

# ★ NEW ENGLAND ★ 2014 STUDENT LEADERSHIP CONFERENCE

## ADULT DELEGATE APPLICATION

July 15-18, 2014

Stonehill College - Easton, MA



Sponsored by the NFHS Section 1 State Associations



# Tentative Schedule of Events

## Tuesday, July 15

Registration	1:00 pm - 3:00 pm
Opening General Session	4:00 pm - 6:30 pm
Dinner	6:30 pm - 7:30 pm
State Meetings	7:45 pm - 9:00 pm
Recreation Time	9:00 pm - 10:30 pm

## Wednesday, July 16

Breakfast	8:00 am - 8:45 am
General Session/Load Buses	9:00 am - 10:00 am
Community Service Projects	10:00 am - 2:00 pm
1st Breakout Session	3:00 pm - 4:30 pm
State Meetings	4:45 pm - 6:00 pm
Dinner	6:15 pm - 7:15 pm
2nd Breakout Session	7:30 pm - 9:00 pm
Recreation Time	9:00 pm - 10:30 pm

## Thursday, July 17

Breakfast	8:00 am - 8:45 am
General Session	9:00 am - 9:30 am
Activities	9:30 am - 11:15 am
General Session	11:30 am - 1:00 pm
Lunch	1:00 pm - 1:45 pm
Activities/Free Time	2:00 pm - 3:00 pm
3rd Breakout Session	3:00 pm - 4:30 pm
State Meetings	4:45 pm - 5:45 pm
Dinner/Load Buses	6:00 pm - 6:45 pm
Special Group Event	7:30 pm - 10:00 pm

## Friday, July 18

Breakfast	8:00 am - 8:45 am
State Action Plan Presentations	9:00 am - 10:00 am
Closing General Session	10:15 am - 11:45 am
Checkout/Return Room Keys	12:00 pm - 1:00 pm

# Conference Overview

## Tomorrow's Leaders: High School Athletics and Activities Participants

Incredible attention is being paid to high school athletics and activities programs today. Participants in these programs are looked up to as leaders because of their position on the team or club. The impact that these young people have on the climate and culture of their schools, fellow students and community is incredible. In fact, studies show that more than one-half of high school students participate in some form of school activity or athletic program. The involvement of these students in the success of a high school is paramount and critical.

The National Federation of State High School Associations (NFHS) and its Section 1 members want to be the leaders in training talented, committed young people to become better citizens who will be positive, contributing adults and role models for youth. We are pleased to announce that in partnership, the state associations from Connecticut, Maine, Massachusetts, New Hampshire, New York, Rhode Island and Vermont will be hosting the 4th Annual New England Student Leadership Conference from July 15-18, 2014 at Stonehill College in Easton, MA. This conference is a four-day, residential event for over 300 student and adult leaders who participate in interscholastic athletic and activity programs through their state high school athletic/activities associations.

The conference is modeled after the NFHS National Student Leadership Conference that took place in Indianapolis, IN for over a decade. The NFHS event was the only national student leadership conference of its kind for high school athletes and activity participants. The goal of the NFHS event was to assist high school student-athletes and activity participants in developing their leadership abilities while interacting with peers from across the United States and Canada. This conference will replicate the training curriculum for student-athletes and activity participants from across the northeast.

## Conference Curriculum

The curriculum for the conference will focus on Respect, Positive Values, Perspective, Sportsmanship, Teamwork, Healthy Lifestyles, Community Service and Self-Evaluation. These components will be presented in large and small-group sessions, led by outstanding adult and college facilitators specifically chosen for their involvement in athletics at the high school and collegiate level, and will address contemporary issues that impact a young person being a leader and role model. In addition to group discussion, special guest speakers will share inspirational messages, stories of overcoming adversity and utilizing the power of positive influence. The conference will also incorporate a community service project as part of the leadership training curriculum that will take place in local communities.

