

# AI FOR ADMINISTRATORS:

Leveraging "Gems" & "GPTs" for Observations and Coaching



## January 14, 2026 | 10AM | Zoom

**Join us for a 90-minute virtual workshop designed to move beyond the AI basics and deliver a practical tool you can use immediately. This session focuses on the observation and coaching workflow, a critical, but time-intensive, part of our work.**

We will explore how to build and refine custom AI assistants (known as "GPTs" or "Gems") to help analyze observation notes, identify trends, and draft actionable, high-quality feedback.

In this session, you won't just learn about these tools; you will **actively build your own personalized AI assistant** and leave with a ready-to-use tool that can be a true game-changer for your practice.

All levels of interest and skill are welcome.

### What your CAS colleagues are saying:

*"Just used the new gem. Whoa. Game changer. I'm a little blown away."*

*"This allows me to deliver timely, high-impact feedback without sacrificing my unique perspective. I am no longer spending time trying to organize my feedback and instead focusing on working with teachers to strengthen student engagement."*

### Presenter:

**Michael Yagid**

Assistant Principal  
Ridgefield High School

### Registration



<https://casci.ac/12310>