An Invitation to Nominate an Outstanding CAS Elementary School as

CAS Elementary School of the Year 2014-2015

(Deadline for Submission is August 25, 2014)

Nominations may be made by any present or former member of the school staff or by district central office personnel.

**Purpose:**
To give public recognition to an outstanding CAS member elementary school that deserves major recognition for its exemplary programs in meeting the needs of elementary school students. The school chosen will receive recognition in the media, in CAS publications, at a CAS sponsored ceremony in their community as well as a presentation in their school or district.

**Eligibility:**
The following criteria will be used to determine the recipient of this award:

A. **School must be a member of CAS.**
B. Provide evidence of the characteristics of a high-performing school by describing:
  1. Your school’s mission/vision.
  2. How your educational programs meet the needs of all students.
  3. How instructional and administrative leadership implements the requirements of the teacher and administrator evaluation.
  4. How the school welcomes participation from all constituencies.
  5. How curriculum and instruction is aligned with the state standards and professional development. Where are you moving to in the Common Core?
  6. How the school’s educational programs are consistently reviewed and improved.
  7. How student opportunities go beyond those that are a part of a typical school day, i.e., clubs, activities, support services and extra help for those who need it.
  8. How the school welcomes family involvement and plays an active role in the community. (Refer to the attached graphic)

C. Each of the eight criteria must be individually addressed. The total response must not exceed 10 pages (12 point font/single spaced).
D. Only one application per district will be accepted.
E. A copy of the strategic profile must accompany the application.
F. A copy of the student/parent handbook must accompany the application as well as the 2013 SPI Report.
G. The winning school will be invited to share exemplary practices and programs with other CAS elementary schools by offering CAS workshops, writing for the CAS Bulletin and/or welcoming visitors to their school.
H. Selected school will be recognized at the CAS Celebration of Excellence on November 19, 2014.
I. Deadline for submission of nominations is no later than August 25, 2014.
J. Nominations should be sent to:

  Regina S. Birdsell, Assistant Executive Director
  The Connecticut Association of Schools
  30 Realty Drive, Cheshire, Connecticut 06410

**Timeline:** Applications will be reviewed in September, 2014. The finalists will also be visited in September, 2014.

(Please attach nomination title sheet that follows as page 2 of this application.)

(Form 14-15)
The Connecticut Association of Schools
Outstanding Elementary School of the Year 2014-2015

Nomination Title Sheet
(Deadline for Submission is August 25, 2014)

I nominate the following CAS school as an outstanding elementary school for the year 2014-2015:

School______________________________________________
Principal_______________________________________________________
Address________________________________________________________
Town/City__________________________ Zip________ Telephone____________________
E-Mail Address of Principal_____________________________________
School Website________________________________________________

Typed Name of Nominator________________________ Signature of Nominator________________________
Position of Nominator________________________ Date Submitted____________________
Telephone Number of Nominator________________________ E-Mail Address of Nominator____________________

Endorsement by Superintendent of Schools
I have read and support this application

Typed Name of Superintendent________________________ Signature of Superintendent____________________

For CAS Use Only

Date Received________________________ No. of Pages________________________
Criteria Addressed________________________ Handbook________________________
SSP________________________ CAS Member School________________________