Do you know an outstanding middle or high school principal?

The Connecticut Association of Schools has opened nominations for the CAS Principal of the Year Program for the year 2006. If, after reading the award criteria below, you feel that a middle or high school principal that you know is eligible for and worthy of this honor, please complete the attached form, or have it completed by someone within the system, and return it NO LATER THAN November 18, 2005. Your nominee will be informed of this nomination and asked to complete an awards application (this application will be due at CAS by January 10, 2006).

The Principal of the Year Program, sponsored annually by the Connecticut Association of Schools, was established to bring recognition to exemplary secondary school principals and to increase public awareness of the critical role that principals play in the education of our youth. The program is designed to recognize outstanding principals who have demonstrated extraordinary leadership, a passion for educational excellence, a commitment to their students and staff, and service to their communities.

Each year nominations are solicited for a Middle School and High School Principal of the Year.* The winners are chosen by the CAS Awards and Recognition Committee, a selection committee consisting of active and retired principals and assistant principals. The 2006 selections will be made in February, 2006. Both the middle and high school honoree will be recognized locally by CAS and nationally by NASSP. They will also represent Connecticut in the competition for National Principal of the Year, sponsored by NASSP and MetLife. (NASSP does not include elementary schools.) The National Principals of the Year (one middle level and one high school) will each receive a $5,000 grant; the finalists (three middle level and three high school) will each receive a $1,500 grant. For additional information on the NASSP/MetLife National Principal of the Year program, visit www.principals.org.

* CAS sponsors a separate recognition program for elementary level principals.

**CRITERIA FOR CAS/NASSP PRINCIPAL OF THE YEAR AWARD**

Candidates should demonstrate success in the following areas:

**Collaborative Leadership**
- Involves teachers, staff members, parents, students, and the community in achieving the goals of the school
- Provides direction or focus to achieve the school’s goals as a member of the school’s leadership team
- Models continuous professional growth
- Teaches, coaches, and assists others in professional development that focuses on student learning
- Balances management tasks with instructional leadership tasks
- Utilizes effective problem-solving techniques

**Curriculum, Instruction, and Assessment**
- Improves teaching and learning by implementing programs and improvement efforts
- Observes, supervises, and evaluates teachers and instructional programs to maximize the learning opportunities for every student
- Analyzes multiple sources of data to improve instructional practices and outcomes
- Demonstrates knowledge of learning, teaching, research, and programs that maximize student performance
- Facilitates in developing and maintaining co-curricular programs that complement the curriculum while fostering students’ academic success

**Personalization**
- Assists in establishing and maintaining a positive school climate that reflects high student and staff morale
- Interacts professionally and tactfully with others
- Assists in creating structures that enable teachers to develop an appreciation for each student’s abilities
- Acknowledges achievement or accomplishments of students and teachers
- Communicates effectively orally and in writing
- Models values, beliefs, and attitudes that inspire others to higher levels of performance
- Assists in developing and maintaining dialogue with representatives of diverse community groups
NOMINATION FOR  
CAS PRINCIPAL OF THE YEAR: 2006

Candidate: ________________________________ Position: ________________________________

School: ________________________________ District: ________________________________

Nominated for Principal of the Year at the following level:  □ High School  □ Middle School

Address: ______________________________________ Phone: ________________________________

Home Address: ______________________________ Phone: ________________________________

E-mail Address: __________________________________

Nominator: ________________________________ Position: ________________________________

District: ________________________________ Phone: ________________________________

PROFESSIONAL EXPERIENCE AS PRINCIPAL:

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As superintendent of schools, I endorse the above nomination.

Signature ________________________________ Date ________________________________

Thank you for your nomination!

Please send to:
Connecticut Association of Schools
Awards and Recognition Committee
c/o Karen Packtor
30 Realty Drive, Cheshire, CT 06410
by November 18, 2005