## Supervision

In addition to the 30 college and adult curriculum facilitators, approximately 30 adult delegates will serve as advisors and chaperones as they oversee the student delegates from their respective states. These adults will take an active part in the discussions and curriculum of the conference. The adult delegates and adult staff members will be available to help the students with any questions or concerns they might have during the four-day event. A conference nurse will be on site throughout the week for any medical issues. In addition, Stonehill College Public Safety and staff will be available 24 hours a day on campus for any safety and security needs.

## Attire

The conference takes place in a relaxed atmosphere to encourage learning and facilitate interaction. The high temperatures and humid weather during the mid-summer dictate casual clothing for this event. Jeans, shorts, sneakers and t-shirts are appropriate for the majority of the conference functions. Participants will be provided with three t-shirts during registration that are intended to be worn on specific days of the conference. Participants are encouraged to bring a set of clothing/footwear that they will not mind getting dirty as community service projects will take place on Wednesday morning. Please do not bring any questionable or offensive attire. For further information, please see the recommended packing list on page 7.



## Housing

Conference staff and adult delegates from the seven states will be housed in traditional college residence halls and have supervisory responsibilities. There will be bathrooms and showers on each floor. Bed linens (sheets and blanket) and towels will be provided for each participant. Participants are encouraged to bring their own pillow as this item will not be provided. Participants are to sleep in rooms to which they have been assigned. Visiting a room assigned to the opposite gender is not permitted. The sponsoring state associations and Stonehill College are not responsible for key/cards lost or misplaced for any reason.

## Meals

Meals will be provided by the college food service in the college dining hall. All meals will be provided beginning with dinner on Tuesday, July 15 and ending with breakfast on Friday, July 18. Participants who have food allergies or special dietary needs must indicate such information on the Health History Form (page 9). Some residence halls have vending machines that can be utilized for snacks during the week. Participants are encouraged to bring small amounts of money for vending machines in addition to their own snacks/bottled drinks if necessary.

## Code of Conduct/Conference Policies

Participants are expected to act in a responsible manner that will reflect well on themselves, their schools, their state associations and the New England Student Leadership Conference. Participants are expected to respect each other and themselves while following the rules of the conference. The use of alcohol, tobacco and drugs is strictly prohibited. In addition, participants are expected to observe the established conference and Stonehill College campus curfews each night, sleep in their assigned rooms and not visit housing areas of the opposite gender. Students are not permitted to leave the college campus. Participants who violate any of the conference policies will be asked to leave at their own expense without a refund (please see page 11).

## Transportation

Students are not permitted to drive to the conference or leave cars on the Stonehill College campus. Participants from Massachusetts should make arrangements to be dropped off at the event registration area between 1:00-3:00 pm on July 15. Participants travelling from outside Massachusetts will be contacted by their local state associations regarding travel arrangements.

## Adult Delegates

Adult delegates will be counted upon to play a major role in this conference as mentors and role models. Adult delegates will participate in the conference sessions in the same manner as the student delegates and are often relied upon to assist the facilitators and staff during group discussions and activities. The participation of adult delegates is particularly important during state specific meetings when students develop action plans on the school, community and state levels. In addition, adult delegates have supervisory responsibilities in the residence halls and during community service activities. There is not a registration fee for adult delegates and room and board will be provided for the four days of the conference. To submit an application, please see the application checklist on page 7. For additional information, please contact your local state association (contact information on page 12).



## Harvey Alston [www.harveyalston.com](http://www.harveyalston.com)

Considered one of the most dynamic, “high octane” speakers in America, Harvey Alston has been a full-time speaker since 1989. He has spoken to millions of people throughout the United States who have benefited not only from his knowledge, but also from the wisdom that Harvey Alston brings to the finish line. His unforgettable words of individual responsibility for achievement have improved spirits, spurred growth, and changed lives. His powerful, soul-searching presentations uplift audiences to a higher standard, and to a level where they strive only for the best. Harvey Alston believes in solitary achievement, shared accomplishment and the dignity of human beings. Harvey Alston’s enterprise is called Best Inc., based on his philosophy and his book titled “Be the Best.” He is the Coordinator for the Ohio High School Athletic Association Student Leadership Conferences, a contributing writer and photographer for the Highland Lakes Monthly Magazine, a member of the National Speakers Association and serves on the advisory board to the Olentangy School District, the Upper Valley Joint Vocational School and many civic boards, panels, and commissions.



