Members present: Bill Baron, Pete Capezzone, Brian Collins, Kevin Connell, Matt Diglio, Aaron Flamino, Travis Gale, Tim Geary, John Goetz, Mark Logan, Ed Lucas, Jose Martinez, Rob Schaefer, Donn Friedman (Chair), Joe Tonelli (CIAC staff)

Call to Order – The meeting was called to order by Donn Friedman at 3:30 p.m.

Minutes – On a motion by Mark Logan, the minutes of November 15, 2016 were approved.

Correspondence – None – No news is good news!

Income and Expenses – The income and expense associated with the meets were incomplete at this time. Our income from the parking fee was reduced last year and for the future because the park now charges a $7 parking fee and the CIAC share is $3 per car for both the class and the open meet, instead of $5. The CIAC share from the parking fee was approximately $6,000. We had previously discussed charging for the walk-ups that enter the park through the Tolland Turnpike gate, but Jeff felt that it would not be worth the negative PR, so we scraped the idea.

Old Business
- Road Races – The committee asked about road races and Joe said there were no complaints whatsoever regarding the road race rule. The committee made a good decision in revising the rule.
- Chip Timing – The committee revisited chip timing. The bottom line is that what we are doing is working well. However, after considerable research by Jeremy and others, and the unanimous support of the coaches, the CIAC agrees that the time has come to use chip timing. Although we hope to obtain sponsorship to offset some of the costs, Joe reported that he has the support to increase the entry fee $15 per team to cover the cost. After considerable discussion, and by unanimous consent of the committee, it was decided to use “She Chips”, which are cost effective and reusable, for the 2018 CIAC Class and Open Championships. The additional cost to CIAC for the chips is estimated by Jeremy at $2,500. Bib Chips were much more expensive (approximately $3,800). The bibs with the coupons currently donated by Sound Runner will also be necessary for the state meets. The specific information regarding the chips, including the protocol for retrieving the chips after each race, will be in the packet.

2017 State Meet Summary – The committee confirmed that the “Class Meets” and “Open Championship” races went very well. Special thanks to Bill Baron and his team of workers for their effort in running these quality events. As always, Jeff Maron and his staff were super. The finish line blow-up sponsored by Sound Runner added to the event.

Medical Coverage – Joe stated we had outstanding trainers for both days. We certainly needed them, especially since the weather was hot for the Open.

Update of 2018 Packet – Donn reviewed the suggested updates to the boys and girls cross country packet. After discussion and by unanimous consent, the committee approved the 2018 tournament packet with the appropriate revisions. The committee identified duplication of information in the packet and had some other suggestions to clarify some of the wording. Also, Donn explained that once Judy receives the enrollment figures from all schools the divisions will be formulated. When the packet gets posted, the divisions can be accessed on the boys and girls cross country page on the CIAC website.

Adjournment – With no further business the meeting was adjourned at 5:20 p.m. The next meeting of the boys and girls cross country committee is tentatively scheduled for Tuesday, November 13, 2018 at 3:30 p.m.