CONNECTICUT ASSOCIATION OF SCHOOLS
30 Realty Drive, Cheshire, Connecticut 06410
Telephone (203) 250-1111 / Fax (203) 250-1345

APPLICATION

For Placement on Approved List of Contests and Activities
Student Activities Board of Control

Name of Sponsoring Organization _____

Address _____

Person to Contact _____ Telephone ( ) _____

Title of Contest or Activity _____

When will Contest or Activity be Held _____ When Does Registration Close _____

Who is Eligible to Participate _____

Will the Project Take School Time _____ How Much _____

Describe briefly the significant characteristics of the Contest or Activity. (Attach to this application all printed and/or prepared material describing contest or activity.) _____

_____

_____

What is the Chief Purpose of Contest or Activity _____

_____

Will there be student winners _____ How Selected _____

Will adult chaperones be provided if travel is involved _____

Is a fee required for school and/or student to participate -- ☐ **Yes** ☐ **No --Amount** _____

Is the school and/or student expected to buy books or materials _____

Prizes and/or awards for winners. (List amount of each prize and total number of prizes.) _____

_____

_____

Does your project meet the Criteria on reverse side of application _____

If any conditions for participation in the contest or activity are added or changed between date of this application and time of contest or activity, send full information to the address below.

Signed _____ Printed _____

Date _____ Official Position of Signer _____
Address of Signer _____
Principals Signature _____

School _____ Town _____

Return this application to:

Ms. Janet Garagliano, Principal
Wamogo Regional High School
98 Wamogo Road
Litchfield, CT 06759
Telephone: (860)567-7410 / Fax: (860) 567-6651

APPROVAL -- ☐ Granted / ☐ Withheld Date Acted On _____

Chair _____

An interscholastic activity shall be defined as any type of inter-school experience which involve participation of students from member schools in more than two school districts. A member school may participate in any interscholastic activity involving the schools of only one or two school districts. A member school may participate in any interscholastic activity not specifically prohibited by the Student Activities Board of Control or which is not in violation of the SABC By-laws. However, it is the responsibility of the principals of member schools to check out such activities when in doubt.

CRITERIA

Used by the Student Activities Board of Control in evaluating contests and activities other than athletics for possible placement on the Advisory List.

1. The activity must be educationally sound, worthwhile and stimulating to the students and the school.
2. The activity must not place undue burdens or obligations on students, their families, teachers or school.
3. The activity shall not be commercial or sectarian in nature, nor should it offer propaganda or advertisement for any product, company or organization.
4. The activity must not exclude any student because of race, color, creed, sex, physical or mental handicap.
5. The activity must be well planned and organized and must provide for the adequate supervision and welfare of participating students at all times.
6. Awards and prizes for the activity must be adequate in number and quality.
7. Essay contests may not interefere with the educational practices of a school.

REGULATIONS

Scheduling:

1. Activities should be scheduled on non-school time. If an activity must be scheduled during the school day every effort should be made to avoid excessive loss of school time. The loss of more than one day of school time will be considered "excessive." Rare exceptions will be made if the activity is subject related and provides a learning experience not usually available in the traditional secondary school curriculum.
2. Activities that are scheduled on Sunday will not be approved by the SABC. In extraordinary circumstances, an appeal for exception may be made to the SABC.

Transportation:

Transportation should be by fully insured conveyance.

Supervision:

Adequate and responsible adult supervision should be provided for all activities.

Fees:

Reasonable registration or entry fees may be assessed subject to the approval of the SABC.

Sponsorship:

Sponsors of activities must be recognized organizations, institutions or associations and must be approved by the SABC.

Approval:

1. Sponsors shall submit written applications to the SABC prior to June 1 to insure being placed on the annual approved list for the ensuing school year. After June 1, applications for new activities shall be submitted 60 days prior to the date of the proposed activity.
2. Approval or non-approval will be granted upon review of the application by the SABC. Unless otherwise stated, approval is for one year only. Such review shall be based upon criteria and regulations established by the SABC.

NOTE: The SABC will not concern itself with inter-school activities (joint concerts, dances, debates, plays, clinics, etc.) Of one or two school districts when administered and supervised by the schools concerned, or activities entered into by a school with non-school groups within the communicate served by the school, if the activity does not concern member schools of more than one district. Decisions of SABC may be appealed to the CAS Board of Directors.

From SABC By-laws as approved by CASS Legislative Body, May 4, 1978 and revised May 3, 1979.