## Stephen Bargatze [www.magicofstephen.com](http://www.magicofstephen.com)



Stephen Bargatze is an internationally acclaimed comedian and motivational speaker. With over 25 years experience, Stephen is a rare talent among entertainers. His genuine personality endears him to any audience, and he quickly develops a strong, positive relationship with the crowd. No longer merely spectators, audiences find themselves caught up in the comedy and amazement of Stephen’s zany performance. He sticks with direct, simple effects that are easy for the audience to understand. His personal story of overcoming an alcoholic home life as well as a childhood accident that left him with a speech impediment touches men and women on an emotional level. As Director of Student Services Program for the Tennessee Secondary School Athletic Association, he speaks to thousands of students each year using his magic to show today’s youth how drugs, alcohol and tobacco can effect their lives. Stephen has a unique way of combining humor and magic with impacting messages to motivate audiences. His Magic With a Message presentations are not only enlightening but inspirational. His career highlights include being chosen to represent the US at the World Summit of Magic; a featured entertainer, magician, comedian and lecturer at the Blackpool Magic Convention, the largest magic convention in the world; and a featured entertainer at the Country Music Awards post-ceremony celebration.

## Eddie Slowikowski [www.eddiespeak.com](http://www.eddiespeak.com)

Eddie’s story has always been about taking the lead and going the extra mile. Through his years as a world-class runner and now as an internationally known Speaker/Trainer, you can count on Eddie to be out in front. His accomplishments include: 3-time Division I All-American in Track and Cross Country at Loyola University Chicago; USA Gold Medal winner at International Competition in London, England; Fastest college indoor mile (3 minutes 58 seconds) in the nation, 1990; Member of illustrious Sub-Four Group (run mile in under four minutes); Represented the United States at the 1987 Pan Am games, 1990 USA Track & Field Team in London, England, as well as the 1992 Olympic Trials; Inducted into Loyola Athletic Hall of Fame, 1998; Founder and Operator of the LifeRide Leadership Camp for disadvantaged youth; Special Guest to the Illinois School Bullying Task Force. In almost 20 years of speaking, Eddie has found a way to combine the high energy of his competitive running years with a service to community. A self-made businessman, Eddie once again sets the pace - this time in a world of professional speaking. He has set a new example as an entrepreneur, building his speaking business from the ground up, one school, one business, one client at a time. Eddie uses music and sound effects and amazing dance moves that bring his memorable presentations to life. His dynamic approach creates an interactive experience for the audience that is unforgettable!



# About Stonehill College



STONEHILL COLLEGE

320 Washington Street - Easton, MA 02357

[www.stonehill.edu](http://www.stonehill.edu)

Founded by the Congregation of Holy Cross in 1948, Stonehill College is a welcoming, academically challenging community of 2,500 students on a beautiful, active campus located 22 miles south of Boston. It offers easy access to internships, job opportunities, museums, athletic events, and more. Stonehill's dedicated and supportive faculty mentor students in more than 80 diverse majors and minors in the liberal arts, sciences, business, and pre-professional advising programs. Stonehill is a vibrant place where students learn to think, act, and lead with courage toward the creation of a more just and compassionate world.

The Stonehill Skyhawks compete in the Northeast-10 Conference, the largest NCAA Division II conference in the country. With 20 different varsity sports, Stonehill is dedicated to a tradition of athletic excellence.

#### ***From Boston and Directly North of Boston***

- At Route 3/93 split, bear right
- Follow signs for Route 93 South to Route 95 Dedham
- Stay left to Exit 4—Route 24 South/Brockton, Fall River
- Exit 17B—Route 123 West/Easton
- College is 1/2 mile on right

#### ***From Cape Cod***

- Route 25 West into Route 495 North
- Exit 7A - Route 24 North
- Exit 17B - Route 123 West/Easton
- College is 1/2 mile on right

