

**NEW ADMINISTRATOR MENTOR PROGRAM**

**Tier I – Program 4**

**January 26, 2007**

**SNOW DATE – January 29, 2007**

**How do you make sure teachers are doing what they're supposed to be doing to ensure student learning – and what do you do when they don't?**

*Margaret Mary Fitzgerald, Assistant Superintendent of Human Resources and Leadership for the Fairfield Public Schools, will focus on communicating high expectations to staff and “walking the walk,” tying policies and practices to staff performance, and dealing with challenging staff issues.*

*Tier I mentors and mentees are invited to this program. Please contact your mentor or mentee for attendance and telephone, fax, or email Mike Buckley by January 17, 2007. Tel: 203-250-1111 Fax: 203-250-1345 Email: [mbuckley@casciac.org](mailto:mbuckley@casciac.org). You may also register online at: [www.casciac.org](http://www.casciac.org).*

**Schedule**

- 7:45-8:20**      **Registration and Continental Breakfast**
- 8:20-8:30**      **Welcome/Organization/Introductions**
- 8:30-11:30**      **Margaret Mary Fitzgerald, Assistant Supt. Human Resources and Leadership, Fairfield, - Communicating high expectations to staff, and “walking the walk”, tying policies and practices to staff performance and dealing with challenging staff issues.**
- 11:30-12:30**      **Lunch (courtesy of Subway) and Networking**

<b>Name</b>	<b>Email</b>
<b>School</b>	<b>Phone</b>
<b>School Address</b>	
<b>Check One:</b> _____ <b>Mentor</b> _____ <b>Mentee</b> _____ <b>Committee</b>	

**The New Administrator Mentor Program is supported by funds from the Connecticut State Department of Education and the Wallace Foundation.**