An Invitation to Nominate an Outstanding CAS Elementary School as
CAS Elementary School of the Year 2017-2018
(Deadline for Submission is March 3, 2017)

Nominations may be made by any present or former member of the school staff or by district central office personnel.

Purpose:
To give public recognition to an outstanding CAS member elementary school that deserves major recognition for its exemplary programs in meeting the needs of elementary school students. The school chosen will receive recognition in the media, in CAS publications, at a CAS sponsored ceremony in their community as well as a presentation in their school or district.

Eligibility:
The following criteria will be used to determine the recipient of this award:

A. School must be a member of CAS.
B. Provide evidence of the characteristics of a high-performing school by describing:
   1. Your school’s mission/vision.
   2. How your educational programs meet the needs of all students.
   3. How instructional and administrative leadership implements the requirements of the teacher and administrator evaluation.
   4. How the school welcomes participation from all constituencies.
   5. How curriculum and instruction is aligned with the Connecticut core state standards and professional development.
   6. How the school’s educational programs are consistently reviewed and improved.
   7. How student opportunities go beyond those that are a part of a typical school day, i.e., clubs, activities, support services and extra help for those who need it.
   8. How the school welcomes family involvement and plays an active role in the community.

C. Each of the eight criteria must be individually addressed. The total response must not exceed 10 pages (12 point font/single spaced).
D. Only one application per district will be accepted.
E. A copy of the strategic profile must accompany the application.
F. A copy of the student/parent handbook must accompany the application along with the school’s website address.
G. The selected school will be invited to share exemplary practices and programs with other CAS elementary schools by offering CAS workshops, and welcoming visitors to their school.
H. Deadline for submission of nominations is no later than March 3, 2017.
I. Nominations should be sent to:

   Roxanne Augelli, Assistant Executive Director
   The Connecticut Association of Schools
   30 Realty Drive, Cheshire, Connecticut 06410

Timeline: Applications will be reviewed in March and April, and the two finalists will be visited in May, 2017
(Please attach nomination title sheet that follows as page 2 of this application.)

(Form 17-18)
I nominate the following CAS school as an outstanding elementary school for the year 2017-2018:

School________________________________________________________
Principal_______________________________________________________
Address________________________________________________________
Town/City__________________________ Zip________ Telephone____________
E-Mail Address of Principal_____________________________________________
School Website____________________________________________________

Typed Name of Nominator ___________________________ Signature of Nominator ___________________________
Position of Nominator ___________________________ Date Submitted ___________________________
Telephone Number of Nominator ___________________________ E-Mail Address of Nominator ___________________________

Endorsement by Superintendent of Schools
I have read and support this application

Typed Name of Superintendent ___________________________ Signature of Superintendent ___________________________
Telephone Number of Superintendent ___________________________ E-Mail Address of Superintendent ___________________________

<table>
<thead>
<tr>
<th>For CAS Use Only</th>
<th>Form: SOY 2017-2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date Received____________________</td>
<td>No. of Pages____________</td>
</tr>
<tr>
<td>Criteria Addressed________________</td>
<td>Handbook________________</td>
</tr>
<tr>
<td>SSP__________________________</td>
<td>CAS Member School_______</td>
</tr>
</tbody>
</table>
Characteristics of High-Performing Schools

Goals
1. Vision/Mission
2. Education for All

Processes
4. Participation
5. Curriculum, Instruction, PD
6. ED Programs Reviewed & Improved

Supports
7. Student Opportunities
8. Family & Community Involvement

All Students

Interrelationships of the Characteristics