#### ***From West of Boston***

- Route 90 East
- Route 95 South
- Stay on Route 95 South past Dedham
- At the junction of 95 South and 93 North, Stay in left lanes (Exit 12) for Route 93 North toward Braintree. (Do not take Route 95 South exit)
- Exit 4 - Route 24 South/Brockton, Fall River
- Exit 17B - Route 123 West/Easton
- College is 1/2 mile on right

#### ***From Western CT, Western MA and Northern NY***

- Route 84 East in CT or Route 90 East in MA
- Exit 11A - Route 495 South
- Exit 7A - Route 24 North/Boston
- Exit 17B - Route 123 West/Easton
- College is 1/2 mile on right

#### ***From Northwest of Boston***

- Route 93 South
- Exit 37B - Route 95 South
- Stay of Route 95 South past Waltham and Dedham
- At the junction of 95 South and 93 North, Stay in left lanes (Exit 12) for Route 93 North toward Braintree. (Do not take Route 95 South exit)
- Exit 4 - Route 24 South/Brockton, Fall River
- Exit 17B - Route 123 West/Easton
- College is 1/2 mile on right

#### ***From Southern CT, Rhode Island, Southern NY and NJ***

- Route 95 North into Massachusetts
- Exit 6A - Route 495 South
- Exit 7A - Route 24 North/Boston
- Exit 17B—Route 123 West/Easton
- College is 1/2 mile on right





# Adult Delegate Checklist

## Application Checklist

To apply for this conference, please submit the following materials to your local state association (see page 12) before Friday, May 23, 2014.

- \_\_\_\_\_ Adult Delegate Application
- \_\_\_\_\_ Adult Health History
- \_\_\_\_\_ Release and Waiver of Liability and Indemnity Agreement
- \_\_\_\_\_ Adult Code of Conduct

## Recommended Packing List\*

- \_\_\_\_\_ Alarm Clock
- \_\_\_\_\_ Pillow
- \_\_\_\_\_ Sneakers/Comfortable Shoes
- \_\_\_\_\_ Community Service Clothes/Sneakers
- \_\_\_\_\_ Soap, Shampoo, Toothpaste and other toiletries
- \_\_\_\_\_ Rain Gear/Jacket/Umbrella
- \_\_\_\_\_ Room Fan
- \_\_\_\_\_ *(Not all rooms will be equipped with air conditioning. Participants are highly encouraged to bring their own room fan for comfort during this conference.)*
- \_\_\_\_\_ Sunscreen
- \_\_\_\_\_ Notebook/Pens
- \_\_\_\_\_ Snacks/Beverages
- \_\_\_\_\_ Spending Money

***\*The sponsoring state associations and Stonehill College are not responsible for any lost or stolen items.***



# Adult Delegate Application

Male \_\_\_\_\_ Female \_\_\_\_\_ T-Shirt Size (based on men's sizing): \_\_\_\_\_

First and Last Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

School: \_\_\_\_\_

School Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

School Principal: \_\_\_\_\_

Principal Email Address: \_\_\_\_\_

Principal Phone: \_\_\_\_\_

Please describe the sports/activities that you supervise, coach or advise:

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In 200 words or less, please answer the following questions:

What does developing citizenship skills through sports and activities mean to you and how do you put your beliefs into practice in your school and community?

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If selected as an adult delegate, I agree to attend the New England Student Leadership Conference, July 15-18, 2014.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

To be submitted with the Health History, Release and Waiver of Liability and Code of Conduct.

Please return to your local state association office by May 23, 2014





# Adult Health History

First and Last Name: \_\_\_\_\_

Male / Female \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Emergency Contact Name #1: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Emergency Contact Name #2: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

Insurance Company: \_\_\_\_\_ Group Plan Number: \_\_\_\_\_

Policy Number: \_\_\_\_\_ Insurance Benefit Code: \_\_\_\_\_

Do you have any special physical needs? Yes No

If yes, please explain: \_\_\_\_\_

Do you have any special dietary needs and/or food allergies? Yes No

If yes, please explain: \_\_\_\_\_

Do you have any life threatening food allergies? Yes No

If yes, please explain: \_\_\_\_\_

Are you allergic to any medications? (penicillin, antibiotics, pain medications, etc.) Yes No

