

## About the Workshops...

⇒ "Heading Down the Paper Trail: Effective Documentation of Performance Problems." This workshop will review the requirements for documentation of performance concerns. Practical advice (including sample letters) will be provided to illustrate effective documentation and to identify pitfalls to avoid.

Attorney Mooney was recently appointed Professor in Residence, Neag School of Education, University of Connecticut, and he is an adjunct professor at the University of Connecticut School of Law. Mr. Mooney writes frequently on school law topics and last year CABE published the 2nd Edition of his *Practical Guide to Connecticut School Law*. A graduate of Yale College and Harvard Law School, Mr. Mooney is a partner in the Hartford law firm of Shipman & Goodwin, LLP.

⇒ "NEASC Under the New Standards." Dr. Graner and Mr. Sweet have chaired numerous NEASC accreditation evaluations and will discuss the steps necessary to prepare for a school's self study visit in light of the new significantly revised Standards of Accreditation. The presentation will include a discussion of the new Standards, as well as development of the school's Mission and Expectations of Student Learning.

⇒ "The CMT: Changes Associated with Generation 3."

Ms. Savoie works in the Bureau of Student Assessment and Research, Student Assessment Unit. Her duties include the language arts portion of the CMT. She is the contact for the annual bilingual assessment and she works closely with the consultant assigned to alternate assessments for students enrolled in special education programs.

⇒ "The New Connecticut High School - A Guide to Improved Learning for All Students." Dr. Higgins served on the NEASC committee that developed the new accreditation standards and self-study protocols and the NEASC Commission for Public Secondary Schools. He served on the committee that developed "The New Connecticut High School." For the last few decades, education and government leaders have used the coming of the 21st century as an opportunity to establish new beginnings - to change some of the practices in their institutions. Futurists have presented visions of the 21st century. It is time for changes in high schools to ensure that Connecticut students are prepared to live in a new era and a new millennium with new demands and higher expectations. Branford High School has developed Performance Graduation Expectations for all students.

⇒ "Preparing for the New Generation CAPT." Ms. Leon coordinates the administration of the Connecticut Academic Performance Test (CAPT) and oversees the development of the CAPT Reading and Writing Across the Disciplines sections. She monitors the scoring of the CAPT Response to Literature, Reading for Information and Interdisciplinary Writing. She also facilitates work with CAPT Language Arts and Interdisciplinary advisory committees.

*Continued on back panel*

## More about the workshops. . .

⇒ "Students As Integrated Learners" (SAIL). SAIL is a constructive approach to integrated learning at the middle school level. This strategy based curriculum initiative has been recognized by the New England League of Middle Schools, The National Council of Teachers of English, and NESDEC. This well-established program has produced outstanding results.

⇒ "The New SDE Teacher Evaluation Guidelines: *Looking at the Big Picture*." The SDE guidelines published May 1999 present a dramatic shift in approaches to teacher evaluation and professional development. This session will focus on the differences between existing practices and new opportunities afforded under the new guidelines and the Common Core of Teaching (CCT), Connecticut's new definition of the effective teacher.

## Assistant Principals' Conference Committee

*Sally Biggs, Co-Chair, South Windsor High School*

*Anne Jarvis, Co-Chair, Glastonbury High School*

*Kathleen Barmak, Co-Chair, East Windsor High School*

*Arthur Arpin, Hamden High School*

*William Collins, Hamden High School*

*Alan Davis, North Branford High School*

*Laura Ferrante-Fernandes, Masuk High School*

*Paul Gamache, Putnam High School*

*Patricia Hymes, Bloomfield High School*

*Veronica LeDuc, Torrington High School*

*Linda Yankowski, Tolland High School*

## Directions to the Rocky Hill Marriott

### From New Haven:

- take I-91 north to exit 23;
- turn right at end of exit ramp;
- hotel is on right.

### From Hartford and points east:

- take I-91 south to exit 23;
- turn left at end of exit ramp;
- hotel is one block down on the right.

### From Waterbury:

- take I-84 east to exit 27 onto I-691 east;
- follow 691 to exit 11 (I-91 north);
- take I-91 to exit 23;
- turn right at end of exit ramp;
- hotel is on right.



## The Connecticut Association of Schools



presents...

## The 24th Annual Assistant Principals' Conference



Keynote Speaker:

*John Alston*

*"No More Excuses"*

March 6, 2001

Marriott Hotel, Rocky Hill

This conference is funded in part by the State Dept. of Education's *Institute for Teaching and Learning*

The Assistant Principals' Committee of the Connecticut Association of Schools invites you to join us for our 24th annual conference...

