

Connecticut Association of Schools
Connecticut Interscholastic Athletic Conference
Hall of Honor-Nomination

Official Nomination Packet Cover Sheet

Sponsored By:

(Exec Committee-Please Fill In)

Nominee _____

Status (For Screening Committee) _____

Nomination Information and Instructions

The Connecticut Association of Schools wishes to recognize individuals for outstanding contributions in all of the categories of service that the organization represents. Those categories include:

Educational Leadership, Athletic Leadership, Friend of Education, Contribution to Education, Contribution to Athletics, Service to Education, Service to Athletics

Eligibility Requirements

Anyone being considered must have served the CAS/CIAC Organization for a minimum of 10 years and have been a member of CAS/CIAC (Exceptions are considered). All candidates must have made a long-term significant contribution to the organization in one of the categories listed above. Accomplishments must be worthy of state recognition. Longevity without meaningful state impact does not constitute appropriate criteria for Hall of Honor Consideration. Nominees must exemplify the highest standards of ethical conduct, moral character and carry the endorsement of a CAS/CIAC member school representative.

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Initial Nomination form to the leadership of the various executive boards by October 15

All information and supporting letters must be received by The Executive Committee that represents your group by November 15. If letters can be procured by October 15, please provide them if not, please indicate the sources who will provide the letters by October 15.

All information submitted shall be retained by the "Hall of Honor" Committee.

Nominator is asked to provide two letters of support. No more than three. All letters are to be "One type-written page in length. No handwritten letters will be accepted. Newspaper clippings may also be attached by October 15

A photograph should accompany this nomination by November 15

Return the completed form to your Representative of your executive committee at the times requested above.

Thank You,

CAS/CIAC Hall of Honor Committee

Timeline for the process:

1. Step 1 - anyone can nominate a candidate on the quick form and that will be sent to the various executive boards. CAS staff will be sure that representative Executive Board leaders are the only individuals who move nominations to the next level. Deadline to receive this is October 15.
2. Step 2 -The executive Board will determine those worthy for nomination. It is at this level the respective boards will solicit the full form and make their nomination -November 15.
3. Step 3 - the screening committee (identity unknown group) will screen the pool of nominations and select all those worthy of hall of honor recognition and forward to the final selection committee- From November 16 to March 1.
4. Step 4 - the selection committee (our bigger group) will look at all candidates and take into consideration, # of inductees, geography, age, era, league, etc. and make the final selections. Mid May.
5. Step 5- From May 15 until the annual Meeting, inductees will be notified. Official announcement made at the annual meeting.
6. Step 6- Reservations taken and finalized by mid-September- Event scheduled for October 17, 2015.
7. Step 7- Nomination process begins all over again with step 1.

Initial Nomination Form

Due to Leadership of Your Representative Executive Committee by October 15

Hall of Fame Nominee _____

Is the (the nominee) still active in any area of athletics/activities other than the category for which the nominee is being nominated? YES _____ NO _____

If Yes, please explain:

If deceased, date of death

Name of spouse or closest living relative _____

Relationship _____

Address

City, State, Zip Code

Phone with area code

Individual Submitting Nomination-Please Print or type

Name _____

Phone _____ Email _____

School (If Applicable) _____

Home Street Address _____

City, State, Zip Code _____

Signed _____ Date _____

Information about the nominee: (Service to CAS) Please attach if necessary.

Please attach two letters of recommendation or indicate who will provide them. Letters can be provided by the October 15 deadline but must be received no later than November 15.

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Final Information Sheet for Nominee Due November 15 or sooner

Executive Committee _____

Final Informational Instructions:

Check the area that the nominee best fits. You may check more than one area.

Educational Leadership

Athletic Leadership

Friend of Education

Contribution to Education

Contribution to Athletics

Service to Education

Service to Athletics

Photo attached

Please Print or type.

Hall of Fame

Nominee_____

(first, middle, last)

Current Address

City State, Zip Code

Phone (include area code)

Email

Date of Birth

School affiliation if applicable

State

Place of Birth

Date of retirement:

Schools attended:

Name of High School

City & State

Year Graduated

Degree/Diploma

Undergraduate College/Univ.

Year Graduated

Degree/Diploma

Graduate School

Year Graduated

Degree/Diploma

NOMINEE _____

Career Description and affiliation with CAS/CIAC Include length of service, what areas of service

Contributions to the organization (CAS/CIAC). Contributions can be for athletics or education.
Include any with state impact

Special Honors and Achievements

Other Helpful Information

Two Letters of Recommendation.