



Job Posting Title: Clinical Instructor/Assistant Clinical Professor, Coordinator of UCAPP Residency

The *UCAPP Residency* is a program offered through the nationally recognized University of Connecticut Administrator Preparation Program (UCAPP), and dedicated to preparing leaders to serve in turnaround schools. Students who successfully complete the UCAPP Residency are awarded the sixth-year diploma and are eligible for Connecticut 092 endorsement as an Intermediate Administrator. The one-year program relies heavily on a full-time school leadership residency in which students work with a mentor principal and engage in authentic leadership tasks. Residents serve as “quasi” administrators in an assigned school for four days during the workweek and participate in UCAPP coursework on the fifth day.

The UCAPP Residency is a major component of *LEAD Connecticut*, a Connecticut State Department of Education initiative designed to support school and district leadership development in the state of Connecticut. LEAD Connecticut partners include the managing partner, the Connecticut Center for School Change (CCSC), Connecticut Association of Public School Superintendents (CAPSS), Connecticut Association of Schools (CAS), UConn’s Neag School of Education, Connecticut Association of Boards of Education (CABE), and New Leaders. LEAD Connecticut aims to (a) recruit, prepare, develop and retain effective educational leaders to strengthen student learning across all Connecticut districts, schools and classrooms, with an initial but not exclusive focus on schools and districts in most need of improvement; and (b) strengthen leadership that will in turn build systemic coherence and improve performance across a school district.

Duties/Responsibilities:

The Coordinator of the UCAPP Residency will serve as a member of the Neag School of Education’s Educational Leadership faculty and play a pivotal role in administering the program. The Coordinator will report to the Department’s Director for Administrator Preparation Programs and will work closely with Educational Leadership faculty, mentor principals, and LEAD Connecticut partners to ensure the success of the UCAPP Residency. The Coordinator will be responsible for the quality of the curriculum, instruction, mentoring, and experience in the schools where residents are placed. The Coordinator will perform other duties as assigned by the Department Head as necessitated by the Department’s needs.

Curriculum Design and Instructional Delivery

- Facilitate the design, implementation, and evaluation of the program curriculum
- Ensure that regularly taught classes promote the essential actions that program participants must practice and master in their residency year in order to be ready to take those actions in leading a school as a high-performing principal
- Ensure alignment of the UCAPP Residency program with existing UCAPP requirements, including assessments and objectives
- Manage self, program, and participants at an extremely high level in all situations

School-based Coaching and Leadership Development

- Conduct school visits to observe and coach each participant in his/her residency site and support on-the-job leadership experiences
- Negotiate and communicate with mentor principals to support on-the-job leadership experiences for participants
- Collaboratively set performance goals with participants to provide methods by which to monitor progress
- Ensure residents are gathering required evidence in an ongoing way to demonstrate their readiness for the principalship

Other Program Activities

- Support the overall goals of the UCAPP Residency program as an active and engaged team member, communicating regularly with colleagues responsible for the other components of the program continuum to ensure alignment
- Actively support and promote program events (recruitment and admissions, community meetings, etc.)
- Develop and submit (in a timely manner) all required reports and paperwork for the program, including accreditation related data

Faculty Responsibilities

- Attend to general faculty duties, particularly in the areas of teaching, service, and outreach.

Minimum Qualifications:

1. Master's degree in Educational Leadership or an education-related field
2. Demonstrated understanding of adult leadership development and delivering high quality professional development (design, planning, execution and evaluation)
3. Demonstrated ability to work well with people with a very wide diversity of demographic and cultural characteristics; must be capable of achieving results while maintaining an inclusive, collaborative leadership style
4. Demonstrated excellence in oral and written communication
5. Demonstrated strong personal leadership capability, including facilitating adult leaders, interpersonal relations, relationship building and management, and coaching, including building trust among adults and giving candid feedback to adults
6. Strong project management and organizational skills with strong attention to detail
7. Self-starter/self-manager and able to initiate work and meet deadlines with minimum supervision
8. Commitment to educational equity and ensuring high academic achievement for all children

Preferred Qualifications:

1. Doctorate in Educational Leadership or a related field
2. At least three years of experience leading professional development in an adult leadership setting
3. At least three years of school administration and/or leadership experience
4. Demonstrated leadership of an urban school resulting in significant school improvement
5. Significant teaching experience and at least three years of experience as principal or head of school in an urban school or as district administrator
6. Demonstrated commitment to lifelong learning as evidenced by professional development opportunities for growth
7. Familiarity with current local, state, and national education reform practices

8. Strong content knowledge in personal leadership, instructional leadership, and school culture leadership
9. Demonstrated ability to consistently promote inquiry and reflection

This is a non-tenure track, 11-month, end-dated position with a start date of July 1, 2014.

To apply, please submit a cover letter, resume, and the names and contact information for three professional references via Husky Hire. Please be sure your application materials demonstrate how you meet the qualifications for this position. Employment of the successful candidate will be contingent upon the successful completion of a pre-employment criminal background check. Screening will begin immediately. For full consideration, please apply by June 1, 2014. Successful candidates with a Master's degree will be hired as a Clinical Instructor. Candidates with a doctoral degree in the relevant field will be considered as an Assistant Clinical Professor.