS Members  
\$89/Non-members

### PRESENTER



**MATT  
MERVIS**

Director of  
AI Strategy &  
Innovation at  
EdAdvance

**REGISTER**



<http://casci.ac/12603>