If yes, please list the medications: \_\_\_\_\_

Do you carry an Epi-Pen? Yes No

Are you allergic to bee stings? Yes No

Can you take the following:

Antihistamines Yes No

Acetaminophen (Tylenol) Yes No

Ibuprofen Yes No

Please list any medications you are currently taking (including antihistamines, anti-convulsives, insulin, etc.): \_\_\_\_\_

Are you currently under any medical treatment? Yes No

If yes, please explain: \_\_\_\_\_

Please list any special health problems (past and present): \_\_\_\_\_

Please list any operations you have undergone within the past year: \_\_\_\_\_

Please list any emotional concerns (e.g. anxiety, depression, phobia, manic tendencies, etc.) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**This document will be retained in confidence by the Conference Staff and Nurse.  
To be submitted with the Adult Delegate Application, Release and Waiver of Liability and Code of Conduct.  
Please return to your local state association office by May 23, 2014.**



# Release and Waiver of Liability and Indemnity Agreement

(the "Agreement") For the New England Student Leadership Conference, July 15-18, 2014 (the "Event")

In consideration for being permitted to observe, work for, or for any purpose participate in any way in the Event, EACH OF THE UNDERSIGNED, for him or herself, his personal representatives, heirs, next of kin, acknowledges, agrees, and represents that he has, or will immediately upon enter the Event:

RELEASE, WAIVE, DISCHARGE AND COVENANT NOT TO SUE: Any and all sponsors of the Event, their subsidiaries, parents, affiliates, officers, directors, agents and representatives, the Event promoters, participants, venue operators and owners, city officials, competitors, technicians, any persons in any restricted area, lessees of premises used to conduct the Event and each of them, all for the purpose herein referred to as "releases", from all liability to the undersigned, his personal representatives, assigns, heirs, and next of kin for any and all loss or damage, and any claim or demands therefore on account of inquiry to the persons or property resulting in death of the undersigned, whether caused by the negligence of the releases or otherwise while the undersigned is in or upon any restricted areas, and/or, competing, officiating in, observing, working for, or for any purpose participating in the Event.

AGREE TO INDEMNIFY AND SAVE AND HOLD HARMLESS the releases and each of them from any loss, liability, damage, or cost they may incur due to the presence of the undersigned in or upon the restricted areas or in any way competing, officiating, observing, or working for, or for any purpose participating in the Event and whether caused by the negligence of the releases or otherwise.

ASSUME FULL RESPONSIBILITY FOR ANY RISK OF BODILY INJURY, DEATH OR PROPERTY DAMAGE due to the negligence of releases or otherwise while in or upon restricted areas and/or while participating, observing, working for, or for any purpose participating in the Event. EACH OF THE UNDERSIGNED EXPRESSLY ACKNOWLEDGES AND AGREES THAT THE ACTIVITIES OF THE Event are dangerous and involve the risk of serious injury and/or property damage. EACH OF THE UNDERSIGNED further expressly agrees that the foregoing release, waiver, and indemnity agreement portion thereof is intended to be as broad and inclusive as is permitted and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

THE UNDERSIGNED hereby grants permission to the sponsoring state associations, severally, full permission now and forever, with no obligation to compensate me further, to use photographs, videotapes, motion pictures, recordings, or other record of my participation for advertising and promotional materials and for any other purpose the sponsoring state associations, in its sole discretion deems necessary. This includes the posting of such photographs, recordings, or other media representation of myself, on any website, or licensing others to do so in their promotional materials or websites.

**NOTICE: BY SIGNING THIS RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT, RELEASEOR IS AGREEING TO HAVE ANY CLAIM DECIDED BY NEUTRAL ARBITRATION AND IS GIVING UP THE RIGHT TO A JURY OR COURT TRIAL. THE UNDERSIGNED HAS READ AND VOLUNTARILY SIGNS THE RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT, and further agrees that no oral representation, statements or inducements apart from the foregoing written agreement have been made.**

Print Adult Delegate Name: \_\_\_\_\_ Date: \_\_\_\_\_

Adult Delegate Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**To be submitted with the Adult Delegate Application, Health History Form and Code of Conduct.  
Please return to your local state association office by May 23, 2014**



# Adult Delegate Code of Conduct

Adult First and Last Name: \_\_\_\_\_

School: \_\_\_\_\_

I, the undersigned Adult Delegate, do hereby agree:

To abide by all the rules and regulations set forth by the sponsoring state associations.