## "New Dimensions"

DATE: March 6, 2001  
 TIME: 7:45 a.m. - 2:00 p.m.  
 LOCATION: Marriott, Rocky Hill  
 COST: \$55 / \$35 for aspiring assistant principals\*

\* The CAS Scholarship Program provides a \$20.00 discount to all aspiring assistant principals.



**.3 CEU's awarded for full attendance only**

### About the Keynote Speaker...

John Alston comes from Los Angeles, California. He is a presenter of programs to both adults and youth throughout the United States and Canada. He is a graduate of Chapman University and has taught at the elementary, secondary, and college levels. John has served as a full time administrative consultant in the Palo Alto Unified School District and coordinator of curriculum in the Hayward Unified School District. He is nationally known as a presenter of keynote speeches and at school assemblies in North America. Over the last twenty years, John has addressed over three million people, helping them meet challenges, adapt to change and solve problems. John is the founder and was the director of the American Institute for Stress Management in Oakland, California, and is the author of the books "Story Power: Talking to Teens in Turbulent Times" and "Life is a Gift, Don't Trash It! 53 Things Everyone Should Know." John has appeared on the Oprah Winfrey Show, the Gayle King Show, and is a faculty member of The Peoples Television Network.

### CAS Assistant Principals' Committee

#### MISSION STATEMENT:

Our mission is to identify topics of concern to assistant principals, to provide forums that promote personal and professional development, and to enhance the role of the assistant principal as educational leader.

## PROGRAM

- 7:45-8:15 Registration  
 8:15-8:45 **Dr. Theodore Sergi**, Commissioner, CT State Department of Education  
*"Evaluating a School's Success Beyond Traditional Testing"*
- 9:00-10:15 Workshop Session One  
 10:30-11:45 Workshop Session Two  
 12:00-12:45 Lunch & Presentation of the Assistant Principal of the Year Awards:
- *Anne Jarvis*, Glastonbury High School NASSP Assistant Principal of the Year
  - *David Pearson*, Timothy Edwards M.S. CAS Assistant Principal of the Year
- 12:45-1:45 Keynote Address  
**John Alston: "No More Excuses"**

## WORKSHOP CHOICES

### SESSION I:

1. **The New SDE Teacher Evaluation Guidelines: Looking at the Big Picture** — Presenter: Jeff Schumann, Assistant Principal, Newington High School
2. **Heading Down the Paper Trail: Effective Documentation of Performance Problems** — Presenter: Thomas B. Mooney, Esq., Shipman & Goodwin
3. **NEASC Under the New Standards** — Presenters: Dr. Michael Graner, Superintendent of Schools, Putnam Public Schools & Mr. David A. Sweet, Assistant Principal, Killingly High School
4. **CMT: Changes Associated with Generation 3** — Presenter: Renee Savoie, State Dept. of Education

### SESSION II:

1. **The New Connecticut High School: A Guide to Improve Learning for All Students** — Presenter: Dr. Edmund Higgins, Principal, Branford H.S.
2. **Preparing for the New Generation CAPT** — Presenter: Michelle Leon, State Dept. of Education
3. **Students as Integrated Learners (SAIL)** — Presenters: David Pearson, Asst. Principal, and China Gates-Dillon, teacher, Timothy Edwards Middle School, South Windsor

## REGISTRATION FORM

### 24th Annual Assistant Principals' Conference

Name \_\_\_\_\_  
 Position \_\_\_\_\_  
 Social Security # \_\_\_\_\_  
 School \_\_\_\_\_  
 School Address \_\_\_\_\_  
 Town \_\_\_\_\_ Zip Code \_\_\_\_\_  
 School Phone \_\_\_\_\_  
 e-mail address \_\_\_\_\_

Check here if you are an aspiring asst. principal

Please help us plan by indicating your workshop preferences:

	1st choice	2nd choice
Session I:	_____	_____
Session II:	_____	_____

#### Meal Choices:

- Chicken Forestiere** (marinated chicken breast with wild mushroom & Madeira demi-glaze)  
 **Poached Salmon** (Norwegian salmon fillet with a dill sauce)  
 **Harvest Grille** (grilled marinated vegetables)

#### Registration Fee:

\$55.00 (\$35.00 for aspiring asst. principals)

- Full payment enclosed (make checks payable to CAS)  
 Purchase Order - PO# \_\_\_\_\_  
 VISA  MasterCard  
 Card Number \_\_\_\_\_  
 Exp. Date \_\_\_\_\_

Return to: Assistant Principals' Conference  
 CAS  
 30 Realty Drive  
 Cheshire, CT 06410  
**By: February 21, 2001**

*Please invite your building principal and any other interested colleague(s).*