To waive and release any and all rights and claims for any damages I may have against the sponsoring state associations, and any other employee of the state associations, for any injuries arising from my participation in this activity.

To accept responsibility for my behavior so that it does not reflect discredit on my school/college, my state association, or myself.

Not to use tobacco, alcohol or illegal drugs at the conference.

To treat all student and adult delegates, college and adult facilitators, conference staff, state association staff, speakers, and Stonehill College staff with respect and dignity.

I understand that if I break any of the rules of the conference it is grounds for dismissal from the event.

Print Adult Delegate Name: \_\_\_\_\_ Date: \_\_\_\_\_

Adult Delegate Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**To be submitted with the Adult Delegate Application, Health History Form, Release and Waiver of Liability.  
Please return to your local state association office by May 23, 2014**

# State Association Contact Information

Please submit the required registration materials to your local state association at the address listed below by May 23, 2014. For additional information, please contact your local state association.

## Connecticut Interscholastic Athletic Conference

30 Realty Drive  
 Cheshire, CT 06410  
 Phone: (203) 250-1111  
 Fax: (203) 250-1345  
[www.casciac.org](http://www.casciac.org)



## New York State Public High School Athletic Association

8 Airport Park Blvd.  
 Latham, NY 12110  
 Phone: (518) 690-0771  
 Fax: (518) 690-0775  
[www.nysphsaa.org](http://www.nysphsaa.org)



## Maine Principals' Association

50 Industrial Drive  
 Augusta, ME 04338  
 Phone: (207) 622-0217  
 Fax: (207) 622-1513  
[www.mpa.cc](http://www.mpa.cc)



## Rhode Island Interscholastic League

Building 6, R.I. College Campus  
 600 Mt Pleasant Avenue  
 Providence, RI 02908  
 Phone: (401) 272-9844  
 Fax: (401) 272-9838  
[www.riil.org](http://www.riil.org)



## Massachusetts Interscholastic Athletic Association

33 Forge Parkway  
 Franklin, MA 02038  
 Phone: (508) 541-7997  
 Fax: (508) 541-9888  
[www.miaa.net](http://www.miaa.net)



## Vermont Principals' Association

Two Prospect Street  
 Suite #3  
 Montpelier, VT 05602  
 Phone: (802) 229-0547  
 Fax: (802) 229-4801  
[www.vpaonline.org](http://www.vpaonline.org)



## New Hampshire Interscholastic Athletic Association

251 Clinton Street  
 Concord, NH 03301  
 Phone: (603) 228-8671  
 Fax: (603) 225-7978  
[www.nhxaa.org](http://www.nhxaa.org)



# Special Thanks

*The participating state associations give special thanks to the following organizations for making this event possible:*





## **Role of the Adult Delegate**

Thank you for agreeing to serve as an Adult Delegate at the New England Student Leadership Conference. You will play a significant role in making this conference a meaningful experience for the student leaders in attendance. Many of you are doing great things for students in your schools, communities and states. We encourage you to share these ideas in discussions throughout the conference. Along the way, we hope you will pick up new ideas to implement as well. To help make the conference a great experience, this document contains guidelines and suggestions to keep in mind as you prepare to participate.

Adult delegates must participate in all conference sessions and make sure that the student delegates do the same. You will be joined by other adult delegates and a number of student delegates in each breakout session. Please consider yourself not only as a participant in these sessions, but also as a role model for sharing ideas and listening to others. Small groups will often be used during the breakout sessions. Please help facilitate the small group discussions by drawing out responses from the student participants, particularly those who may need a little encouragement to express their thoughts. Please ask thoughtful questions that encourage students to share their feedback. Many adult delegates have commented that hearing the ideas and opinions from students is one of the highlights of this conference. We hope the same experience is true for you.

Your participation will be particularly important during the State Meeting sessions. In cooperation with the student delegates and other adult delegates from your state, action plans will be developed on the school, community, and state levels. On the final day of the conference, a few representatives from each state will be asked to present their state action plan highlights. Your leadership will have a huge impact on the ideas that the students develop, as well as whether or not they follow through with the actions that you plan and discuss at this conference.

You will have an important supervisory presence throughout the four days. Please monitor the conduct of the student delegates in the dorms and on the campus. When needed or appropriate, please serve as a liaison between the students, college/adult facilitators and conference staff. You will be asked to conduct room checks on your floor/in your dorm at curfew each night. It is important for everyone to remember that we are guests of Stonehill College. Participation in this conference is a privilege and everyone has a responsibility to treat each other, the staff and the facilities with the highest amount of respect. An emergency contact list for staff will be provided to you. Please do not hesitate to notify the conference staff and nurse of any issues that should be addressed.

Thank you again for your willingness to participate in the New England Student Leadership Conference. We hope the event is a memorable and rewarding experience for everyone involved. A list of responsibilities, participation guidelines and things to remember are included on the next page for your review. Please keep these topics in mind when working with the student delegates.

**New England Student Leadership Conference**  
**Participation Guidelines for Students and Adults**

- Follow all conference rules established by the state association staff and facilitators.
- Respect the facilities. Leave all classrooms, auditoriums, dormitories, dining halls and common areas in better condition than when we arrived.
- Participate fully in all conference events. Take advantage of the opportunity to share your ideas and learn from the ideas of others.
- Attendance is mandatory at all sessions. Each session is important to the overall conference curriculum. Students and adults have a responsibility to attend all sessions that they are assigned.
- Be early to all sessions. Make sure you arrive to each session before it starts, not after the facilitators have started their instructions.
- Model the citizenship values promoted in this conference, which are based on respecting yourself and respecting others. Appreciate the variety of backgrounds and experiences that each student and adult brings to this conference.
- Cell phones are to remain off during all conference sessions. Participants should not be texting or making phone calls during conference sessions and cell phones should not be ringing when speakers or facilitators are presenting.
- Know when and where buses are departing. Certain aspects of this program require bus transportation. Participants should be at the proper departure area on time and check in with the staff point person on their respective bus. Do not delay the buses for the entire group.
- Meals are purposefully scheduled at specific times. Stonehill College will have several groups on campus at the same time as this conference. If you do not want to wait in a long line at the dining hall, we recommend arriving as close to the scheduled meal time as possible.
- Do not leave the campus for any reason. Participants should travel in groups whenever possible and never wander around the campus alone.
- Wear your name badge at all times during conference activities. Name badges serve as your identification for the conference and provide information about specific groups and sessions.
- Wear the appropriate conference t-shirt for each day of participation. Participants will receive t-shirts for specific days of the conference that will help identify the overall group on campus.
- Do not use tobacco, alcohol, or other drugs. All prescribed medications must be on file with the conference nurse.
- Wear appropriate clothing that your school would approve. No hats inside, no sagging pants, no bare midriffs, no clothing that promotes tobacco, alcohol or drug use, or other negative behaviors.
- Respect the conference and campus curfews. Students must be in their assigned dorms and off the common campus areas by 10:30pm. Students must then be in their assigned rooms by 11:30pm and lights out at midnight. Delegates are to sleep in rooms to which they have been assigned. Visiting rooms of the opposite gender is not permitted. Room checks will take place each night.
- Do not lose your room key/card. Participants who do not return their room key/card at the conclusion of the conference will forfeit their deposit check.
- Do not take the bed linens or towels home with you. Participants with missing bed linens or towels may forfeit their deposit check.
- Know where the closest conference staff member or facilitator is in your dorm. In the case of emergency, these people will provide assistance immediately. Emergency contact phone numbers are located in the conference booklet and on conference name badges.
- Your presence at this conference is a privilege. You were chosen out of many student and adult applicants and have a responsibility to participate as fully as you can, to learn and share ideas, and to take action when you return home. We will support you!